

**Fairmont Board of Commissioners
Regular Meeting Agenda**

Date: July 15, 2025

Time: 6:00 p.m.

Place: Fairmont-South Robeson Heritage Center

I. CALL TO ORDER

II. Invocation – Reverend Cycachee Scott, Deeper Truth Deliverance Center, Orrum, NC

III. Pledge of Allegiance

IV. Approval of Agenda

V. Public Comment Period/Citizens Appearance - Anyone wishing to come before the board must place their name and topic of discussion on the list before the meeting begins. The Public Comment period is thirty minutes, and each speaker will be given five minutes to speak. There will be no discussion with the board.

VI. Consent Agenda – These items will be adopted with one vote.

- a. Approval of Minutes – Regular Meeting, June 17, 2025, and Special Meetings, June 24, 2025, and June 30, 2025.
- b. Ordinance 25-280 – Close Main Street for Fairmont Farmers Festival on October 18, 2025
- c. Ordinance 25-281 – Project Budget Ordinance – NC Youth Violence Prevention Grant

VII. Old Business

- a. Resolution 25-06 – Set Public Hearing for Satellite Annexation of 130 Convenient Mart.
- b. Resolution 25-07 - Sale of 200 Iona Street to Gaston A. Floyd, Jr.

VIII. New Business

- a. Town Hall RFQ contractor selection
- b. Approval to submit 2025 CDBG-NR application

IX. Comments

- a. Board of Commissioners and Mayor
- b. Town Manager

X. Executive/Closed Session – Personnel

XI. Adjournment

XII. Community Announcements

- a. Saturday, July 19 – Christmas in July Market, 8:00 a.m. to 3:00 p.m., Heritage Center.
- b. Tuesday, July 29 – Town Talk Community Meeting, 6:00 p.m., Heritage Center.
- c. Saturday, August 9 – Senior Bingo, 12:00 noon to 2:00 p.m., Heritage Center.
- d. Tuesday, August 19 – Regular Town Board Meeting, 6:00 p.m., Heritage Center.

Respectfully submitted,



Jerome Chestnut, Town Manager

Regular Meeting – June 17, 2025

The Fairmont Board of Commissioners held their regular meeting on Tuesday, June 17, 2025, at 6:00 p.m. in the Fairmont-South Robeson Heritage Center with Mayor Charles Kemp presiding. Commissioners present were J.J. McCree, Terry Evans, Heather Seibles, Melvin Ellison, and Clarence McNeill, Jr. Commissioner Jan Tedder-Rogers was absent. Staff present included Town Manager Jerome Chestnut, Town Attorney Jessica Scott, Town Clerk Jenny Larson, Deputy Town Clerk Rodney Cain, Police Chief Jon Edwards, and Public Works Director Ronnie Seals. Others in attendance included Victoria Moore, Angie Lovin, Wayne Brewer, and several citizens.

Call to Order and Invocation

Mayor Charles Kemp called the meeting to order at 6:01 p.m. Pastor Wayne Brewer of Trinity Methodist Church, gave the invocation, which was followed by the Pledge of Allegiance.

Mayor's Presentation

Mayor Kemp read a proclamation in memory of Tra' Watson and presented a copy to his mother Victoria Moore. Mayor Kemp thanked her and her family for organizing a community wide clean-up this past Saturday to honor her son's memory.

Public Hearing – Fiscal Year 2025-2026 Budget

Commissioner Ellison made a motion to go into public hearing at 6:14 p.m. Commissioner McNeill seconded the motion, and it passed unanimously.

The purpose of the Public Hearing is to discuss the Fiscal Year 2025-2026 Budget. The budget includes a 2.5% cost of living pay raise for employees but keeps the base utility and tax rates the same. The General fund budget is \$2,832,831, Powell Bill fund is \$156,058, and the Water/Sewer fund is \$1,723,608.

There was no public input on the fiscal year 2025-2026 budget.

Commissioner Evans made a motion to come out of the public hearing at 6:16 p.m. Commissioner Ellison seconded the motion, and it passed unanimously.

Approval of Agenda

Commissioner Seibles made a motion to approve the agenda. Commissioner Evans seconded the motion, and it passed unanimously.

Public Comment Period/Citizens Appearance

Angie Lovin – Public Nuisances

Mrs. Angie Lovin, owner of Angie’s Touch of Class and Fit 4 U, came before the board to discuss public nuisances on Thompson Street.

Consent Agenda

Upon motion by Commissioner Evans and seconded by Commissioner Seibles, it was unanimously voted to adopt the following consent agenda items:

- a. Approval of Minutes – Regular Meeting, May 20, 2025, and Budget Workshops, May 27, 2025, and June 3, 2025.
- b. Ordinance 25-277 – Project Budget Ordinance NCLWF Sediment Control Pilot Project Grant
- c. Fee Schedule for FY 2025-2026
- d. Salary Classification 2025-2026
- e. Water Write Offs 2024-2025 - \$11,913.82

Signed copies are hereby incorporated by reference and made a part of these minutes.

Old Business

There was no old business this month.

New Business

Ordinance 25-278 - Fiscal Year 2025-2026 Budget

Mayor Kemp opened the floor for the board to discuss the Fiscal Year 2025-2026 budget. Commissioner Evans would like to see the minimum usage increase to 1,500 gallons instead of the current 1,000 gallons.

Commissioner Seibles made a motion to approve Ordinance 25-278 - Fiscal Year 2025-2026 budget in the amount of \$4,731,762. Commissioner Ellison seconded the motion, and it failed with a vote of 2 to 3 as follows:

For:	Commissioners Seibles, Ellison
Against:	Commissioners Evans, McCree, McNeill
Absent:	Commissioner Tedder-Rogers

Commissioner Evans made a motion to hold a special meeting to discuss the FY 2025-2026 budget on Tuesday, June 24 at 6:00 p.m. in the Heritage Center. Commissioner McNeill seconded the motion, and it passed with a vote of 3 to 2 as follows:

For:	Commissioners Evans, McCree, McNeill
Against:	Commissioners Seibles, Ellison
Absent:	Commissioner Tedder-Rogers

Resolution 25-05 – Petition for Satellite Annexation of 130 Convenient Mart

Town Manager Jerome Chestnut announced that Mr. Nasruddin W. Massar, owner of 130 Convenient Mart, has submitted a petition for non-contiguous satellite annexation. The property is located on NC Highway 130 East. Commissioner Ellison made a motion to adopt Resolution 25-05, directing the clerk to investigate an annexation petition received under G.S. 160A-58.1 from Mr. Nasruddin W. Massar. Commissioner McNeill seconded the motion, and it passed with a vote of 4 to 1 as follows:

For:	Commissioners Seibles, Ellison, Evans, and McNeill
Against:	Commissioners McCree
Absent:	Commissioner Tedder-Rogers

A signed copy of the resolution is hereby incorporated by reference and made a part of these minutes.

Commissioner Input

Commissioner Evans passed around pictures of buildings on Main Street that need to be addressed by code enforcement.

Commissioner Seibles invited everyone to the Juneteenth Community Day from 12:00 noon to 6:00 p.m. in the Fairmont Community Park.

Mayor Input

Mayor Kemp talked about the need for a youth center.

Announcements

Wednesday, June 18 – Job Fair/Blood Drive, 10:00 a.m. to 3:00 p.m., Heritage Center.

Thursday, June 19 – Town offices closed in observance of Juneteenth.

Page 4 – Regular Meeting, June 17, 2025

Saturday, June 21 – Juneteenth Community Day, 12:00 noon – 6:00 p.m., Fairmont Community Park.

Saturday, June 29 – Fantastic Fourth Fireworks celebration, 5:00 to 10:00 p.m., Fairmont Community Park.

Monday, June 30 – Special Town Board Meeting to adopt Fiscal Year 2025-2026 budget (if not approved on June 17) and to adopt amended Fiscal Year 2024-2025 budget, 6:00 p.m., Heritage Center.

Friday, July 4 – Town offices closed in observance of Independence Day.

Saturday, July 12 – Senior Bingo, 12:00 noon to 2:00 p.m., Heritage Center.

Tuesday, July 15 – Regular Town Board Meeting, 6:00 p.m., Heritage Center.

Adjournment

There being no further business, Commissioner Evans made a motion to adjourn the meeting at 7:08 p.m. Commissioner Ellison seconded the motion, and it passed unanimously.

Jennifer H. Larson
Town Clerk

Special Meeting – June 24, 2025

The Fairmont Board of Commissioners held a special meeting on Tuesday, June 24, 2025, at 6:00 p.m. in the Fairmont-South Robeson Heritage Center with Mayor Charles Kemp presiding. Commissioners present were J.J. McCree, Melvin Ellison, Clarence McNeill, Jr., and Jan Tedder-Rogers. Commissioners Terry Evans and Heather Seibles were absent. Staff present included Town Manager Jerome Chestnut, Town Attorney Jessica Scott, Town Clerk Jenny Larson, Deputy Town Clerk Rodney Cain and Public Works Director Ronnie Seals.

Mayor Kemp called the meeting to order at 6:02 p.m. and gave the invocation. He stated the purpose of the meeting is to discuss and adopt the Fiscal Year 2025-2026 budget.

Administrative Matters

Ordinance 25-278– Adopt FY 2025-2026 Budget for \$4,731,762

Town Manager Jerome Chestnut said no changes have been made to the budget since it was presented at the regular board meeting on June 17 and has talked to several commissioners to discuss their concerns. Commissioner Tedder-Rogers made a motion to adopt Ordinance 25-278– Adopt FY 2025-2026 Budget for \$4,731,762. Commissioner Ellison seconded the motion, and it passed with a vote of 3 to 2 as follows:

For: Commissioners Tedder-Rogers, Ellison and Mayor Kemp
Against: Commissioners McCree and McNeill

A signed copy of the ordinance is hereby incorporated by reference and made a part of these minutes.

Commissioner Ellison made a motion to adjourn the meeting at 6:09 p.m. Commissioner Tedder-Rogers seconded the motion, and it passed unanimously. Mayor Kemp reminded the board of the special meeting on Monday, June 30 at 6:00 p.m. to adopt the FY 2024-2025 amended budget.

Jennifer H. Larson
Town Clerk

Special Meeting – June 30, 2025

The Fairmont Board of Commissioners held a special meeting on Monday, June 30, 2025, at 6:00 p.m. in the Fairmont-South Robeson Heritage Center with Mayor Pro Tempore Clarence McNeill, Jr. presiding. Commissioners present were J.J. McCree, Terry Evans, and Jan Tedder-Rogers. Mayor Charles Kemp and Commissioners Melvin Ellison and Heather Seibles were absent. Staff present included Town Manager Jerome Chestnut, Town Attorney Jessica Scott, Town Clerk Jenny Larson, Deputy Town Clerk Rodney Cain and Public Works Director Ronnie Seals.

Mayor Pro Tempore McNeill called the meeting to order at 6:00 p.m. and gave the invocation.

Administrative Matters

Ordinance 25-279 – Adopt FY 2024-2025 Amended Budget for \$4,574,046

Commissioner Tedder-Rogers made a motion to adopt Ordinance 25-279– Adopt FY 2024-2025 Amended Budget for \$4,574,046. Commissioner Evans seconded the motion, and it passed unanimously. A signed copy of the ordinance is hereby incorporated by reference and made a part of these minutes.

Commissioner Evans made a motion to adjourn the meeting at 6:02 p.m. Commissioner Tedder-Rogers seconded the motion, and it passed unanimously.

Jennifer H. Larson
Town Clerk

ORDINANCE 25-280

**AN ORDINANCE DECLARING A ROAD CLOSURE FOR THE
FAIRMONT FARMERS FESTIVAL PARADE**

WHEREAS, the Fairmont Board of Commissioners acknowledges a long tradition of providing an annual Fairmont Farmers Festival for the pleasure and enjoyment of its citizens and visitors; and,

WHEREAS, the Fairmont Board of Commissioners acknowledges this festival provides an opportunity for day-long, family-oriented activities; and,

WHEREAS, the Fairmont Board of Commissioners acknowledges a parade and festival requires approximately two (2) hours to install signing and traffic control, and also requires approximately two (2) hours for removing signs, traffic control, and litter;

NOW THEREFORE BE IT ORDAINED by the Fairmont Board of Commissioners pursuant to the authority granted by G.S. 20-169 that they do hereby declare a temporary road closure during the date and times set forth below on the following described portion of a State Highway System route:

Date: Saturday, October 18, 2025

Times: 7:00 a.m. to 5:00 p.m.

Route Description: The parade route is Main Street (NC 41) from NC 130 Bypass to Railroad Street. The parade lasts from 10:00 a.m. to 12:00 p.m. The main part of the festival is held on Main Street, which will require Main Street (NC 41) to be closed from Cottage Street (NC 130) to Railroad Street.

This ordinance to become effective when signs are erected giving notice of the limits and times of the parade, and implementation of adequate traffic control to guide through vehicles around the parade route.

Adopted this the 15th day of July, 2025.

Charles Kemp, Mayor

ATTEST:

Jennifer H. Larson, NCCMC, Town Clerk

Ordinance 25-281

Grant Project Ordinance for the Town of Fairmont North Carolina Youth Violence Prevention Grant

BE IT ORDAINED by the town council of the Town of Fairmont, North Carolina that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1: This ordinance is to establish a budget for a project to be funded by the North Carolina Youth Violence Prevention Center. The Town of Fairmont will receive \$42,200 from the North Carolina Youth Violence Prevention Center. These funds will be used to overtime for police officers for special assignments.

Section 2: The following amounts are appropriated for the project and authorized for expenditure:

NC Youth Violence Prevention Police Overtime	\$19,200
NC Youth Violence Prevention Supplies	<u>\$ 3,000</u>
	\$22,200

Section 3: The following revenues are anticipated to be available to complete the project:

North Carolina Youth Violence Prevention Grant	\$22,200
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Section 4: The Finance Officer is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

Section 5: The Finance Officer is hereby directed to report the financial status of the project to the governing board on a monthly basis.

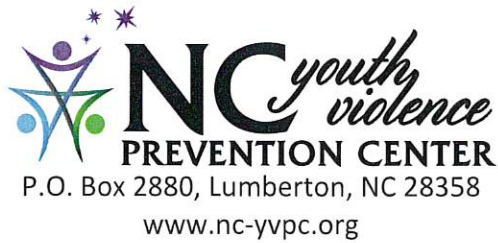
Section 6: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer and to the Clerk to Town Council.

Section 7: This grant project ordinance expires on September 30, 2026, or when all the NCYVP funds have been obligated and expended by the town, whichever occurs sooner.

Adopted this 15th day of July 2025.

Charles Kemp, Mayor

Jennifer H. Larson, NCCMC, Town Clerk



UPDATE JULY 1, 2025

I am very pleased to report that our appeals process for DOJ Grant Project 15PBJA-22-GG-04735-CVIP (known as CBCR2) was sustained, meaning DOJ has reinstated this grant award. The award is now active until 9/29/2026.

Fairmont, Red Springs, Pembroke, and Rowland Police Departments can now resume billing for officer overtime and special operations. Under this grant, officers and the Police Chief can get paid overtime for extra work that they put in outside of their regular work. Small supplies under \$3,000 are also eligible for reimbursement. All supplies over \$500 need to be approved by Paul Smokowski before purchase.

Since 10/1/2024, the police departments have spent the following amounts:

- Fairmont - \$2,800 spent, \$22,200 remaining. Violence Interrupter – Leon Burden
- Red Springs - \$7,525 spent, \$17,475 remaining. Violence Interrupter – Deana Locklear
- Pembroke - \$0 spent, \$25,000 remaining. Violence Interrupter – Deana Locklear
- Rowland - \$0 spent, \$25,000 remaining. Violence Interrupter – Leon Burden

Violence Interrupters are available at the Police Chief's request up to 8 hours per week.

Referrals for mental health therapy are open. Referrals for Teen Court are open.

All reimbursement requests need to be submitted to Wendy Locklear at wendy.locklear@ncyvpc.org. Reimbursement requests are accepted in the first few days of each month for expenses from the previous month. All invoices need supporting documentation and a brief description of the special operation or overtime activity (for example, overtime for Lumbee Homecoming or raided drug house).

Thank you again for your service and dedication to our mission.

With gratitude,

Paul Smokowski, PhD, NC-YVPC Executive Director
P.O. Box 3640, Lumberton, NC 28358, 919-428-5716, Paul.Smokowski@ncyvpc.org

RESOLUTION 25-06
FIXING DATE OF PUBLIC HEARING ON QUESTION OF
ANNEXATION PURSUANT TO G.S. 160A-58.2

WHEREAS, a petition requesting annexation of the non-contiguous area described herein has been received; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Fairmont, North Carolina that:

Section 1. A public hearing on the question of annexation of the non-contiguous area described herein will be held at the Fairmont-South Robeson Heritage Center at 6:00 p.m. on August 19, 2025.

Section 2. The area proposed for annexation is described as follows:

Highway 130 Convenient Store, Owner Nasruddin W. Massar, Parcel# 1204 02 018:
BEGINNING at a found iron stake in the southern right of way line of NC Highway 130, said iron stake being South 45 degrees 04 minutes 48 seconds East 6.75 feet from NCGS "Wire", said iron stake also being the northeast corner of a lot owned by Linwood Jacobs as recorded in Book 492, at Page 336, Robeson County Registry; thence with the southern right of way line of said NC Highway 130, South 65 degrees 09 minutes 13 seconds East 145 feet to a found iron pipe, said iron pipe being South 81 degrees 33 minutes West 56.46 feet from a found P.K. nail at the point of intersection of the centerline of NC Highway 130 and the centerline of NCSR 2208, said iron stake also being the northwest corner of a lot owned by Thomas Leggett as recorded in Book 522, at Page 9, Robeson County Registry; thence with Thomas Leggett's western property line, South 31 degrees 52 minutes 16 seconds West 235.39 feet to a found iron pipe, said iron pipe being the northeast corner of a lot owned by Linwood Jacobs as recorded in Book 696, at Page 831, Robeson County Registry; thence with Linwood Jacobs northern property line, North 65 degrees 33 minutes West 146.48 feet to a found iron stake, said iron stake being the southeast corner of a lot owned by Linwood Jacobs as recorded in Book 492, at Page 336, Robeson County Registry; thence with Linwood Jacobs' eastern property line, North 32 degrees 11 minutes 42 seconds East 236.58 feet to a found iron stake, the point of beginning. Containing 0.78 acre and being subject to any recorded easements and rights of way. Bearings are NC GRID NAD 83.

Section 3. Notice of the public hearing shall be published in the Robesonian, a newspaper having general circulation in the Town of Fairmont, at least ten (10) days prior to the date of the public hearing.

This the 15th day of July, 2025.

Charles Kemp, Mayor

ATTEST:

Jennifer H. Larson, Town Clerk

TOWN OF FAIRMONT

421 South Main Street • P.O. Box 248

Fairmont, NC 28340

Phone: (910) 628-9766

Email: fairmontnc@bellsouth.net

www.fairmontnc.com

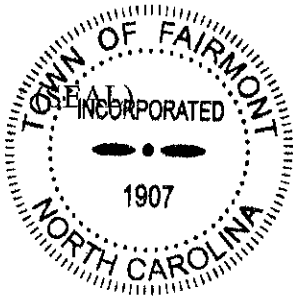
Fax: (910) 628-6025

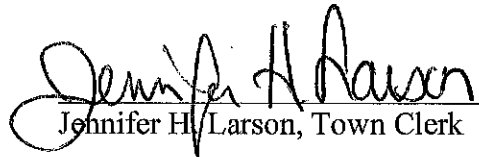
CERTIFICATE OF SUFFICIENCY

To the Board of Commissioners of the Town of Fairmont, North Carolina.

I, Jennifer H. Larson, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Fairmont, this 8th day of July, 2025.




Jennifer H. Larson, Town Clerk

Nasruddin Waze Massar
14696 NC Hwy 130E
Fairmont, NC 28340

April 30, 2025

Fairmont Board of Commissioners
c/o Town Clerk
P.O. Box 248
Fairmont, NC 28340


To the Board of Commissioners of the Town of Fairmont,

1. I, the undersigned resident of real property believes that the area described in paragraph 2 below meets the requirements of G.S. 160A-58.1(b) and respectfully request that the area described in paragraph 2 below be annexed to the Town of Fairmont.

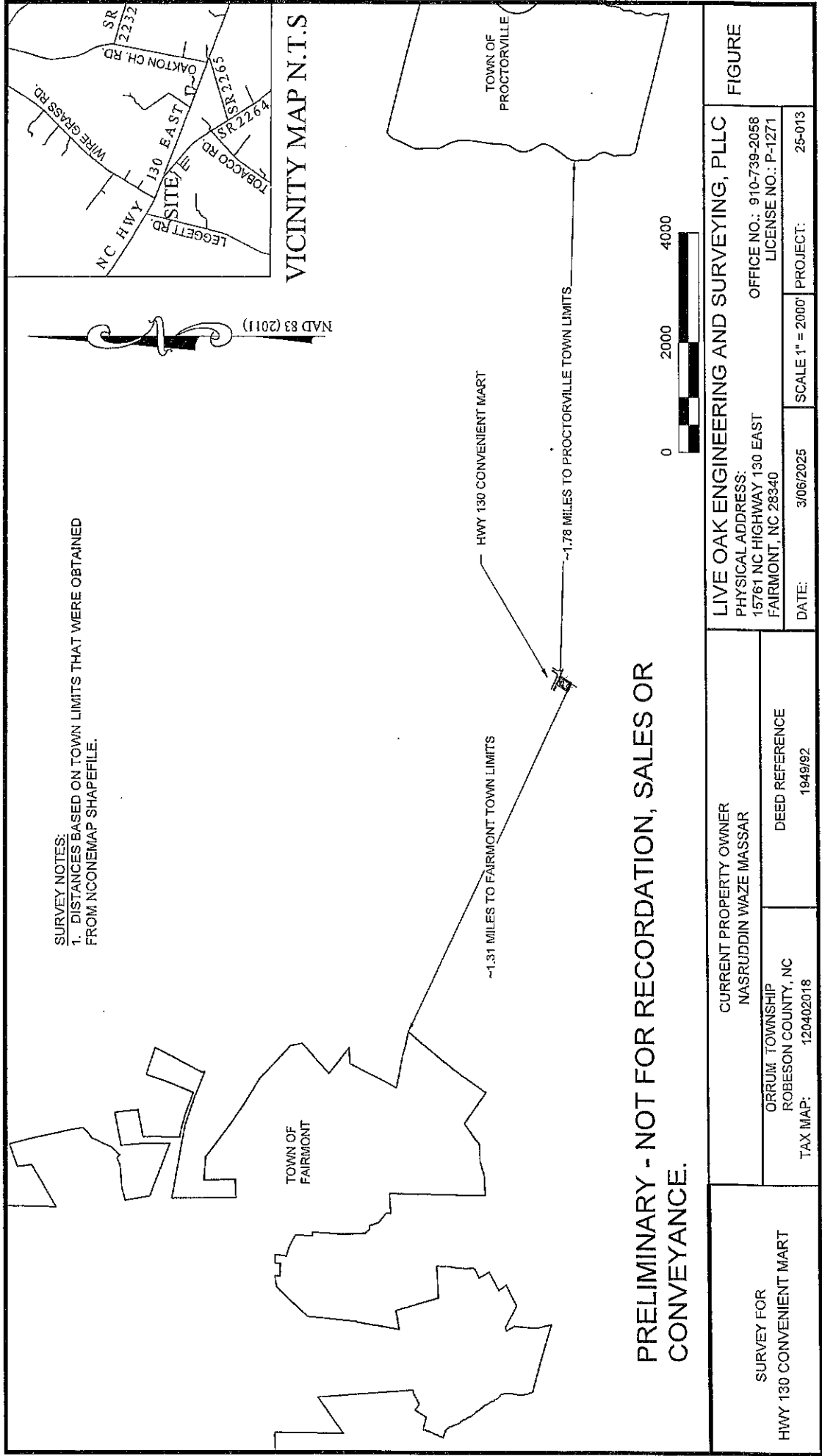
2. The area to be annexed is non-contiguous to the Town of Fairmont, and the boundaries of such territory are as follows: *See attached property card and map.*

Thank you for taking the time to consider this request. If there are any questions, comments, or concerns, please contact me at (910)-370-2620.

Sincerely,



Nasruddin W. Massar
14696 NC Hwy 130E
Fairmont, NC 28340





This certifies that PIN: ; 1204 02 018
is free of any delinquent ad valorem Tax liens
charged to the Robeson County Tax Collector;
but does not certify that the deed description
matches this PIN.
[Signature]
Collection Agent Signature 5/7/14
Date



2014003421

ROBESON CO, NC FEE \$26.00
STATE OF NC REAL ESTATE EXT X

\$193.00

PRESENTED & RECORDED:

05-07-2014 02:55:48 PM

VICKI L. LOCKLEAR

REGISTER OF DEEDS
BY: TOMASA MORALES PEAVY
ASSISTANT

BK: D 1949

PG: 92-93

Excise Tax \$ 193.00

NORTH CAROLINA GENERAL WARRANTY DEED

Tax Block: _____ Lot: _____

Parcel No: 1204-02-018
p.c.Prepared by: ERIC WEST, Attorney at Law, PLLC
HOLD FOR: ERIC WEST, Attorney at Law, PLLC**** PROPERTY DOES NOT INCLUDE THE PRIMARY RESIDENCE OF THE GRANTORS**

Brief Description for the Index:

0.78 Acre, NC Hwy 130

THIS DEED made this 7th day of May, 20 14, by and between**GRANTOR**ROMULUS ELVIN FREEMAN
and wife,
FAYE T. FREEMAN aka
AMELIA FAYE FREEMAN116 Oakton Church Road
Fairmont, NC 28340**GRANTEE**

NASRUDDIN WAZE MASSAR

4410 Alamac Road
Lumberton, NC 28358

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in Orrum Township, Robeson County, North Carolina and more particularly described as follows:

BEGINNING at a found iron stake in the southern right of way line of NC Highway 130, said iron stake being South 45 degrees 04 minutes 48 seconds East 6.75 feet from NCGS "Wire", said iron stake also being the northeast corner of a lot owned by Linwood Jacobs as recorded in Book 492, at Page 336, Robeson County Registry; thence with the southern right of way line of said NC Highway 130, South 65 degrees 09 minutes 13 seconds East 145 feet to a found iron pipe, said iron pipe being South 81 degrees 33 minutes West 56.46 feet from a found P.K. nail at the point of intersection of the centerline of NC Highway 130 and the centerline of NCSR 2208, said iron stake also being the northwest corner of a lot owned by Thomas Leggett as recorded in Book 522, at Page 9, Robeson County Registry; thence with Thomas Leggett's western property line, South 31 degrees 52 minutes 16 seconds West 235.39 feet to a found iron pipe, said iron pipe being the northeast corner of a lot owned by Linwood Jacobs as recorded in Book 696,

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Containing 0.78 acre and being subject to any recorded easements and rights of way. Bearings are NC GRID NAD 83.

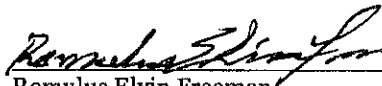
TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.


And the Grantor covenants with the Grantee, that Grantor is seized of the premises in fee simple, has the right to convey the same in fee simple, that title is marketable and free and clear of all encumbrances, and that Grantor will warrant and defend the title against the lawful claims of all persons whomsoever except for the exceptions hereinafter stated.

Title to the property hereinabove described is SUBJECT to the following exceptions:

Subject to ad valorem taxes; all applicable zoning and land use ordinances, statutes and regulations; and to the provisions of all applicable restrictive covenants and utility easements of record.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers, the day and year first above written.

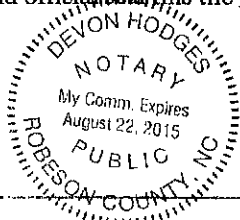
 (Seal)
Romulus Elvin Freeman

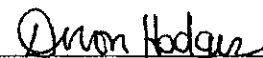
 (Seal)
Faye T. Freeman

State of North Carolina
County of Robeson

I, Devon Hodges, Notary Public of said County and State do hereby certify that **Romulus Elvin Freeman and Faye T. Freeman** personally known to me and personally appeared before me and acknowledged the voluntary execution of the foregoing instrument.

Witness my hand and official seal, this the 7th day of May, 2014.




Notary Public

My Commission Expires: 08/22/2015

RESOLUTION 25-07 ACCEPTING BID AND
AUTHORIZING SALE OF REAL PROPERTY

WHEREAS, on May 20, 2025, the Board of Commissioners approved Resolution 25-04 declaring 200 Iona Street, Parcel 300504052, as surplus and authorizing the sale of that property through the upset bid procedure of North Carolina General Statute 160A-269; and,

WHEREAS, the initial bid for the property was \$1,000; and,

WHEREAS, notice of the offer and the upset bid process was properly advertised; and,

WHEREAS, several upset bids were received; and,

WHEREAS, Butch Lennon had the final offer of \$1,940.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Fairmont that it does hereby accept the bid of Butch Lennon in the amount of \$1,940 and authorize the sale of the real property lying and being in the Town of Fairmont, Robeson County, North Carolina, and being more particularly described as follows:

In the Town of Fairmont, North Carolina, on the north side of Iona Street. BEGINNING at a stake near a small short leaf pine and running South 19 degrees West 100.98 feet to Iona Street; thence with Iona Street South 67 degrees East 99.00 feet to a curve; thence with Iona Street South 53 degrees 45 minutes East 244.20 feet to the intersection of Iona and Main Streets (AKA Lumberton Road); thence with Main Street North 2 degrees 15 minutes West 262.02 feet to a stake in Main Street; thence to the BEGINNING, containing one acre, more or less, excepting conveyances which were made to J. H. Pittman and Lydia P. Floyd and others. Being a part of the property conveyed by the deed recorded in Book 8-O at page 92. Being the same property conveyed by the deeds recorded in Book 570 at page 387 and Book 653 at page 285. SAVE AND EXCEPT: All of those parcels identified in the Robeson County Tax records as being in Fairmont Map 5, Block 4, Lots 43 - 51 and 53 and the alley shown in the tax records as running through those lots. This property is identified in the Robeson County Tax Office as 3005-04-052.

BE IT FURTHER RESOLVED by the Board of Commissioners of the Town of Fairmont that it does hereby authorize the Mayor and Town Clerk to execute a deed to Butch Lennon for the above-described property for and on behalf of the Town of Fairmont based on the following terms:

- a. the Town will pay the cost of deed preparation, the property taxes for years prior to the year in which the sale closes, and any tax stamps due. The buyer must pay current year taxes and all other costs of closing,
- b. the Town will use a quitclaim deed to transfer the property, and
- c. the buyer must pay with cash at the time of closing.

Adopted this 15th day of July 2025.

Charles Kemp, Mayor

ATTEST:

Jennifer H. Larson, Town Clerk



200 Iona Street, Parcel 300504052, Tax Value \$7,000





Memorandum for Record

TO: Mayor and Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager, Town of Fairmont

DATE: July 15, 2025

REF: Town Hall RFQs

Background

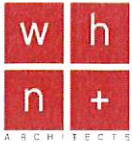
The Town of Fairmont has received four proposals for the new town hall construction. The five entities that submitted RFQs were:

- WHN Architects, Charlotte, NC
- Msquare Construction, Fayetteville, NC
- R/DA Architects, Raleigh, NC
- AWCK Inc, Burlington, NC
- Southeastern General Contractors, Hope Mills, NC

Copies of the RFQs are attached for your review.

Recommendation

The Staff is conducting in-depth reviews of each company and a recommendation will be provided to the Board of Commissioners on July 15, 2025



WHN Architects, PA
330 West 10th St.
Charlotte, NC 28202

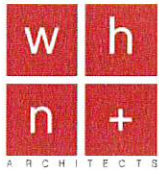
New Town Hall

Town of Fairmont
North Carolina

June 12, 2025

*Qualifications for Architectural
& Engineering Design Services*





June 12, 2025

Jerome Chestnut, Town Manager
Town of Fairmont

Re: Town Hall RFQ

Dear Jerome and Members of the Evaluation Team:

WHN Architects is excited to have this opportunity to submit our qualifications to provide Architectural and Engineering Design Services to the Town of Fairmont for your new Town Hall. WHN Architects has a successful 35-year long history of providing Architectural Services and delivering quality projects for our clients throughout the Carolinas and beyond. Our professional team consists of eleven full-time staff including six registered architects, BIM technicians, designers, and support staff. We have maintained our practice as a mid-size architectural firm so that our firm's Partners stay intimately involved with each client and project. While we provide expertise in many areas of design, our most important talent is listening. That level of personal attention is why clients enjoy working with us and seek us for repeat business. We will listen and respond to your wants, schedule, and budget. A successful project, as we define it, is a finished product that fully satisfies your needs and expectations.

Specific to your new Town Hall project, we believe that our following talents highlighted in this submittal show our strengths to successfully deliver this project:

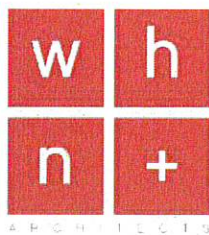
- **Town Hall and Civic Building Design** – WHN Architects and our team have multiple recent projects for our civic and municipal clients that include the Town Hall in Rockingham and 100,000 sq ft of administrative and Police spaces in Jacksonville, NC.
- **Public Projects Experience** – WHN is very familiar with working on projects that have local and State funding. We understand the personal nature of spending limited funds and local taxpayer money. We will be respectful of your town's traditions, beliefs, and budget.
- **Local Firm & Local People** – WHN has been working with local governments around the Carolinas for all our thirty-five years in business. We are locally owned, and work with local engineering consultants. We understand the importance of our community, your budget, and know how to deliver projects in a timely manner.

We strongly believe that our firm's successful history of projects, and our dedication to providing personalized service makes us a great match for your new Town Hall. Please feel free to contact me if you have any questions during your review of our qualifications.

Sincerely,

Alan W. Hunter, AIA, LEED AP BD+C, PMP
Partner-in-Charge | alan@whnarch.com | m: 704.975.2537

WHN Architects, PA
330 West Tenth Street
Charlotte, NC 28202
704-333-9952
www.whnarch.com



WHN Architects, PA
330 West 10th Street
Charlotte, NC 28202
P 704.333.9952
F 704.333.9962
whnarch.com

License #50527

Number of Employees 11
Registered Architects 6
BIM Technicians, Designers,
& Support Staff 5

WHN ARCHITECTS, PA

ARCHITECTURE | PLANNING | PROJECT MANAGEMENT

WHN Architects has been in architectural practice for 35 years, offering fully coordinated architecture, planning, interior design, engineering, and project management services. Our office is located at 330 West 10th Street in Charlotte, North Carolina, with a professional staff of eleven consisting of six registered Architects, BIM technicians, designers, and support staff.

WHN Architects is a hands-on firm that is committed to providing exemplary service at every phase of a project. While we provide expertise in many areas of design, our most important talent is listening. That level of personal attention is why clients enjoy working with us, and seek us for repeat business.

At WHN, we believe in a service-oriented approach that includes continuous collaboration with our clients. We thoroughly investigate every project and find thoughtful solutions. We will listen and respond to your needs, schedule, and budget. A successful project, as we define it, is a finished product that fully satisfies your needs and expectations.

Our development of design concepts is guided by a methodical approach and strong leadership of our design team. We blend functional, aesthetic, and human considerations into a workable solution that fits the requirements, conditions, and economics of the project. Our goal is to allow our creativity to evolve from our analysis and understanding of all facets of the building project, and to providing productive and enlightening spaces for all users.

SUMMARY

WHN Architects has recent relevant experience and an excellent history designing civic buildings and other public projects for our municipal clients. We have Police Headquarters, Fire Stations and other civic projects successfully completed for the City of Charlotte, Rockingham, and Jacksonville, NC. We have assembled a team of professional engineers and consultants that were hand-picked for their expertise in this project type, as well as our experience working together and with each other to effectively complete projects. We know this team will provide the Town of Fairmont with the finest professional services and will successfully deliver this building for you. WHN and our team's history of working successfully with our public clients ensures that we can efficiently and effectively design this project for you. Additionally, each member on our team has a long history of working with our State's local review agencies, and can navigate the requirements to keep the project on schedule and within budget. We believe we have assembled the right team of professionals and experts to fit this project and deliver a project that will fully satisfy the Town of Fairmont and your citizens.



MUNICIPAL/PUBLIC PROJECTS

WHN has provided architectural services to many public sector clients that include cities like Charlotte and Rockingham to public institutions like UNC Chapel Hill and Central Piedmont Community College. WHN understands the intricate process of design and construction within the public sector, where the stakeholders and building users formulate a much broader audience. Strict compliance to the rules, thorough documentation, and accuracy are required throughout the design and construction process in the public arena where dollars spent are accountable to the tax payer.

FACILITY PROGRAMMING

One of the very first steps in our design process is to take the time to develop the criteria for the design of your building. During this early phase, we analyze and present the data which define the current and future needs of the people who will ultimately use the building. The final program report becomes the guide for how to evaluate design solutions. It gives you a way to make solid decisions and gives the designer a road map to find solutions. Our office utilizes state of the art BIM software to calculate areas, define departments and track fixtures and equipment easily and accurately.

ARCHITECTURAL DESIGN

Our development of design concepts is guided by a partner-in-charge working with our staff of professional designers and architects. We blend functional, aesthetic and human considerations into a workable solution that fits the practical requirements, site conditions and economics of the project. Our goal is to allow our creativity to evolve from our analysis and understanding of all facets of the building project, with an eye toward developing a productive and enlightening space for the users. WHN recognizes and embraces the need for environmentally responsive buildings. For our clients wishing to submit for LEED certification we have LEED certified professionals on staff ready to provide this service.



DESIGN PROCESS

PROGRAMMING AND DEFINITION

Our team will interview key members your staff to discuss the desired operations of the facility. Our objective is to identify all stakeholders' goals, objectives, and operational needs that will define the requirements of the project. The facility's projects and functionality are key metrics in determining the project scope. This will establish the use, size, and supporting services that are required. We will define each area of your program needs to determine net and gross square footages. We will check the estimated cost to verify your budget expectations.

Deliverables: Programming Report with space needs analysis, block diagrams, and preliminary cost estimate.

SCHEMATIC DESIGN

The schematic design process (achieved while working closely with your administration and staff through Decision Making Committee meetings) includes evaluating implications and providing recommendations regarding various designs and planning alternatives. The design team will study alternatives with consideration given to the site and open spaces, existing conditions, environmental impact, functional layout, circulation analysis, energy conservation, workforce environments, massing, design vocabulary, growth, flexibility, capital costs, and operational costs. The final schematic design will be delineated with supporting description, rationale, and summarization of size, environment quality, capital costs, and an implementation schedule.

Deliverables: Updated space needs analysis, initial site layout, and conceptual plan layouts.



DESIGN DEVELOPMENT

Administration and staff work closely during the Design Development phase. This will cover the detailed delineation and description of the proposed facility, including site, landscape, interior design, and equipment considerations. During this development phase, the fundamental objective is to identify decisions concerning complex matters related to the facility's operation, construction, finish, and equipment.

Deliverables: Detailed drawings, sketches, and reports on the spaces and building systems. Drawings will include site layouts, floor plans, exterior and key interior elevations, building sections, and preliminary utility drawings that will inform a more detailed construction cost estimate.

CONSTRUCTION DOCUMENTS

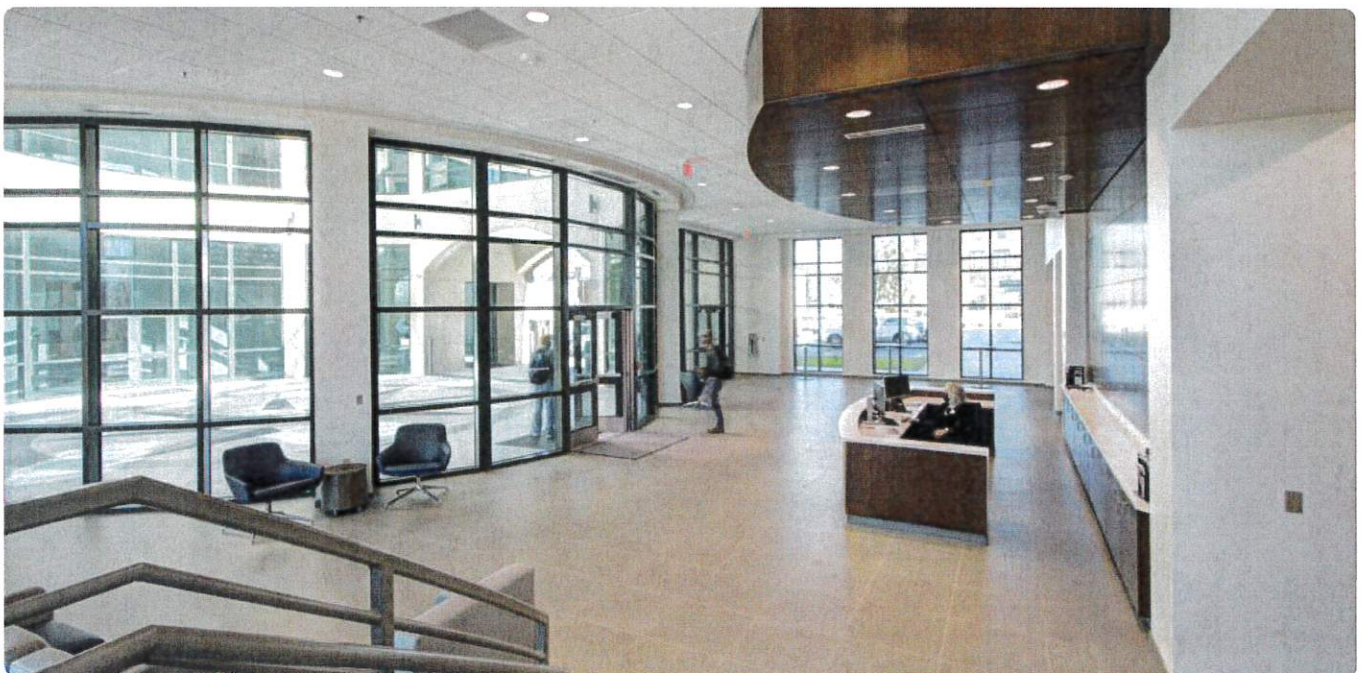
Based on a firm design foundation, cost analysis, and detailed schedule, the development of construction documents is implemented as efficiently and quickly as possible. All design requirements are translated into Documents and Drawings to be used for final approval, obtaining building permits, and bidding for construction.

Deliverables: Final Drawings, Specifications, and cost estimate.

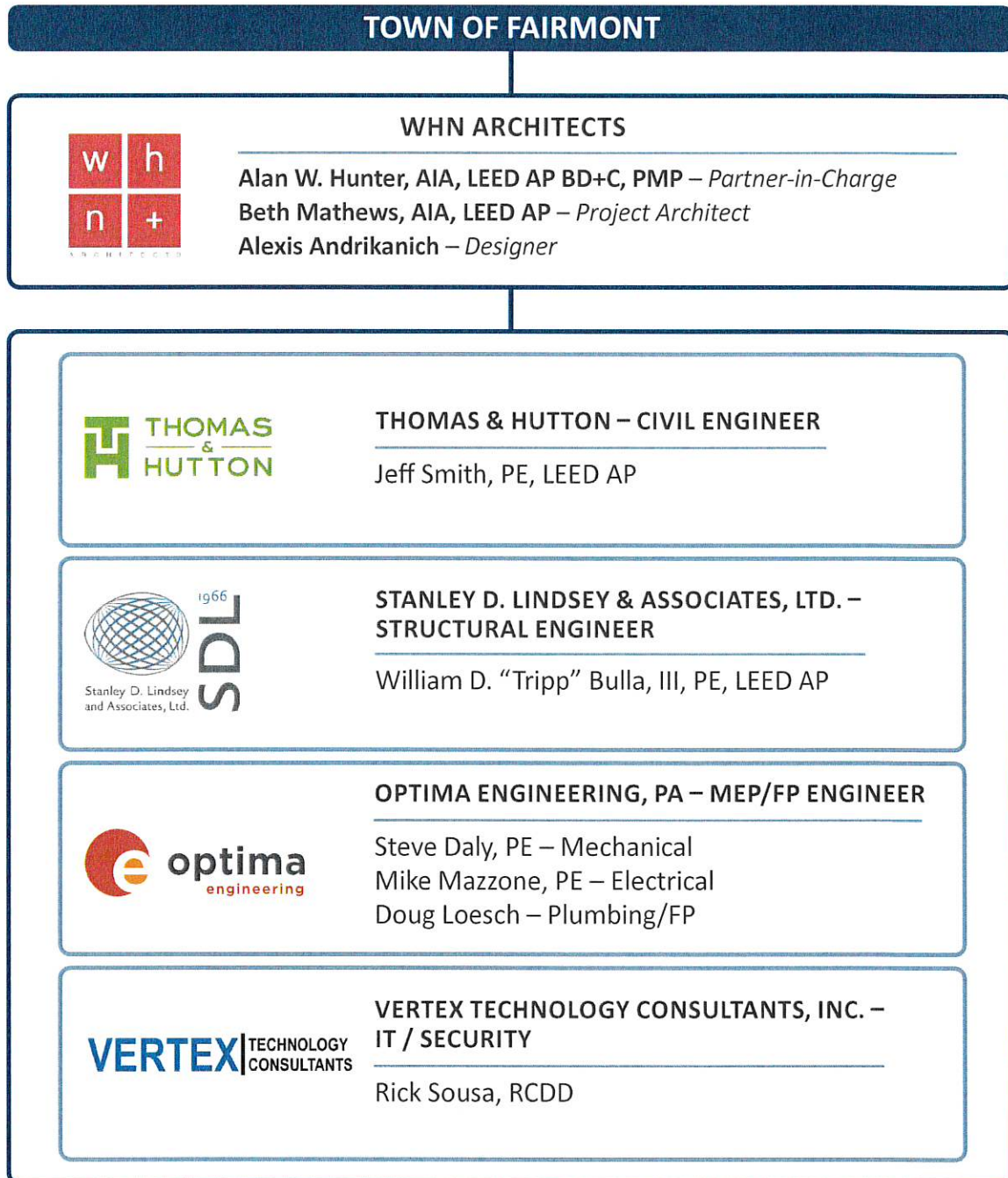
BIDDING AND CONSTRUCTION

The project will be advertised and released for bids. Bid Documents will be distributed to Contractors and bids received. Once all bids have been certified, WHN Architects will provide a recommendation for award of the Construction Contract. A notice to proceed will be issued establishing the start date for construction. A Pre-Construction conference will be held with the Contractor. Construction meetings with the Town's project manager, the Contractor, and the Architect will be scheduled at a mutually agreed upon time at least every two weeks to review construction progress and resolve any issues that arise. During construction the Design Team will review shop drawing submittals and information requests. We will certify monthly pay applications, and review any change requests. The Design Team will conduct regular construction inspections and provide reports documenting progress and any deficiencies identified.

Deliverables: Certify Bids, issue Notice to Proceed, and Construction Administration.



PROPOSED TEAM





Master of Architecture,
Texas A&M University
Bachelor of Architecture,
Georgia Tech
NC #9522

American Institute of Architects
NCARB
LEED Accredited Professional
Project Management Professional



Bachelor of Environmental Design:
Architecture, NC State University
Bachelor of Architecture,
UNC Charlotte
NC #8497

American Institute of Architects
LEED Accredited Professional
Women in Architecture



Bachelor of Arts in Architecture,
UNC Charlotte
Master of Architecture,
UNC Charlotte (2025)

WHN ARCHITECTS, PA

ALAN W. HUNTER, AIA, LEED AP BD+C, PMP | PARTNER-IN-CHARGE

Alan Hunter is actively engaged in all aspects of the design process to maintain the overarching vision for each project. As Partner at WHN, Alan is responsible for the oversight and implementation of architectural projects while coordinating all phases of design and construction activities. He works in concert with our Project Architects to oversee the management of the entire Design Team. His career focus on community and educational projects gives him an exceptional understanding of the approach needed to manage and deliver projects for you while maintaining the qualities that make extraordinary spaces. Alan has 29 years working with public and civic clients.

SELECT PROJECTS

- Jacksonville Center for Public Safety, Jacksonville, NC
- Mitchell Community College-Mooresville Campus Master Plan
- Richmond Community College-New Classroom Building
- Gaston College-Fiber Innovation Center
- Central Piedmont Community College-New Classroom Building
- NC Museum of Natural Science-Whiteville Elevator Modernization
- Hornet's Nest Park-Williamson Pavilion, Charlotte, NC

BETH MATHEWS, AIA, LEED AP | PROJECT ARCHITECT

Beth will serve as the Project Architect, consolidating the components of the project into a unified set of Construction Documents and carrying forward to Construction Administration. She effectively supervises staff, coordinates consultant work, and progresses design concepts through the various design phases. Beth has 30 years experience with development, coordination, and production of architecture projects ranging from private sector to civic and educational clients.

SELECT PROJECTS

- Mitchell Community College-Mooresville Campus Master Plan
- Richmond County Community College-Robinette Classroom Building
- Gaston College-Fiber Innovation Center
- Central Piedmont Community College-New Classroom Building
- NC Museum of Natural Science-Whiteville Elevator Modernization
- Rockingham City Hall Building
- Rockingham Police Station Renovation

ALEXIS ANDRIKANICH | DESIGNER

Alexis is an enthusiastic designer who enjoys problem solving and critical thinking. She assists in the production and coordination of design and construction documents, and uses her creativity and software knowledge to create appealing and eye catching renderings.

SELECT PROJECTS

- Mitchell Community College-Mooresville Campus Master Plan
- Billingsville Elementary School Renovation, CMS/Charlotte, NC
- Gaston College-Fiber Innovation Center
- Pregel, Phase III Office Upfit
- UNC Charlotte-Union Deck Elevator Replacement
- UNC Chapel Hill-Morrison Hall Elevator Modernizations



Thomas & Hutton Engineering Co.
1020 Euclid Avenue
Charlotte, NC 28203
P 980.201.5505
tandh.com



Jeff Smith, PE, LEED AP, CPESC
Education
BS Civil Engineering, NCSU
NC PE #18175



Stanley D. Lindsey & Associates, Ltd.
1347 Harding Place, Suite 201
Charlotte, NC 28204
P 704.333.3122
sdla.com



Tripp Bulla, PE, LEED AP
Education
MS Civil Engineering
Cornell University
BS Civil Engineering, NCSU
NC PE #13362

THOMAS & HUTTON ENGINEERING CO.

CIVIL ENGINEER

Thomas & Hutton provides quality professional services and project support to our clients, and our technical competencies include consulting, engineering, landscape architecture, land planning, surveying, Geographic Information Systems (GIS), and construction administration.

We stand as one of the most well respected and established consulting and engineering firms in the Southeast with over 375 employees throughout nine regions in North Carolina, South Carolina, Georgia, and Tennessee.

JEFF SMITH, PE | PROJECT MANAGER, CIVIL ENGINEER

Jeff has over 30 years of experience in grading, storm drainage, erosion control, stormwater management, pavement design, site layout, water distribution, sanitary sewer collection and distribution, pump station design, zoning compliance, roadway design, and regulatory compliance.

SELECT PROJECTS

- Public Safety Facility | City of Jacksonville-Jacksonville, NC
- NCDOT Equipment Shop-Alamance County, NC
- Fire Station 38 and Boat House at Lake Wylie-Charlotte, NC
- Fire Station 34-Charlotte, NC
- Charlotte Douglas International Airport Maintenance Facility-Charlotte, NC

STANLEY D. LINDSEY & ASSOCIATES, LTD.

STRUCTURAL ENGINEER

Stanley D. Lindsey & Associates, Ltd. (SDL) is a structural engineering firm with offices in Nashville, Atlanta, and Charlotte. Our services include Structural Design, Erection Engineering, Seismic Assessment and Rehabilitation, Sustainable Design, Construction Administration, Peer Reviews, Renovations, Disaster Assessments and Forensic Investigations.

SDLA has more than 55 years of experience in the design, evaluation, and retrofit of structures, with an extensive portfolio including mixed-use, corporate, commercial, retail, parking, hospitality, education, residential, aviation, healthcare, government, sports and recreation, religious, cultural, historic renovation, industrial, and specialty structures.

WILLIAM D. "TRIPP" BULLA, III, PE, LEED AP | PRINCIPAL

Tripp is Principal and Director of the Charlotte, North Carolina office. He brings over 35 years of experience with projects varying from multi-family wood frame structures to high-rise steel and concrete structures in locations across the country. His primary focus is in building structures designed in conjunction with Architects sharing a creative vision. His responsibilities include client relations, structural design, coordination with other disciplines, project scheduling, and resolution of construction-related issues.

SELECT PROJECTS

- Public Safety Facility | City of Jacksonville-Jacksonville, NC
- Fire Station 38 and Boat House at Lake Wylie-Charlotte, NC
- NCDOT Equipment Shop-Alamance County, NC
- Charlotte Douglas International Airport Maintenance Facility
- Sweden Road Maintenance Facility Expansion | City of Charlotte



Optima Engineering, PA
1927 S Tryon St., Ste. 300
Charlotte, NC 28203
P 704.338.1292
optimaengineering.com

OPTIMA ENGINEERING, PA

PME ENGINEERING

Optima Engineering is recognized as a regional leader in sustainable engineering and offers innovative and progressive design solutions. Founded in 1992, Optima provides MEP+T services. With offices in Charlotte, Raleigh, Asheville and Greenville, SC, the team is strategically positioned to provide high performance, sustainable, efficient engineering design for all building types to clients throughout North Carolina. Optima Engineering has been behind the concept of Net Zero since 2006, saving Owners money, lowering the impact on the environment, and providing for more resilient buildings. Over the years, the firm has grown to 90 employees, including 25 Professional Engineers, 20 LEED Accredited Professionals, Certified Energy Managers, a Certified Technology Specialist Designer, and Registered Communications Distribution Designers. Services range from Mechanical, Electrical, Plumbing and Technology to Fire Protection, Solar PV, Energy and Commissioning.



Ohio University | Bachelor of
Science - Mechanical Engineering

STEVE DALEY, PE, PRESIDENT | PRINCIPAL-IN-CHARGE MECHANICAL ENGINEER

Steve Daley, P.E., LEED AP BD+C, is the President of Optima and has been with the company for most of its existence, having previously served as Vice President and Managing Principal. Steve specializes in the mechanical system design of K-12 facilities. He has been involved in project management, engineering, and energy modeling for over 150 schools. Steve has designed many types of HVAC systems based on sustainability, life cycle cost analysis, design guidelines, and input from district maintenance personnel. He has been involved in the design of all LEED for Schools projects, as well as the design of geothermal HVAC systems for Net Zero Energy schools.



NC A&T State University |
Bachelor of Science - Electrical
Engineering

MIKE MAZZONE, PE, PRINCIPAL | ELECTRICAL ENGINEER

Mike Mazzone, LC, LEED AP, is a Principal, as well as an Electrical Engineer for all K-12 projects. His design expertise gained from over two decades of experience includes power distribution, lighting, lighting controls, new communications along with standard school communications, and life safety design. He coordinates designs with clients, utility companies as well as other departments in the office, and performs surveys of existing facilities for renovation and expansion projects.



Central Piedmont Community
College, Charlotte, NC | General
Studies

DOUG LOESCH | PLUMBING/FP DESIGNER

Doug develops plans and specifications, performs construction administration and field observations on new and renovation projects involving plumbing and fire protection systems.

VERTEX TECHNOLOGY CONSULTANTS

Vertex Technology Consultants, Inc.
4700 Lebanon Rd., Ste. A-1
Charlotte, NC 28277
P 980.272.9500
vtcnc.com



Education

BICSI-Certified Registered
Communication Distribution
Designer, RCDD# 182692R

VERTEX TECHNOLOGY CONSULTANTS, INC.

IT | SECURITY

Vertex Technology Consultants is a North Carolina-based technology, security and audiovisual consulting firm with more than 30 years of technology and security industry experience. Specializing in structured cabling, surveillance and access control, data center design and implementation and audiovisual systems. Vertex is registered SBE.

RICHARD A. SOUSA, RCDD | PRESIDENT

Rick is an expert in the areas of structured cabling systems, security and surveillance, voice, data and video distribution and audiovisual design. He brings over 30 years of both design and direct project experience. His background includes audiovisual designs, expertise with security including; intrusion, surveillance and access control systems, outside plant construction and cable distribution systems and project management. His prior work experience as a structured cabling contractor and integrator allows Rick to bring real world expertise to both the design and administrative process.



ROCKINGHAM CITY HALL

ROCKINGHAM, NC

The New City Hall for Rockingham is an 11,000 sf single-story building that houses the Finance, Planning and Administration Departments for the City. The building includes a 1,200 sf Council Chamber with seating for 70 and a state-of-the-art audio/visual system. The exterior of the building is traditional style architecture with brick veneer, stone accents, and slate shingles. The site plan incorporates a plaza area adjacent to the City Hall.

- FEATURES
- New construction
 - Administrative office space

- Reflects traditional architectural style
- Incorporates plaza area adjacent to site





CENTER FOR PUBLIC SAFETY JACKSONVILLE, NC

This facility co-locates the new Fire Station No. 1 with a new Police Department headquarters and a new Fire Administration headquarters into a state-of-the-art structure. As Sr. Project Manager with Gantt Huberman Architects, Alan Hunter was the Design Team point-of-contact responsible for coordinating with the specialty equipment requirements including the Intelligent Transportation Center, 911 Call Center, Emergency Operations Center, and the Forensics Laboratory.



Fire Station No. 1 includes a 3-bay, drive-through Apparatus floor. The three Apparatus bays total approximately 90' by 70' and are designed without interior columns to allow maximum circulation and safety for the firemen. The building additionally houses the 911 Communications Center, Emergency Operations Center, Fire Marshall's Suite, and Intelligent Transportation Center for the City. The new building provides a visual and physical link to future development along the New River and is to be a catalyst for the resurgence of the Jacksonville downtown.

The design of this high-security, 2-story building combines public function within a central plaza, entry, and atrium, while separating police and fire departments as required for security. Citizens of Jacksonville visiting with staff enter an elegant public lobby before being escorted by police or Fire personnel into the secure building spaces.

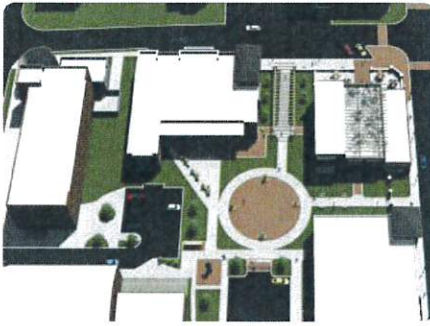


The final design forms public streetscapes, anchors pedestrian connectivity to the river and to downtown, and maintains a prominent, shining civic presence 24 hours a day as you enter the heart of Jacksonville, NC.

The project is certified LEED Silver.

- FEATURES
- Police & Fire Administration Headquarters
 - 911 & Emergency Operations Center
 - Conference and Community Rooms
 - Public streetscapes, pedestrian connectivity





MOORESVILLE CAMPUS MASTER PLAN MITCHELL COMMUNITY COLLEGE MOORESVILLE, NC

Mitchell Community College recently acquired additional property contiguous with its Mooresville Campus. WHN Architects was engaged to help Master Plan and design the campus expansion with a renovation and addition to the existing Ford Dealership Building, plus two more new buildings. The campus is located within a designated historic zone and must comply with the Historic Building Commission Design Guidelines and the existing context of Mooresville. The new campus design will include a quad with outdoor gathering spaces, and new community rooms and classrooms for the citizens and students in the area.

- FEATURES**
- College Master Plan
 - Reflects campus architectural style
 - Public spaces for the community
 - Worked with Historic Building Commission Design Guidelines and Town of Mooresville





THE ROBINETTE CLASSROOM BUILDING

RICHMOND COMMUNITY COLLEGE, ROCKINGHAM, NC

Growth and the need for extra room on the Richmond Community College main campus required a satellite facility to house new programs. WHN worked with the City of Rockingham to identify a site in the downtown area. The site for the new building was approximately one half of a city block and required the demolition of three retail buildings. The location of the new facility creates a livelier center city. The building is approximately 40,000 sf and three stories tall. Exterior design is in keeping with the existing storefront designs in the downtown area. The building houses smart classrooms, offices with support spaces, public meeting/conference rooms, a large open-air courtyard, as well as a state-of-the-art Pharmacy Technology Lab that provides real world experiences for students.

- FEATURES
- College Campus addition
 - Smart classrooms, administrative spaces
 - Individual and group study environments
 - Multi-purpose auditorium



PROPOSED SCHEDULE

Design Schedule		Construction Schedule	
	Duration		Duration
Pre-Design Programming	4 weeks	Owner/Permit Review	—
Owner Review	—	Construction Bid	8 weeks
Schematic Design	6 weeks	Construction Contract Approval	2 weeks
Owner/Agency Review	—	Construction	TBD
Design Development	6 weeks	Punch List	1 week
Owner/Agency Review	—	Substantial Completion	1 week
Construction Documents	12 weeks	Final Completion	4 weeks



Town of Fairmont New Town Hall Complex

July 07, 2025

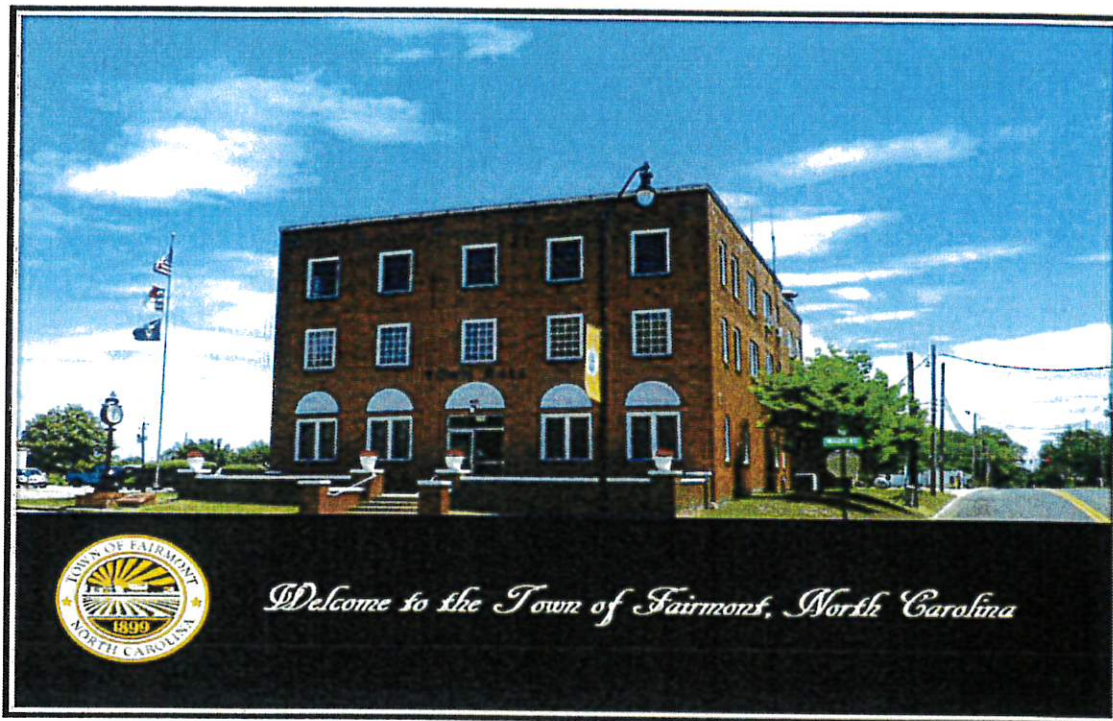


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- 5. Project Preliminary Schedule**
- 6. Project Approach**
- 7. Supporting Documents**



230 Donaldson Street, Ste 400A
Fayetteville, NC 28301
(910) 427-7777
Fax: (919) 339-1925
www.msquareus.com

July 07, 2025

Town of Fairmont
Attn: Jerome Chestnut
Town Manager
421 South Main Street
Fairmont, NC 28340

Re: New Town Hall Complex RFQ

Dear Mr. Chestnut,

Msquare is excited for the opportunity to build your new Municipal Building project. We are confident in our ability to contribute effectively to this initiative and wish to confirm that we have sufficient resources in personnel, equipment, and time to fully commit to this project.

Our team is well prepared to meet the demands of this endeavor, with experienced professionals, and a dedicated schedule to ensure timely and high-quality delivery. We are eager to bring our expertise and commitment to the successful realization of this important project.

Please do not hesitate to contact me if additional information or documentation is required. We look forward to the possibility of collaborating with your team and contributing to the successful completion of your new Town Hall Complex.

Thank you for considering our interest. We look forward to the opportunity to collaborate on this significant project.

Sincerely,

David Hasan
President
910.777.7774
davidhasan@msquareus.com



230 Donaldson Street, Ste 400A
Fayetteville, NC 28301
(910) 427-7777
Fax: (919) 339-1925
www.msquareus.com

July 07, 2025

Town of Fairmont
Attn: Jerome Chestnut
Town Manager
421 South Main Street
Fairmont, NC 28340

Re: New Town Hall Complex RFQ

Dear Mr. Chestnut,

I am writing to express why Msquare Construction is uniquely qualified to design and build your new municipal complex. With a proven track record of delivering high-quality, cost-effective projects, we are confident in our ability to meet and exceed your expectations for this project.

Msquare Construction brings a comprehensive approach to design-build projects, ensuring seamless collaboration between design and construction teams. Our in-house expertise allows us to streamline processes, reduce costs, and maintain strict adherence to timelines—all while prioritizing the specific needs of your community.

We understand the need for this New Town Hall with multiple municipalities within it and our experience with other Design Build developments positions us in delivering a facility that is both functional and aesthetically aligned with your vision. Additionally, we are committed to fostering strong relationships with local stakeholders and subcontractors, ensuring that this project not only meets its goals but also contributes to the local economy.

We would welcome the opportunity to discuss our qualifications further and demonstrate how Msquare can bring your vision to life. Please do not hesitate to contact me directly at (910)777-7774 or dhasan@msquareus.com.

Thank you for considering Msquare Construction for this important project.

Sincerely,

A handwritten signature in black ink, appearing to read 'David Hasan', written over a horizontal line.

David Hasan
President
910.777.7774
davidhasan@msquareus.com

FIRMS OVERVIEW



*MSQUARE CONSTRUCTION INC.,
GENERAL CONTRACTOR HUB & MBE*

Msquare Construction Inc. is a General Contractor that has been committed to its communities, determined to show excellence and dedication throughout every project.

Our construction firm is based in the heart of North Carolina located in downtown Fayetteville.

We are an experienced construction corporation; our team members have over 35 years in the industrial business and construction management. Msquare Construction takes pride in our talented team and crew members who have delivered and managed several high-profile projects.

Msquare Construction Inc. cares about its people, that is why our goals always seek to accomplish the projects on time, under budget with the best quality.

Msquare Construction Inc. is dedicated and committed to give excellence and beat the expectations of our clients.



OUR SERVICES

- Design Building
- Construction Manager at Risk CM@R for projects over \$10M
- General Contractor
- Building Information Modeling
- Heavy Construction
- Infrastructure (Highway, utilities)
- Land and Real Estate development

OFFICE LOCATION

230 Donaldson Street
Fayetteville, NC 28301

DESIGNATIONS

MBE

Minority Owned Firm

HUB

State of NC

SAM

(Federal Contractor)

DBE - NCDOT

CONTACT

David Hasan

CEO

910.777.7774

dhasan@msquareus.com

Mamo Meaza, LEED AP

Vice President

Corporate Office

910.888.8884

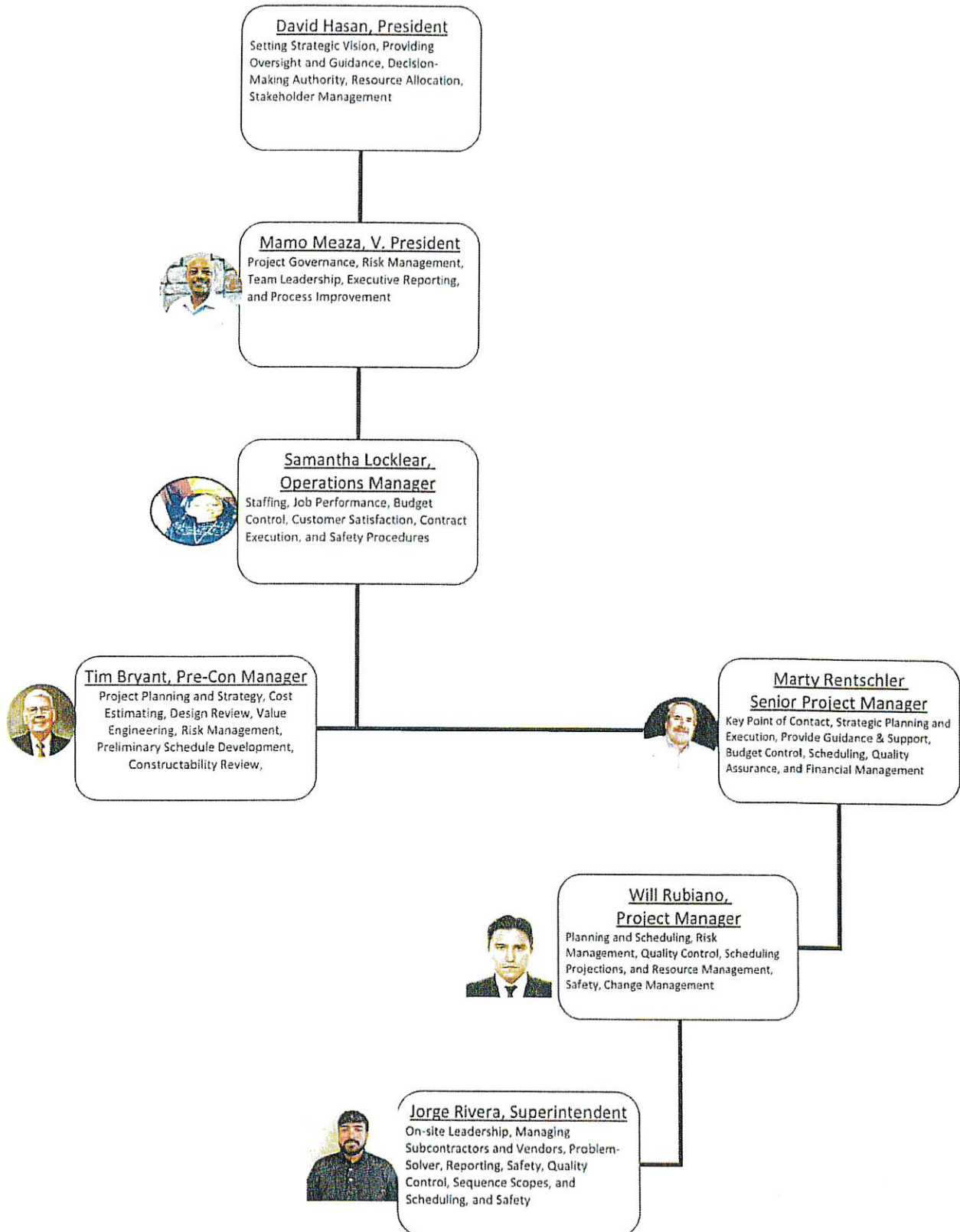
mmeaza@msquareus.com

Samantha Locklear

Operations Manager

910.585.3395

slocklear@msquareus.com



Team Profiles



Marty Rentschler
Senior Project Manager

Experience

30 years of experience

Marty Rentschler has over 30 years of experience in the construction industry. He offers a wealth of knowledge and experience to the Msquare Team. Marty is an experienced SCO, UNC-System, Design Build experienced Manager. On previous projects he has partnered with the estimating and subcontractor community to deliver accurate design and GMP estimates on Design Build Projects. He brings hands-on management of subcontractors, bonds, insurance, cost forecasting, and project accounting to ensure accuracy, predictability and certainty through all phases of construction.

Key Projects

- UNC Pembroke West Hall, Pembroke, NC
- Fayetteville St. University Lyons Science Renovation, Fayetteville, NC
- BD Technologies Renovations, Durham, NC
- Duke Hospital Renovations, Durham, NC
- Duke Energy New Bldg. & Renovation, Wilmington, NC
- Duke Energy Renovation, Greensboro, NC
- St. Joseph Mercy Hospital Addition & Renovation
- Duke Headquarters



Will Rubiano
Project Manager

Experience

20 years of experience

Will offers broad range of knowledge and site supervision experience to the Msquare Team and projects. He has consistently leveraged his logistical experience in an effort to execute all phases of scheduling and planning on complex and demanding projects. Will has a strong background in Civil Engineering, Design Build, Hard Bid, Renovations and Project Estimating. Will enjoys with in a team environment to meet any and all deadlines while meeting and exceeding the Owner's expectations.

Key Projects

- Purnell Swett Multi-Purpose Building, Pembroke, NC
- St. Paul's Multi-Purpose Building, St. Pauls, NC
- HATS Phase II, Raeford, NC
- Raeford POV & MOV Expansion NCNG, Raeford, NC
- 510 Housing Units
- North Carolina Department of Technology, Raleigh, NC



Jorge Rivera
Superintendent

Experience

8 years of experience

Jorge has worked in the NC market since 2017 constructing K12, higher Ed, multi-purpose buildings, Infrastructure, and retail projects. His role as a lead superintendent has exemplified his ability to move forward in his advancement of project leadership. During his construction career he has attained his OSHA 30, CPR, DNER class II certification. Many of his projects were Design Build and Hard Bid delivery Method. He gives our project team the needed field expertise to continue our success in keeping satisfied clients.

Key Projects

- St. Paul's Multi-Purpose Building, St. Pauls, NC
- HATS Phase II, Raeford, NC
- James E. Leach Aquatic Center, Raeford, NC
- North Carolina Central Student Housing, Durham, NC
- Town Operations Center, Chapel Hill, NC
- Duke Energy IT Warehouse Design-Build – Raleigh,





230 Donaldson Street, Ste 400A
Fayetteville, NC 28301
(910) 427-7777
Fax: (919) 339-1925
www.Msquareus.com

Samantha Locklear, Operations Manager of Msquare Construction, Inc, has constructed many different types of projects throughout her career. This information is presented to demonstrate the past performance of Msquare's executives to demonstrate personal relevant experience as an employee of Msquare.

PROJECT DETAIL



Title: UNCP West Hall IT Department

Location: UNC Pembroke
1 University Drive
Pembroke, NC 28372

Contract #: State Construction

Contact: UNC Pembroke
1 University Drive
Pembroke, NC 28372

Timeline Started: March 2020
Completed: March 2021

Project Location: Campus of UNC Pembroke
Pembroke, NC 28372

General description of project:

West Hall Renovation Project included the demolition and abatement of the original first residence hall building built in 1965. The new facility is home to UNCP's Information Technology Department, Professional Faculty Development, IT Faculty and a variety of study spaces and classrooms. This facility has a large amount of new colored stamped concrete sidewalks and concrete paver walkways.

Contract Value:

Original: \$8,780,600
Change Orders: \$ 156,100
Final Value: \$8,936,700



Samantha Locklear, Operations Manager of Msquare Construction, Inc, has constructed many different types of projects throughout her career including design build, dining halls, Universities facilities and Early Education. This information is presented to demonstrate the past performance of Msquare's executives to demonstrate personal relevant experience as an employee of Msquare.

PROJECT DETAIL

Title: Thomas Family Cener for Entrepreneurship

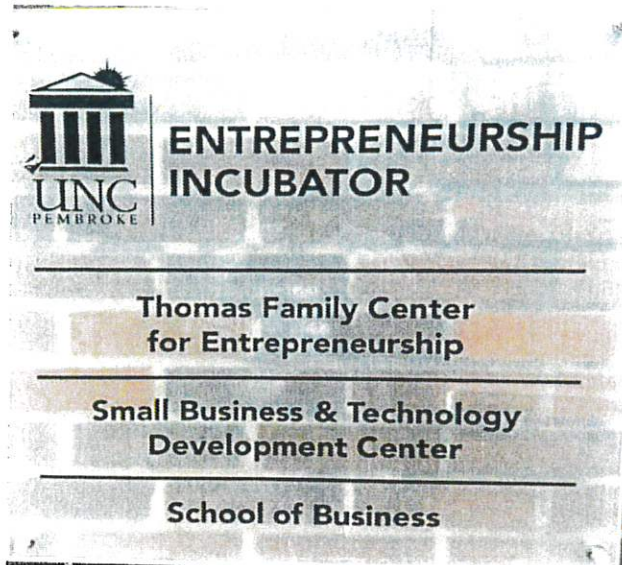
Location: Pembroke, NC

Contract #: Public Donations

Contact: UNC Pembroke
Bobby Locklear
1 University Drive
Pembroke, NC 28372

Timeline Started: February 2015
Completed: November 2015

Project Location: 202 Main Street
Pembroke, NC



General description of project:

The Thomas Entrepreneurship Hub (The HUB) is located at 202 Main Street in downtown Pembroke. The 20,000 square-foot beautifully renovated building features tall ceilings with exposed beams, 12 private offices, accelerator space, semi-private cubicles, an Ideation Lab, conference rooms, 3D printing capability, and a front lobby for hosting events. The HUB's focus is to help aspiring entrepreneurs jumpstart their ideas into thriving new businesses.

Contract Value:

Original: \$2,481.213
Change Orders: \$ 0
Final Value: \$2,481,213



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PROJECT DETAIL



Title: FTCC Swift Water Rescue Center
Location: Fayetteville, NC
Contract #: State Construction
Contact: Fayetteville Tech Community College
Rodney @ FTCC
2201 Hull Road
Fayetteville, NC 28303
Timeline Started: November 2022
Completed: August 2023
Project Location: 775 Tom Starling Road
Fayetteville, NC 28306

General description of project:



Housed in an 8,400-sf building, this project will allow emergency personnel to train year-round for a wide variety of dangerous swift-water and floodwater rescue situations. This facility will include an 88,000-gallon tank that will allow emergency personnel to train in different scenarios. The tank has a mass amount of concrete and will be equipped with eight pumps that can blast water at up to 7 knots per hour to simulate realistic flood situations.

Contract Value:

Original: \$5,000,000
Change Orders: \$ 27,500
Final Value: \$5,027,500



PROJECT DETAIL

Title: FSU Lyon Science
Location: Fayetteville, NC
Contract #: State Construction
Contact: Fayetteville State University
 Harold Miller
 1 University Drive
 Pembroke, NC 28372
Timeline Started: February 2018
 Completed: May 2019
Project Location: Campus of UNC Pembroke
 Pembroke, NC



General description of project:

Renovated the existing 77,000 SF facility at Fayetteville State University's Lyon Science building. The renovations enhanced the space for math, chemistry, biology, history and government curriculums in an experimental environment that attracts and helps retain students and faculty. The existing planetarium and observatory received an updated renovation as well.

Contract Value:

Original: \$ 9,000,000
Change Orders: \$ 3,000,000
Final Value: \$12,000,000

Project Approach

Msquare's Approach to Pre-Construction Services

Msquare believes the pre-construction phase of a Design Build is by far the most important phase of the building process. Therefore, we begin your project with the end in mind.

Comprehensive and accurate pre-construction efforts by our estimators are the foundation for a successful construction program. One of our teams' greatest strengths is our past experience on Design Build Projects. This recent experience will allow our Pre- Con to hit the ground running providing data solutions and analysis that will make the new Town Hall Complex for the City of Fairmont a success. Our Senior Project Manager, Marty Rentschler, recently successfully completed Fayetteville State University Lyons Science Renovation, UNC Pembroke West Hall Renovation, and UNC Pembroke James A. Thomas School of Business. His involvement from the beginning of preconstruction through handing over the keys will be a strong asset and provide continuity throughout the project.

This recent similar experience will allow the project to not only hit the budget but to also add value through the use of our proven systems previously thought out of the budgets reach. Early interaction encourages and develops a foundation of communication as each team member becomes involved in the decision making process for the project. The mutual respect and working relationship results contribute significantly to the overall success of the project. Our pre-construction team is your construction team, allowing a seamless transition from pre-construction to construction. During this phase, we explore new technologies, innovative design ideas, and basic options to blend the project design into an affordable, efficient facility before the design efforts are committed.

Coordination & Management

Our overall approach to project management is characterized by:

- Clearly defined lines of authority and responsibility.
- A highly structured and integrated team approach.
- Frequent formal and informal communication throughout the project.
- Sophisticated software for monitoring cost and schedule.
- Seasoned leaders who combine a big picture perspective with a sharp eye for red flags that signal the need for action to keep a project on track.

Some of the techniques we use to successfully manage our projects are:

- Conduct preconstruction and biweekly construction meetings with the owner to maintain communication and progress.
- Minutes are distributed as records of such meetings.
- Coordinating with vendors or other contractors employed directly by the Town of Fairmont.
- Implementation of a comprehensive quality control program.

Value Engineering

Msquare uses historical and current project experience to identify value options. Along with our construction knowledge and current market knowledge, including input from qualified subcontractors, we have the ability to offer cost effective options for material selections and construction details throughout the pre-construction process. This allows an owner to make informed decisions and maximize the value of their project without sacrificing programmed space or other desired features of their building.

At each stage of estimating the design documents, our pre-construction team will present a list of value analysis options along with the associated cost of each option. During a meeting with the owner, our team will present the pros and cons of each option, and the Owner will have an opportunity to offer additional input. As the owner decides on each option, our pre-construction team updates the Value Analysis Log and tracks the total effect of the owner's decisions. At subsequent design stages our team will also confirm that each accepted value analysis option has been fully incorporated into the latest design.

Our past experience serves as extensive historical data that gives us benchmarks to determine reasonable costs for each item. Depending on current market conditions, past project costs have to be adjusted up or down for a proper comparison. We analyze the most significant items and compare them to these reference points. These typically include:

- Site use and improvements
- Selection of materials, building systems and equipment
- Time involved in installation
- Availability of materials and labor
- Quality of materials
- Alternative designs
- Logistical issues and equipment required for installation

Cost Controls and Estimating

Controlling cost from advance planning to final construction document packages starts with the pre-construction process and continues through project completion. We believe our real value to the Town of Fairmont is becoming a key team member and advisor to ensure as much value for your construction dollars as possible.

Establishing the Final Budget

Beginning with the program phase, Msquare will provide budget verifications and estimates of increasing detail commensurate with the level of document detail. We can provide estimates throughout the planning phases to have a clear understanding of the variance between estimates. We will work with the design team as they complete the construction documents.

Approach to the Subcontractor Market

We are committed to an environment of cultivating small and minority businesses, providing leadership and resources to grow the next generation of contractors. As a minority firm we know the obstacles and have experienced the growing pains of a business, and our lessons learned are readily conveyed to this next generation. These forged relationships have become vital through our budgeting phase when subcontractors enthusiastically provide pricing. Msquare maintains a database of over 10,000 subcontractors and suppliers from across the Carolinas. We are committed to strengthening our relationships while continuing to build new ones and we have achieved this through a variety of ways. Such as, safety training workshops and certifications, bonding, and financial clinics, providing resources, industry, and project specific training during construction

Our town hall style outreach meetings that provide project information, as well as support for HUB and minority firms through the pre-qualification process ensure your project has more than adequate coverage on bid day.

Our "lens" brings a unique perspective to minority participation. It first begins with the foundation of our company – we understand the hurdles and challenges small businesses face to be successful. It also encompasses our workforce, which includes Indian, Middle Eastern, Asian, African American, Hispanic & Women - which make up over 70% of our own workforce.

Our approach to minority business development is anchored in the following values: community development, inclusion, opportunity, & reciprocity.



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www.msquareus.com

July 07, 2025

Town of Fairmont
Attn: Jerome Chestnut
Town Manager
421 South Main Street
Fairmont, NC 28340

Re: New Town Hall Complex RFQ

Dear Mr. Chestnut,

In this letter, I formally confirm that Msquare Construction, Inc. has not been subjected to any legal action or regulatory violations. Throughout our operations, we have maintained diligent compliance with all applicable laws and regulations and have not been subject to any legal proceedings or complaints for any reason.

Should you require any further information or verification regarding our legal standing, please do not hesitate to contact me.

Sincerely,

David Hasan
President
910.777.7774
davidhasan@msquareus.com



Hoke County Grants Management
Physical: 520 W. Donaldson Ave.
Mailing: 227 N. Main St.
Raeford, North Carolina 28376



Letter of Reference

To: City of Fayetteville Staff

From: Charles "Andrew" Jacobs II, Grants Manager

Date: November 12, 2024

To whom it may concern,

I am writing on this letter of reference for MSquare Construction, Inc. I have worked with this firm for several years during the construction of Hoke Area Transit's new facility. The facility was a design-build multi-phased construction project. As a federally funded project MSquare understands and is capable of providing needed information to support the grant funding process.

Our project experienced numerous "hick-ups" along the way due to various things beyond either of our controls. MSquare was always willing to come to the table and do their part in moving the process forward.

Charles "Andrew" Jacobs II
Grants Manager



Ms. Samantha Locklear
Msquare Construction, Inc.
230 Donaldson St.
Fayetteville, NC 28301

Reference: **Recommendation Letter for Msquare Construction**

To whom it may concern:

I had the pleasure of working with Msquare Construction on the North Carolina National Guard Raeford Readiness Center POV & Motor Pool Expansion project (SCO#: 18-19694-01A) from 03/01/2022 to 02/21/2023, project value \$3,033,954.00. I served Designer of Record and was ultimately responsible for all Construction Administration on behalf of NCDPS / NCSCO.

I found Msquare Construction to be very thorough, trustworthy, patient, respectable, and professional. They went above and beyond to ensure the project was completed with high quality and in accordance with NCSCO and NCNG's requirements and expectations. They followed the drawings and specifications very closely, didn't cut corners, and when there was a challenging situation, they worked as a team to develop workable solutions.

Not only was I very impressed, but the NCNG (owner) also expressed high praise for Msquare and consider the project as a standard to strive for on future projects.

We look forward to working with Msquare Construction in the near future.

Sincerely,

Frank Slinsky, P.E.
Senior Project Manager

5410 Trinity Rd. Suite 102 | Raleigh, NC 27607

TEL 919.866.4951 FAX 919.859.5663

Site Development | Residential | Infrastructure | Technology

www.timmons.com

Expiration Date

2025

License No.

84320

North Carolina

Licensing Board for General Contractors

This is to Certify That:

Msquare Construction, Inc

Fayetteville, NC

is duly registered and entitled to practice

General Contracting

Limitation: Unlimited

Classification: Unclassified

until

December 31, 2025

when this Certificate expires.

Witness our hands and seal of the Board.

Dated, Raleigh, N.C.

01/01/2025

This certificate may not be altered.



E. Smith
Chairman

Kim H. Long
Executive Director

R/DA Architects

Architecture • Planning • Interiors

June 11, 2025

Mr. Jerome Chestnut
Town Manager
421 South Main Street
Fairmont, NC 28340

Via Email: jchestnut@fairmontnc.gov

Re: New Town Hall
R/DA Project No. 25-201.00

Dear Mr. Chestnut:

Thank you for this opportunity to present our qualifications for the New Town Hall for the **Town of Fairmont**. We are very interested in joining the **Town** to explore your vision and bring it to reality.

Why select **R/DA Architects (R/DA)**? We, like many other firms, are experienced in this type of work and have a desire to work with the **Town of Fairmont**. So what sets us apart from the other firms? *Our commitment to client satisfaction.* This may sound clichéd, but we actually mean it and live it every day. Since the firm was established in 1996, our goal has been to provide a thorough range of services to meet our client's needs and to keep them coming back for more. Many of our client relationships have continued to be developed, expanded and well maintained. We can happily state that the majority of our clients continue to work with us on project after project.

One of the ways we believe we retain our clients is to listen – carefully evaluating and understanding their needs. We come to the table with ears and minds open, with no preconceived solutions. Our experience guides us, but each project is treated uniquely, so that we can provide the best possible solution to fit your design needs, budget and schedule requirements.

Your Project

We understand the Town has outgrown the current Town Hall and it does not meet the needs of the Town or the citizens you serve. It is your desire to create a Town Complex to accommodate administrative offices, Police Department, Youth Services, and meeting space for the governing body. Looking outside just this facility, the broader vision includes connection from the city center complex to neighborhood parks that foster community engagement and recreation. The Town already owns the property for the new complex and is an ideal location for consolidating the town services, employees and activities.

Our approach to this project would be to first further define the goals and expectations for this project. I will personally be leading our team through this process. Along with our Project Manager, we shall meet with the appropriate town staff and other critical stakeholders to assess their needs and define the scope of work. We will have the full support of our design and administrative team.

As with all our projects, **R/DA** will be your sole point of contact. You will discover that seamless communication between you and our design team is one key to our management approach. With multiple avenues of communication, e.g. phone, email, on-site meetings, our responsiveness to you is virtually immediate. Whenever you need us, we are there.

Town Hall is the epicenter of a community. It requires both presence and accessibility for all. This facility needs to instill a sense of pride and trust. **R/DA Architects** is in a unique position to accept a project of this type and scale. Our team and consultants share a passion for servicing the smaller communities of this state as exhibited in our extensive project list. The work we have accomplished for municipalities and affordable housing provides us with an advantage to approach this project with proper efficiencies and demeanor.

Fairmont – New Town Hall RFQ
June 11, 2025
Page 2 of 2

Included in the following pages are our firm's qualifications and related work experience. We possess the knowledge, experience and desire to serve **the Town of Fairmont** well and would welcome **the Town** as one of our satisfied, repeat clients. Thank you for your thoughtful and sincere consideration of this submittal, and we look forward to the opportunity to discuss our qualifications in more detail and learn more about this important project for **Fairmont**.

Should you have any questions or need additional information, please feel free to contact us at your earliest convenience.

Sincerely,

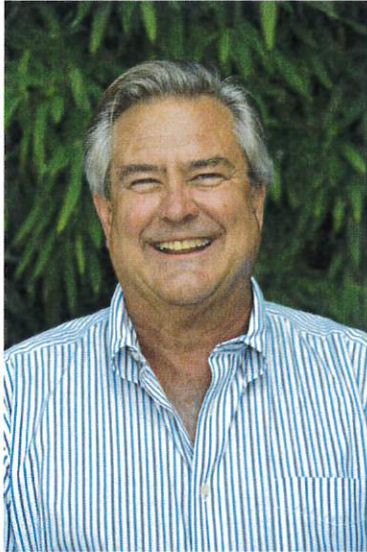


James A. McWhorter, AIA
Director of Architecture
R/DA Architects, P.A.



Angela Murphy
Principal
R/DA Architects, P.A.

Firm Profile



James M. Ross, II, AIA
President



Angela Murphy
Principal

The diversity of R/DA's experience is a result of our goal for client satisfaction. Whatever our client's ask, whether small or large, new construction or renovation, we deliver. From planning and programming thru construction administration and project closeout, we offer a full range of services in architectural, interior and graphic design for clients and projects throughout the Southeastern US.

Our four major areas of interest are the following, with the largest sector being housing.

- multi-family and senior housing
- commercial development
- municipal and state government
- educational (K-12)

Our expertise in these areas is enhanced by constant code research and understanding, continuing education efforts, and use of knowledgeable consultants. Our vast resources enable us to coordinate a design team that is ideally suited to each of our projects.

Established: October, 1996; NC Corporation

States of Registration: NC, SC, VA, TN, GA, AL

Location:

4010 Wake Forest Road / Raleigh, NC 27609

PO Box 98044 / Raleigh, NC 27624

Phone: 919.875.0001

Fax: 919.875.9200

Web: www.RDA-Architects-PA.com

Firm's Principals:

James M. Ross, II, AIA, LEED AP - President

Angela Murphy - Principal, Marketing & Administration

James McWhorter - Director of Design, Corporate Secretary

Team Members:

Richard Blakeslee - Senior Project Manager

Cecilia Boudwin - Architectural Designer

Aaron Bourne - Construction Documents Manager

Wayne Bowser - Project Manager

Stephanie Burgess - Production Manager

Desa Cabatuando - Architectural Designer

Victoria Ellsworth - Architectural Designer

Dinaisy Harrison - Architectural Designer

Tripp Weiland - Project Manager

Jimmy Smith - Consulting Architect

Design Team Capacity

R/DA's staff is comprised of 12 architectural and administrative professionals ready to accomplish the required tasks for any project, of any size. The design team members specifically assigned to this project will manage the project on a day to day basis, but will be assisted by other staff members if necessary to meet the established deadlines. Please see attached organizational chart.



James A. McWhorter, III, AIA
Director of Architecture

- James A. McWhorter, AIA - Director of Architecture
James brings much experience in design and construction to R/DA. His enthusiasm and passion for architecture strengthens our commitment to providing sustainable and thoughtful buildings in the communities we serve. As with many architects, James may begin with a sketch on a cocktail napkin but will then transform those schematic ideas into an efficient, engaging space to be experienced in real life. By understanding the things that are important to our clients, the result is a project we can all take pride in and enjoy for many generations. James' positive energy will help propel us into the next phase of R/DA's future, cultivating business relationships into new opportunities to diversify our portfolio, as well as mentoring our team members and future talent.

Supporting James, will be members of our design team with significant experience in design and construction administration, utilizing Revit and other state of the art tools for design, project management and consultant coordination.

- Tripp Weiland, Project Manager
Over 18 years experience in commercial construction projects, Tripp is adept at researching, applying and analyzing the North Carolina State Building Code. His thorough coordination with consulting engineers, municipal officials, developers, and clients are critical to facilitate efficient design and completion of projects.
- Dinaisy Harrison, Architectural Designer
A 2020 graduate of Clemson with a Bachelor of Arts in Architecture, Dinaisy brings this next generation of passion to the team. Her recent experience in our firm and one prior to joining R/DA, has provided her with valuable knowledge and skills in developing projects through all phases of design.
- Tori Ellsworth, Architectural Design
With an Associates of Applied Science in Interior Design, Tori has an exceptional eye for design and attention to detail. Her dedication and diligence are invaluable in producing construction documents and renderings.

We are very careful of the consultants we select to assist us in order to provide the best possible services to our clients. We have developed excellent working relationships with our engineering consultants, and are confident in their work and in the performance of the design teams that we assemble for our clients. The specific consultants for this project will be selected based on experience, availability and commitment to your vision.

Peak Systems Engineering

Founded in 2020, Peak Systems Engineering is an engineering firm dedicated to enhancing our client's success through high-performance design to minimize the use of natural resources while optimizing business operations. We prioritize solutions that are affordable, buildable, sustainable, and maintainable. Peak Systems Engineering possesses extensive expertise in Mechanical, Plumbing, Electrical, Fire Protection, and Sustainable Design.

Scalene Design

Scalene Design was founded based on appreciation for owners' and architects' vision for their projects and a desire to positively contribute to that vision.

Why 'Scalene Design'? The premise is simple. Each side of the scalene triangle represents a different, yet critical, element in the design of a successful project – Function + Structure + Form.

When these elements are given thoughtful consideration and their proportions are balanced for each specific project the ultimate vision is enabled. Scalene Design exists to give creative support and solutions to the project designers and visionaries throughout the process.

Project Experience

In addition to our customer service, R/DA has the experience and staffing capabilities required to handle this project. We have current projects or have recently completed projects in Fairmont or Robeson County. Following is a brief list of relevant projects.

R/DA Firm Experience:

- The Reserve at Fairmont, Fairmont, NC
Schematic Design for Multifamily development with site amenities and Community Building offering community services.
- Woodfield Apartments, Fairmont, NC
Renovation of existing apartment community, currently in construction phase.
- The Commons, Pembroke, NC
Renovation of existing student housing, currently in design phase.
- Wind Crest Senior Living, Lumberton, NC
Senior apartments with onsite amenities and services. Completed 2024.

Recent Prior Experience (James McWhorter):

- Greene County Operations Center (Snow Hill, NC)
Project Size: 56,000sf
In 2019, Summit was selected to design renovations for an Armory National Guard Building, including spaces for County offices and a new E-911 Center. Summit collaboratively worked with Greene County's Manager and stakeholders to carefully program spaces for County services, such as a Transportation Department Room, an Operations Room, a Commissioner's Board Room, a large Conference Room, the Fire Marshal & Emergency Management Director's office, updated restrooms, a break room, and other offices. Summit's structural team carefully analyzed and provided design to ensure the E-911 portion was brought up to code standards for mission-critical facilities.
With a known budget and NCDIT 911 Board Grant funds, Summit worked with Mission Critical Partners and Greene County to ensure funding was maximized and the County's contribution was as little as possible. The renovation design aesthetic marries the building's utilitarianism and modernism.
- NCDOT Rest Areas, I-26 Asheville, NC (Buncombe & Henderson Counties)
Project Size: 4,000+sf
This multiple-building rest area design is part of the larger renovation of I-26 from four lanes to eight lanes between Brevard Road in Asheville and U.S. 25 Business in Fletcher and from four lanes to six lanes from U.S. 25 Business to U.S. 64 in Hendersonville.
Demolition of the existing buildings were replaced with newly designed contemporary structures to integrate the local cultural character of the mountains of North Carolina. They feature more natural light, LED lighting, low-flow water utilities, modern vending machines, a new floor plan, and a memorial to NCDOT employees killed on duty. Parking was expanded to 100 passenger vehicle spaces and more than 30 truck spaces at each rest area. This modern design is the first for an NCDOT rest area.
- Orange County ABC Store, Hillsborough, NC
Project Size: 7,350sf
We provided Architectural Design, Civil Engineering, Structural Design, and Construction Administration services for this 7,350 SF ABC Liquor Store (4,275 SF Sales Floor) in Orange County, NC. Located near the prominent intersection of I-85 and I-40, this ongoing project required us to balance the commercial functions of a store with the industrial functions of a warehouse. The owner of this project had multiple requests for our team, such as transparency at the front entry to incorporate natural lighting, which we achieved with near floor-to-ceiling clerestory windows. We also satisfied the owner's request for a pronounced entry feature delineating the sales floor from the warehouse area to keep customer traffic moving in the right direction. The style of the building channels the owner's desire for a mountain-architecture feel and a curved roof. The roof that splays out on the Oakdale Drive side serves multiple purposes. First, it is a prominent design element. Second, it provides solar shade for the storefront and weather protection for pedestrian traffic. It exemplifies our ability to address practical needs with aesthetically pleasing solutions.





■ Orange County ABC, Warehouse and Retail Store

Project Size: 14,250sf

The Orange County ABC project consisted of designing and constructing a new 14,250-square-foot warehouse and upfitting the existing office building. This location serves as the storage and central distribution point for all Orange County ABC locations, so it needed to fulfill both its warehouse functions and the necessary office functions in a fast-paced, demanding environment.

For the warehouse, our architects and designers made the building fit for LEED certification standards and sustained constant distribution activity. For the office, the client had a specific theme requirement for the "look" of the space, which our staff accommodated creatively. The interior includes repurposed flooring from an actual bourbon distillery and artifacts featuring name alcohol brands that are stored on-site. Our architects conducted interviews with ABC staff to determine areas that needed improvements, which areas saw lots of traffic, and which areas needed to have extra security. This enabled us to provide the best new spaces to suit the staff's practical needs as well.



■ City of Fayetteville Mazarick Park Tennis Pavilion, Fayetteville

Project Size: 8,000sf

The City of Fayetteville selected Summit to provide architectural design services for the City's planned tennis complex building. Our architecture team services include building design, bidding, and construction administration.

We also prepared construction documents for the new tennis facility, which is approximately 8,000 square feet.

This facility contains men's and women's restrooms and lockers, a reception area, a merchandising area, a pro shop, a snack bar, and a cafe. Also included is a manager's office, utility and merchandise facility space, and a janitor's closet.



■ Carolina Legacy Volleyball Club, Rolesville, NC

Project Size: 22,000sf

With daughters that play travel volleyball across the nation, our client recognized the need for a facility north of Raleigh for local club teams to practice, to host tournaments, and to allow the Town of Rolesville to utilize the space for a variety of purposes such as after school activities and day camps for local youths.

Utilizing a pre-engineered metal building frame, Summit developed a concept that minimized the standard industrial look of metal buildings by introducing a masonry veneer and expansive storefront for ample natural daylighting for the 22,000-square-foot facility. Interior features include a large arena with space for four volleyball courts, a large multi-purpose room, and restrooms.

■ State Employee's Credit Union (Multiple locations across NC)

■ Piedmont Community College (Hillsboro, NC)

Having worked with county governments, municipalities, developers, housing authorities, state and federal funding agencies, and other complex owner entities, R/DA has developed valuable skills in understanding the needs of all parties involved. Communication with all stakeholders, including local community groups and city officials, from the beginning of the project is key to obtaining support for the development and also to ensure that the project is successful for all. Managing the scope of work, budget and schedule in order to bring to life a project that meets the goals of everyone is a challenge that R/DA accepts with enthusiasm.

Current Workload and Projected Schedule

R/DA's current workload will enable us to effectively manage the scope of work and desired schedule for this project. Several of our larger projects are scheduled for completion soon, and others have a short, 3-4 week design schedule. We are very experienced in managing many projects simultaneously and adapting our workload to fit the needs of our clients. We foresee no conflicts with time or scheduling with the addition of this project to our workload.

Our approach to this project begins with planning and schematic design phases to assist you with development of the scope of work. Proceeding thru to the Construction Documents and Bidding Phases, we will prepare contract documents for Town of Fairmont's approval and construction. Our team can also assist in the complete formal construction bidding process, including pre-bid conference and site tour with complete presentation of the Town's expectations. During the construction phase, our project manager, along with other team members as needed, will be on site regularly throughout the construction phase of the project to coordinate with your staff and the contractors to ensure that the project meets the requirements of the scope of work. Final close-out documents will be prepared at construction completion.

For our understanding of the basic scope of this project, we project the following timeline:

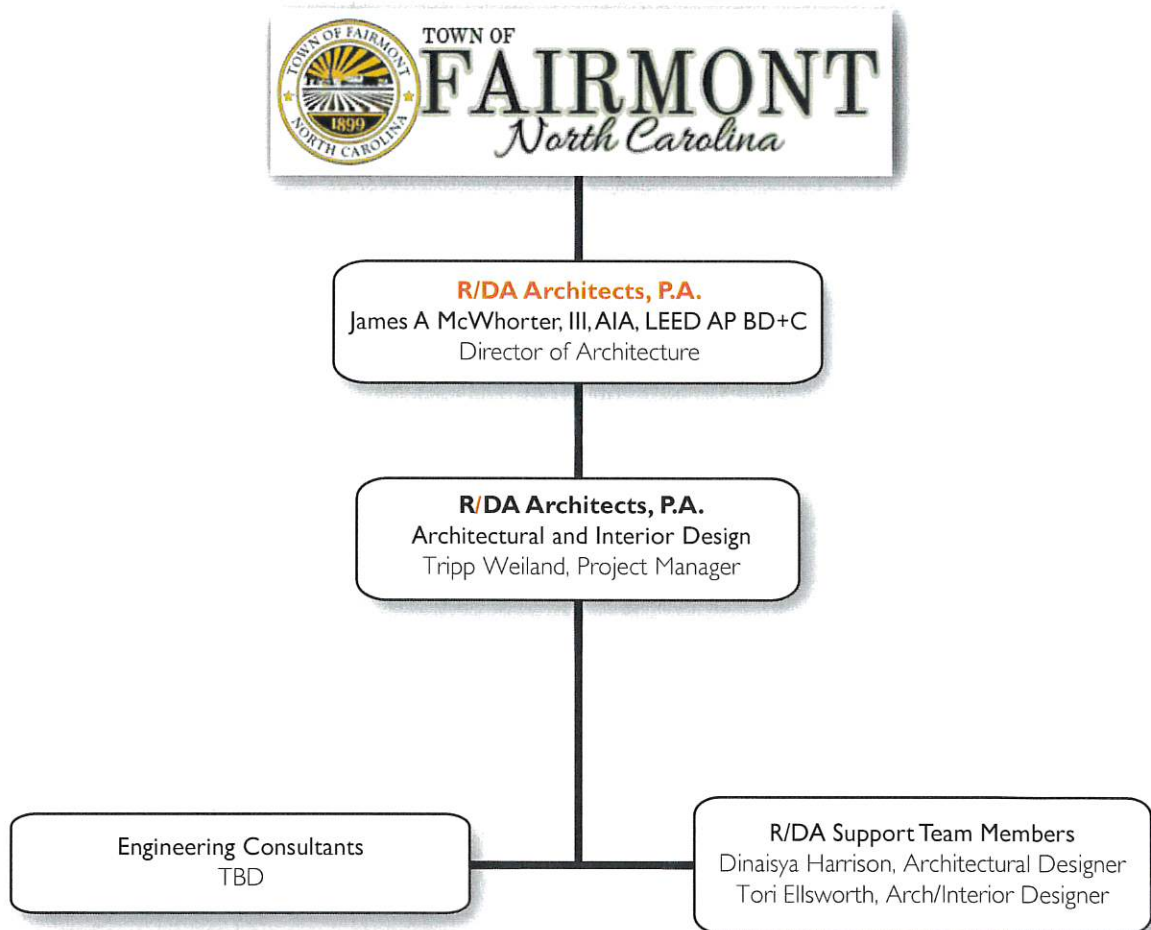
- Entitlements/ Planning: 6 months
- Design Phases/ Construction Documents/ Permitting: 10 months
- Construction: 18 months

SUMMARY STATEMENT

Town Hall is the epicenter of a community. It requires both presence and accessibility for all. This facility needs to instill a sense of pride and trust. R/DA Architects is in a unique position to accept a project of this type and scale. Our team and consultants share a passion for servicing the smaller communities of this state as exhibited in our extensive project list. The work we have accomplished for municipalities and affordable housing provides us with an advantage to approach this project with proper efficiencies and demeanor.

R/DA and our design team possess the knowledge, experience and desire to serve the Town of Fairmont well and would welcome the Town as one of our satisfied, repeat clients. Thank you for your thoughtful and sincere consideration of this submittal, and we look forward to the opportunity to discuss our qualifications in more detail and learn more about this important project for Fairmont.







alley, williams, carmen & king, Inc.

ENGINEERING • ARCHITECTURE • SURVEYING

11 June 2025

Mr. Jerome Chestnut
Town Manager
Town of Fairmont, NC
421 S. Main Street
Fairmont, North Carolina 28340

Re: **RFQ for architectural / engineering services for the design of a new town hall**

Dear Mr. Chestnut:

Alley, Williams, Carmen & King, Inc. (AWCK) is pleased to present our firm profile for planning and architectural services related to the design of a town hall building for the Town of Fairmont, NC.

Founded more than sixty years ago, AWCK has grown into a trusted multi-disciplinary provider of architectural, engineering, and construction management services headquartered in Burlington, North Carolina.

During this time, we have proudly partnered with public and private entities across the state, delivering essential services that benefit the communities where we live, work, and play.

We continuously adapt to the evolving needs of our clients, leveraging our extensive technical expertise and industry connections to offer a wide range of services, including site planning, architectural design, municipal infrastructure, community development, site development, land planning, surveying, and construction management. Additionally, we provide support for capital improvement planning, grant and loan administration, public-private partnerships, and site evaluation and selection.

To better serve our clients, we have a satellite office in Kannapolis, North Carolina. This strategic location enhances our ability to allocate resources efficiently and deliver expert, dedicated teams that consistently meet our clients' needs.

We welcome the opportunity to assist the Town of Fairmont in achieving its vision of improving lives and strengthening our communities.

Should you have any questions or require additional information about our firm or this submission, please feel free to contact me at your convenience.

Respectfully Submitted,

Jorge Rodriguez, AIA
Alley, Williams, Carmen & King, Inc.

STATEMENT OF QUALIFICATIONS

New Town Hall for the Town of Fairmont, NC

Alley, Williams, Carmen & King, Inc.

Main office

740 Chapel Hill Road
Burlington, North Carolina 27216
(336) 226-5534 (phone) / (336) 226-3034 (fax)

Contact: Jorge Rodriguez, AIA

jrodriguez@awck.com

Branch office

120 South Main Street
Kannapolis, North Carolina 28081
(704) 938-1515 (phone) / (704) 938-6810 (fax)

Business Corporation – Incorporated in 1960

FEIN: 56-0730598

1. See attached Cover Letter

2. Firm Profile & Summary:

Alley, Williams, Carmen & King, Inc. is a multi-disciplinary full-service design firm, providing building design, site design, engineering, engineering, surveying, land planning and construction administration services for clients throughout Piedmont North Carolina. The firm was originally established in 1954, in Burlington, and has been providing complete architectural and engineering services since 1960. In addition to its Burlington office, the firm also maintains a branch office in Kannapolis. AWCK's staff of thirty-four (34) includes architects, civil engineers, and registered land surveyors, as well as technical and administrative personnel.

Alley, Williams, Carmen & King, Inc. is licensed to do business in North Carolina (Registered Architectural Engineering Corporation No. 28). FEIN: 56-0730598.

a. Specialized or appropriate expertise in this type of project:

Alley, Williams, Carmen & King, Inc., has appropriate expertise for municipal building projects. The company has been in business for more than 60 years, and has a talented staff of architects, engineers, and designers with a broad portfolio of work experience. In addition to architects and engineers, we also have LEED accredited professionals and licensed building inspectors on our staff and on our consulting team. We are committed to keeping up to date on issues affecting the design community, especially in school and university design. We are members of the American Institute of Architects and participate regularly in their conferences and continuing education programs.

We also collaborate with school systems to help evaluate the viability of their envisioned plans by assessing risks and opportunities. AWCK is committed to creating and/or improving healthy and safe environments, in all projects.

Our firm's focus has historically been municipal work. We have completed many municipal building renovations and new building projects during the past decades and continue to serve our municipal clients.

AWCK has conducted design studies and A / E plans for new and renovated town halls. Some of our municipal clients are the City of Mebane, the Towns of Wentworth, Rural Hall, Kernersville, Pleasant Garden, Haw River, Elon, Gibsonville and Walkertown. P

b. Past performance on similar projects.

Alley, Williams, Carmen & King, Inc. is focused on projects' completion on time and within budget.

Our professional services include preparing master plans, site planning, A/E construction documents, project bidding phase and construction administration phase.

3. Capacity (adequate staff and proposed design team for the project):

As with any project assigned to us, we will take advantage of your staff's knowledge and input to the maximum extent during the design process. We will identify any specific existing site conditions or building program issues which may adversely affect planning and design. We will involve our consulting engineers early on the project, so that they too can interface with you. Finally, we provide you with options, where possible, so that you will feel more involved in the design process and more confident in your commitment to the final design solution.

The proposed design team is as follows:

- a) **Jorge Rodriguez, AIA, LEED GA, (License # 10611)** serves as principal architect project and project manager.
E-mail: jrodriguez@awck.com
Office phone: (336) 226-5534

Jorge has practiced architecture in the United States and internationally for over 35 years. He attended Virginia Tech as a Fulbright Scholar and holds a master's degree in urban and regional planning. He is a registered architect (in North Carolina, Florida, and Panama), and member of the American Institute of Architects.

Jorge joined the staff of Alley, Williams, Carmen & King, Inc. in 1997, and has served as principal designer, project architect and project manager for the firm. Public projects Jorge has worked on include:

1. Wallace Gee Building, Alamance Community College, Graham NC.
2. Mebane Municipal Building Renovation, Mebane NC.
3. Hawfields Middle School, Hawfields NC.
4. Audrey Garrett Elementary School, Hawfields NC.
5. Walter Williams High School Addition, Burlington NC.
6. Kernersville Public Works Master Plan, Kernersville NC.
7. Kernersville Public Services Building (Hamlin Center), Kernersville NC.

- b) **David W. Lipe, PE**, principal engineer with Alley, Williams, Carmen & King, Inc. and currently serves as manager of the Kannapolis office. David joined AWCK in 2006.

David has worked since 1996 in both the private and public sectors. David began his career with NCDOT, progressing from a Transportation Technician to the Assistant District Engineer in the Salisbury District Office. David has experience in the preparation of environmental documents, obtaining permits, preparing project plans and specifications, coordinating right of way acquisition, coordinating utility relocation, and managing projects through construction.

David has worked with Cabarrus County Schools at multiple school sites that include accessibility improvements, pavement rehabilitation, parking lot construction, and stormwater improvement projects. In this capacity, David has become familiar with Cabarrus County Schools' specifications, construction standards, and bidding procedures.

David currently holds NCDOT QMS Roadway Certification, NCDOT Level II and II Erosion Control Certifications, NC Stormwater SCM Inspection & Maintenance Certification, NCSU Extension Stream Bank Repair Certification, and has training and experience in NCDOT Pavement Markings, Work Zone Safety, and Chemical Stabilization.

- c) **Michael B. Sprague, P.E., LEED® AP, (License # 19293)** principal engineer with Black Mountain Engineering, P.A. of Jamestown, N.C.

Mike serves as the lead mechanical engineer for school projects. A graduate of Ohio University, Mike has practiced mechanical engineering for over 20 years, and is licensed to practice in North Carolina, Ohio, Georgia, Tennessee, Virginia, Florida, Maryland, and South Carolina. He is also a leadership in energy and environmental design accredited professional, and a certified level III plumbing and mechanical inspector. Mike is a member of the American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE).

Mike and BME have provided prime mechanical engineering consulting services for AWCK for over 10 years. Mike has worked on the following AWCK projects:

1. Wallace Gee Building, Alamance Community College, Graham NC.
2. Kernersville Public Services Office Building (Hamlin Center), Kernersville NC.
3. Mebane Public Library (*historic adaptive renewal*), Mebane NC.
4. Roxboro Main Police Station, Roxboro NC
5. Pleasant Garden Town Hall, Pleasant Garden NC
6. Rural Hall Municipal Building, Rural Hall NC.
7. Wentworth Town Hall, Wentworth NC.
8. Walter Williams High School Addition, Burlington NC.

- d) **Jimmy L. Peacock, P.E., PMP, LEED® AP, (License # 027431)** principal engineer with Sole Source Engineering, P.C., of Gibsonville, N.C.

Jim serves as lead electrical engineer for school projects. A graduate of Tulane University, Jim has practiced electrical engineering for over 20 years, and is licensed to practice in North Carolina, Georgia, Florida, Virginia, and Kentucky. He is also a leadership in energy and environmental design accredited professional, a certified level III electrical inspector, and a certified project management professional. Jim is a member of the Institute of Electrical and Electronics Engineers, and the Project Management Institute.

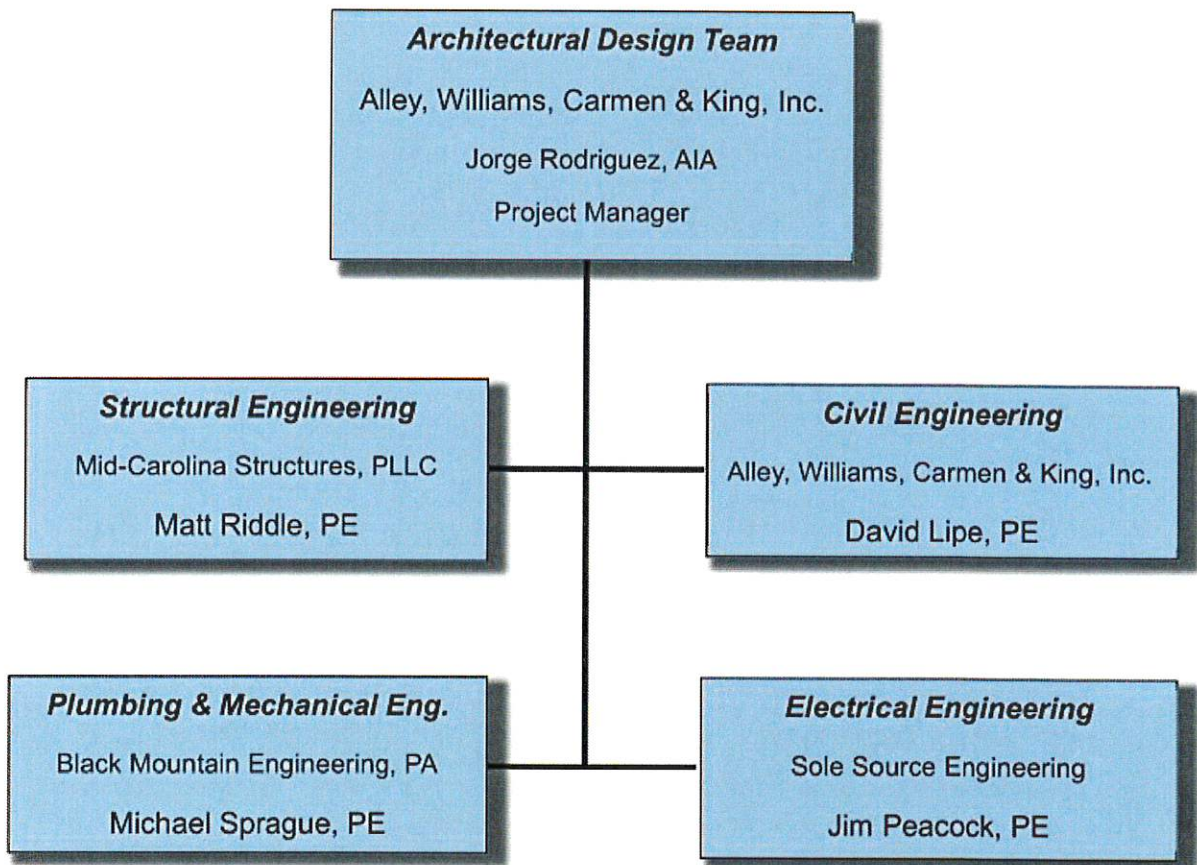
Jim and SSE have provided prime electrical engineering consulting services for AWCK for over 10 years. AWCK projects Jim has worked on include:

1. Mebane Municipal Building Renovation, Mebane NC
2. Wallace Gee Building, Alamance Community College, Graham NC.
3. Kernersville Public Services Office Building (Hamlin Center), Kernersville NC.
4. Mebane Public Library (*historic adaptive renewal*), Mebane NC.
5. Mebane Police Station (*historic adaptive renewal*), Mebane NC.
6. Roxboro Main Police Station, Roxboro NC
7. Pleasant Garden Town Hall, Pleasant Garden NC
8. Wentworth Town Hall, Wentworth NC.
9. Walter Williams High School Addition, Burlington NC.

- e) **Matt Riddle, P.E.**, principal engineer with Mid-Carolina Structures, PLLC
Matt has served as lead structural engineer for various projects.

Matt provided prime structural engineering consulting services for AWCK for the Kernersville Public Services Office Building (Hamlin Center), Kernersville NC.

Fairmont Town Hall
Town of Fairmont, North Carolina
Team Organizational Chart



c. Current workload and State projects awarded:

Currently we are not involved in any state work. Projects under architectural / engineering services include a fire station for Orange Grove Volunteer Company in Hillsborough; a new Farmer's Market for the Town of Yanceyville; renovation projects for various private companies.

Ongoing engineering work (Burlington Office) includes numerous water, sewer, paving, recreational and park projects for the municipalities of Elon, Mebane, Graham, Walkertown, Yanceyville, Burlington, Swepsonville, Roxboro, Thomasville, and Haw River, as well as for Davidson and Alamance Counties.

d. Construction administration capabilities:

AWCK can assist the Town of Fairmont with construction administration services. Once the construction documents are completed and approved, AWCK can provide services to assist with the construction phase of the project.

This phase includes the following activities: conducting preconstruction conferences, project schedules evaluations, reviews of submittals & shop drawings evaluations, payment applications, substitutions, site visits & observations, substantial completion, and final completion.

The level of services provided can be adjusted based on client needs.

e. Proximity to and familiarity with the area where the project is located:

Our main office (Burlington) is approximately 2-1/2 hours (134 miles) away from the Town of Fairmont.

f. Records of successfully completed projects without major legal or technical problems:

We prepare quality planning and feasibility studies, construction documents, and provide responsive, professional services during the planning, design, and construction phases. It is a priority to keep our clients satisfied and to minimize any headaches for all parties involved. AWCK has not been involved in litigation related to our performance or non-performance on any of our projects.

g. Other factors which may be appropriate for the project:

Our firm has a long record of providing successful, cost-effective services for public clients in central North Carolina. We are committed to excellence in our planning studies and designs, by creating functional spaces, and applying appropriate technology to our projects.

We would encourage you to contact our clients to discuss the quality of service we provide and our ability to bring forward economic, functional, and aesthetic solutions to the Town of Fairmont.

a. Preston Mitchell, Assistant City Manager

City of Mebane, NC

106 East Washington Street, Mebane, North Carolina 27302

(919) 563-5901

- Project: **City of Mebane's municipal building renovation**

b. Dennis Paschal, Mayor

Town of Wentworth

P.O. Box 159

Wentworth, NC 27375

(336) 342-6288

Project: **Wentworth's new town hall**

**Statement of Qualifications
Architectural / Engineering Services**

**New Town Hall
Town of Fairmont, NC**

- c. Doran C. Maltba, Director of Public Services Department
Town of Kernersville, NC
509 Michael Street, Kernersville, North Carolina 27284
(336) 996-6916
 - Project: **Kernersville Public Services Office building**

- d. Ben Baxley, Town Manager
Town of Gibsonville, NC
129 Waest Main Street, North Carolina 27249
(336) 449-4144
 - Project: **renovations to the existing town hall**

4. Experience:

Kernersville Public Services Building (Hamlin Center)

Kernersville, North Carolina

This 2-story facility has an area of 25,000 sq. ft. and houses the offices and support spaces for the town's engineering, public works, GIS, street maintenance, water & sewer, and solid waste collection services.



Mebane Municipal Building

Mebane, North Carolina

The Mebane Municipal Building is a 14,000 square foot building renovation that included a complete exterior facelift, addition of a new main entrance and new council chambers entrance, and renovation of over half of the building's interior. Council chambers were completely renovated, including the addition of new seating, lighting, finishes and technology.



Rural Hall Municipal Building

Rural Hall, North Carolina

The Rural Hall Municipal Building is a single-story 9,000 square foot structure, containing council chambers, conference and filing rooms, offices for the mayor, city manager, city clerk, assistant city clerk and deputy sheriff, along with additional file and workspaces. The facility has been equipped to function as an emergency operations center in times of need.



Town of Rural Hall
Municipal Building
Rural Hall, North Carolina



Wentworth Town Hall

Wentworth, North Carolina

The Wentworth Town Hall is a single story 5,700 square foot building, containing council chambers, council conference room, offices for the mayor, city manager, city clerk and deputy sheriff, and additional offices, file, and workspace to meet current and future space needs.



Pleasant Garden Town Hall

Pleasant Garden, North Carolina



5. Project Schedule:

As with any project assigned to us, we will take advantage of your staff's knowledge and input to the maximum extent during the design process. We will identify any specific existing site conditions or building program issues which may adversely affect planning and design. We will involve our consulting engineers early on the project, so that they too can interface with you. Finally, we provide you with options, where possible, so that you will feel more involved in the design process and more confident in your commitment to the final design solution.

The overall project will be divided into the following phases:

- I. **Preliminary (schematic) design:** Defining project goals and time schedule. This phase will define the size, scale, and scope of the project. Preliminary drawings of site plan, floor plan, building elevations / sections are presented to the Owner for approval. Preliminary building systems (electrical, structural, plumbing, mechanical) are analyzed, and a preliminary project cost estimate is established. **Duration of this phase: 5-8 weeks.**
- II. **Design Development:** The design (size, scale and scope of the project) is further refined and resolved. Building systems and building materials are selected. The construction cost estimate is refined because more details have been added to the drawings. In this phase, the Owner will be presented with: site plan, grading plan, floor plan & building finishes, building elevations, building sections, roof plan, ceiling plan, foundation plan, electrical floor plan, mechanical plan and plumbing plan. Once the Owner approves these drawings, AWCK will move to the next phase (final drawings). **Duration of this phase: 8-10 weeks.**
- III. **Final drawings:** completion of the construction documents (drawings & technical specifications) and contractual requirements for the project. The construction documents shall be submitted to the municipality for the Plan Review approval. At this point a general contractor can establish a price for construction. **Duration of this phase: 10-12 weeks.**
- IV. **Bidding & Negotiation phase:** The design team puts together bidding packages, advertise the bidding date and program a Pre-Bid meeting with the participating contractors. **Duration of this phase: 5-6 weeks.**
- V. **Construction administration phase:** This phase includes the following activities: conducting preconstruction conferences, project schedules evaluations, reviews of submittals & shop drawings evaluations, payment applications, substitutions, site visits & observations, substantial completion, and final completion. **Duration of this phase: depends on General Contractor's projected construction schedule.**

Once the Town of Fairmont gives AWCK the notice to proceed (executed contractual documents), we begin the **Preliminary (schematic) design phase** (5-8 weeks) which will consist of the following activities:

- a. **Work Session # 1, with Architects & Owner:** The schematic design phase will be focused on preliminary review / discussions on the selected project site (topography, location, utilities, etc.) and the overall building configuration, architectural style, and design space. It is recommended that the Owner have a property survey (by a registered land surveyor) of the selected property.
- b. **Work Session # 2, with Architects & Owner:** The architect will develop a design program based on the Owner's spatial requirements and distribute plans to consulting engineers for work on schematic site plan and systems narratives.
- c. **Work Session # 3, with Architects & Owner:** Prepared final schematic plans, narratives, preliminary cost estimates and other information required for submission to the Owner and subsequent approval.



STATEMENT OF QUALIFICATIONS

For

Planning, Design Coordination, and Construction Services

Town of Fairmont – Municipal Complex

Submitted by:

South Eastern General Contracting, Inc.

SBA 8(a) | HUBZone Certified | Native American-Owned | NC Licensed General Contractor

3620 Legion Rd Unit 203

Hope Mills, NC 28348

www.southeasterngc.com

(910) 565-4719

Submitted to:

Mr. Jerome Chestnut

Town Manager

Town of Fairmont

421 South Main Street

Fairmont, NC 28340

Date:

July 7, 2025



July 7, 2025

Jerome Chestnut
Town Manager
Town of Fairmont
421 South Main Street
Fairmont, NC 28340

RE: Statement of Qualifications – Town Hall Complex Construction Services

Dear Mr. Chestnut,

Thank you for the opportunity to submit our qualifications for the Town of Fairmont's new municipal complex. This isn't just another proposal for us — this is home.

My name is Raphael Locklear. I'm the owner of South Eastern General Contracting, Inc. — a Native American-owned, HUBZone-certified general contractor based right here in Robeson County. For over two decades, we've been building homes, commercial developments, and government facilities across North Carolina, but few projects carry the kind of weight and pride that this one does.

Fairmont deserves a town hall that reflects its values, serves its people, and stands the test of time. That's what we're offering to build — with precision, transparency, and full commitment.

SEGC has earned excellent CPARS evaluations across our federal contracts because we operate with the same mindset on every job: own the schedule, build to the standard, and make sure our word holds. That level of accountability is what's built our reputation — not just in the field, but with the people we serve.

As Principal-in-Charge, I personally certify that SEGC has the manpower, equipment, and availability to take this project from concept to completion. We are fully resourced and ready to start. If selected, we'll treat this job with the care and attention we'd give our own home — because in many ways, that's exactly what it is.

Thank you again for the opportunity to be considered. We're ready to serve.

Sincerely,

Raphael Locklear

Owner & President

South Eastern General Contracting, Inc.

ralph@southeasterngc.com | (910) 240-4462

3620 Legion Rd Unit 203, Hope Mills, NC 28348

www.southeasterngc.com



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2. Summary of Firm Qualifications

South Eastern General Contracting, Inc. (SEGC) is a licensed North Carolina general contractor based in Robeson County with over 21 years of experience managing public and private sector construction projects. As a Native American-owned, SBA 8(a), and HUBZone-certified firm, we bring both the qualifications and the heart to lead this project for the Town of Fairmont.

We specialize in guiding full-scope projects through every phase — from needs assessment to final inspection — using a trusted network of licensed North Carolina professionals in architecture, civil, structural, and MEP design. These are not new relationships. We've worked side-by-side with this team for several years, delivering ground-up facilities, civic buildings, and federal installations with zero warranty issues and full code compliance.

For this project, SEGC will lead the entire process — coordinating all design, engineering, and construction efforts under one accountable team. Our project partners are all properly registered with the North Carolina Board of Registration for Professional Architects and Engineers, and include:

- **Rob Evans Architecture** – NC Registered Architect
- **Coastal Plains Engineering** – Licensed MEP (Chris Locklear, PE)
- **Summit Design Group** – Licensed Structural Engineer (Rob Armstrong, PE)
- **4D Site Solutions** – Civil Engineering (Chris Pusey, PE)
- **Federal Steel Systems** – Pre-engineered building partner (if metal is preferred)

We also have a turnkey alternate design route available through Jenkins Consulting Engineers, PA — a fully integrated architectural and engineering firm we've partnered with on past civic projects.

SEGC is the lead — and we are committed to managing every step with clarity, compliance, and care.



Firm & Team Contact Information

Firm Name:

South Eastern General Contracting, Inc.

Main Office Address:

3620 Legion Rd Unit 203, Hope Mills, NC 28348

Phone:

(910) 565-4719

Website:

www.southeasterngc.com

Primary Contact

Raphael Locklear – Owner & Principal-in-Charge

• ralph@southeasterngc.com

• (910) 240-4462

• 3620 Legion Rd, Unit 203, Hope Mills, NC 28348

Project Management

Kennedy Rich – Operations Manager (10+ years experience)

• kennedy@southeasterngc.com

• (910) 390-1588

• 3620 Legion Rd, Unit 203, Hope Mills, NC 28348

Field Supervision

Kyle Pearce – Superintendent (10+ years experience)

• kyle@southeasterngc.com

• (910) 587-6908

• 3620 Legion Rd, Unit 203, Hope Mills, NC 28348



3. Capacity

South Eastern General Contractors (SEGC) has structured a dedicated project team capable of managing all phases of the Town of Fairmont municipal complex — from planning and design coordination to full construction execution and closeout. Our team includes experienced leadership with a deep background in municipal, federal, and civic construction.

We have assigned qualified staff with specific roles to ensure schedule integrity, compliance, and quality delivery. The organizational chart on the following page outlines our structure.

Key Staff Responsibilities

Raphael Locklear – *Principal-in-Charge*

- Provides executive oversight across all project phases
- Ensures contract compliance, staffing integrity, and alignment with Town expectations
- Brings over 21 years of leadership experience in general contracting, design-build, and municipal development

Kennedy Rich – *Project Manager*

- Leads day-to-day project execution, schedule tracking, and subcontractor coordination
- Main point of contact for Town staff throughout construction
- Over 10 years of experience managing public-sector projects for SEGC, including federal installations and commercial developments

Tania Mejia – *Assistant Project Manager*

- Supports documentation, RFIs, submittals, and daily communication between design, field, and office teams
- Assists in vendor coordination and permits tracking

Kyle Pearce – *Superintendent*

- Oversees daily field operations, subcontractor management, inspections, and sequencing
- Over 10 years of on-site experience with SEGC projects ranging from civic facilities to federal upgrades

Jacob Spell – *Assistant Superintendent*

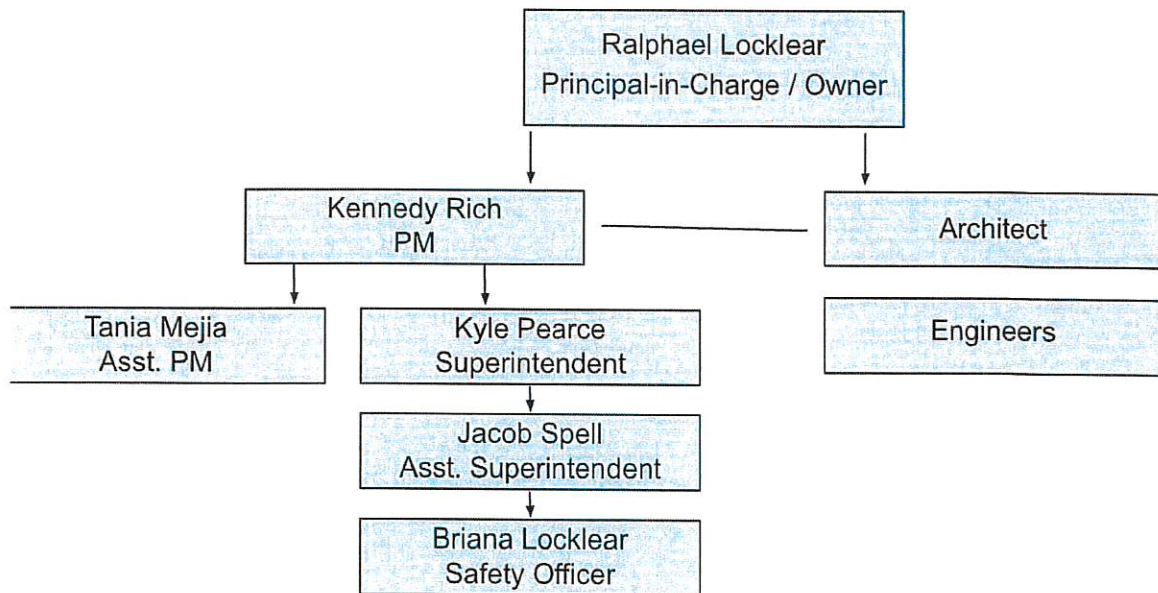


- Supports field logistics, punch list tracking, and QA/QC checks
- Works under Superintendent to maintain jobsite safety and schedule integrity

Briana Locklear – Safety Officer

- Responsible for OSHA compliance, safety audits, and training documentation
- Reports directly to Superintendent and Project Manager to maintain incident-free delivery

While SEGC plans to assign the above-listed personnel to the Town of Fairmont project, we reserve the flexibility to adjust staffing as needed based on scheduling and performance needs. Any substitutions will be communicated in advance and will meet or exceed the qualifications outlined in this proposal.





4. Relevant Experience

South Eastern General Contractors has over two decades of proven performance delivering government, civic, commercial, and custom residential construction projects across North Carolina. Our past performance shows a pattern of clean execution, code-compliant delivery, and high-trust coordination with both public and private clients.

The following projects demonstrate SEGC's ability to manage construction of similar scope and complexity to the proposed Town of Fairmont municipal complex.

Premier Technology, Inc. – Facility

Aberdeen, NC

\$5.3 Million | 24,000 SF

Design-Build | Completed 2023

SEGC delivered a ground-up commercial facility with full sitework, PME systems, fire protection, and structural steel. This project required rural permitting, coordination with consultants, and complex system installation—matching the scale and responsibility required for a civic complex.

Cape Fear Flooring Headquarters

Hope Mills, NC

\$2.1 Million | 10,000 SF

Design-Build | Completed 2019

This project included administrative offices, a showroom, and warehouse space. SEGC led site development, utility coordination, fire protection installation, and all architectural and engineering management. Delivered on time and passed all inspections on first round.

Sammio's Italian Restaurant

Hope Mills, NC

\$2 Million | 8,000 SF

Design-Build | Completed 2020

A high-finish commercial kitchen and restaurant built from the ground up, including site grading, foundation, grease trap installation, utility routing, and life safety coordination. Reflects SEGC's capability with multi-trade integration in code-sensitive spaces.



Custom Home – The Crosby Residence

Hoke County, NC

\$5.5 Million | 10,000 SF

Design-Build | Completed 2021

A modern craftsman-style home built on a rural lot with full site development, engineered septic, and custom slab. SEGC led all permitting, structural coordination, and field execution — including timber framing, detailed millwork, oversized window installations, and luxury interior finishes. Built to client-specific energy efficiency standards and passed all inspections with no deficiencies.

Custom Home – The Polak Residence

Cumberland County, NC

\$578,000 | 2,800 SF

Design-Build | Completed 2022

A fully custom estate home designed and built from the ground up on a private wooded lot. The project included full site development, energy-efficient framing, engineered septic, and a high-end foundation system. Interior features included smart home systems, vaulted ceilings, chef's kitchen, oversized shower systems, and custom hardwood finishes. Exterior included structural porches, covered lanai, and full masonry detailing.

Fort Liberty – Post-Wide Refuse Contract

Fort Liberty, NC

\$4.9 Million | 1,500+ active service points

Prime Contractor | Completed 2024

Large-scale base operations contract involving daily oversight, reporting, and field staff management across 1,500+ federal collection locations. Demonstrates SEGC's ability to handle scope, logistics, and long-term accountability on public-sector contracts.

Building 758 Renovation – Pope AAF

Fort Liberty, NC

\$614,000

Interior Renovation | Completed 2023

Created administrative office space inside an occupied federal facility. Included demolition, HVAC upgrades, life safety, and wall/ceiling system integration. Delivered without change orders and passed all inspections under government QA/QC.



Fort Liberty – Base-Wide Door Maintenance IDIQ

Fort Liberty, NC

\$2.55 Million | 5-Year Service Contract

Prime Contractor | Ongoing

SEGC is responsible for ongoing door system repair and replacement across Fort Liberty.

Task-order based. Demonstrates SEGC's capability to manage multi-location facilities with consistent performance.



5. Proposed Schedule

South Eastern General Contractors understands the importance of maintaining a clear and achievable timeline for the Town of Fairmont's new municipal complex. Our schedule approach is built on early alignment, proactive coordination with design professionals, and maintaining momentum through permitting, procurement, and construction.

Below is a proposed milestone schedule based on our understanding of the project scope, funding timeline, and municipal coordination process.

Milestone Timeline

Phase	Estimated Dates	Key Activities
Town Issues Notice to Proceed	August 2025	Contract finalization, kickoff prep
Project Kickoff / Alignment	August 2025	Stakeholder meetings, site evaluation, goals and priorities documented
Preliminary Design Phase	Sept – Oct 2025	Schematic layouts, programming, zoning confirmation
Final Design / Engineering	Nov – Dec 2025	Construction documents, specs, civil/MEP/structural coordination, permit submittal
Permitting & Approvals	Jan – Feb 2026	Agency approvals, site development reviews, bidding documentation



Construction Mobilization	March 2026	Site prep, logistics plan, materials procurement begins
Vertical Construction	April – Dec 2026	Full construction sequence: foundation, framing, envelope, MEP, interior finishes
Final Inspections & Punch List	Dec 2026 – Jan 2027	Final walkthrough, commissioning, certificate of occupancy
Project Closeout	Jan – Feb 2027	As-builts, O&M manuals, warranty handover, training if applicable

Schedule Notes

- All durations are conservative and assume normal permitting timelines
- If expedited approvals or early design meetings are possible, schedule can be accelerated
- SEGC's team will provide regular schedule updates using Procore or Town-preferred format
- Any changes will be presented with clear impact tracking for time and budget



Closing Statement

Thank you for taking the time to review our Statement of Qualifications for the Town of Fairmont's new municipal complex.

South Eastern General Contractors is honored to be considered for this opportunity. We are not just a licensed contractor — we are a local partner with a deep-rooted commitment to excellence, accountability, and long-term community impact.

Our team is ready to bring clarity, leadership, and hands-on execution to every step of this project. If selected, you will have our full attention and our best effort — from preconstruction to final walk-through.

We welcome any follow-up or interview opportunity to discuss our experience, approach, or project ideas in more detail.

Respectfully submitted,

Raphael Locklear

Owner & Principal-in-Charge

South Eastern General Contractors

ralph@southeasterngc.com | (910) 240-4462

www.southeasterngc.com



Construction Risk Services

4309 Emperor Boulevard, Suite 300
Durham, NC 27703
Phone (919) 281-4500
Fax (888) 746-8761
Toll Free (800) 672-1674

December 12, 2023

To Whom It May Concern:

RE: Surety Qualifications of South Eastern General Contracting, Inc.

Dear Sir or Madam:

McGriff is fortunate to handle the surety needs of **South Eastern General Contracting, Inc.** and would like to advise that they are one of our most valued customers. Their surety requirements are placed with The Gray Casualty & Surety Company which is one of the leading surety companies in the country. The Gray Casualty & Surety Company is listed on the Department of the Treasury's Listing of Approved Sureties (Department Circular 570) and rated A- (Excellent) / VIII by A.M. Best Company.

The management team of **South Eastern General Contracting, Inc.** demonstrates excellence and added value to the projects they undertake. Without question, we can recommend this company to you and we think that you will quickly see the high degree of professionalism and expertise they offer. **South Eastern General Contracting, Inc.** is financially sound and has the ability to bond **single projects in the \$10,000,000 range with a total work program of \$25,000,000.**

Should **South Eastern General Contracting, Inc.** be awarded a contract, we are prepared to issue any necessary performance and payment bonds if requested by our client. The decision to issue performance and payment bonds is a matter between **South Eastern General Contracting, Inc.** and The Gray Casualty & Surety Company and will be subject to The Gray Casualty & Surety Company's standard underwriting at the time of said performance and payment bond request. This will include, but is not limited to, the acceptability of the contract documents, bond forms and financing. McGriff Insurance Services, Inc., The Gray Casualty & Surety Company and **South Eastern General Contracting, Inc.** assume no liability to third parties or to you if for any reason The Gray Casualty & Surety Company does not execute such bonds.

If we can provide you with further information concerning this fine contractor, please do not hesitate to give us a call.

Sincerely,

David Liggett
Account Executive

Official website of the State of North Carolina [Here's how you know](#) ▾



Secretary of State
Elaine F. Marshall

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BRD Search: Records Found: 1

Words: Starting With **Organization Name** South Eastern General Contracting **Search Time** 7/7/2025 02:53 PM

Key: Organization Name (SOSID)

Status • Organization Type

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South Eastern General Contracting, Inc. • 0693930

Current - Active • Business Corporation

[File annual report](#) —

Legal name: South Eastern General Contracting, Inc.

Sosid: 0693930

Date formed: 10/7/2003

Status: Current - Active

Citizenship: Domestic

Business type: Business Corporation

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[View filings](#)

[File an annual report for South Eastern General Contracting, Inc.](#)



DEPARTMENT OF THE ARMY
MISSION AND INSTALLATION CONTRACTING COMMAND
MISSION CONTRACTING OFFICE-FORT BRAGG
2175 REILLY ROAD STOP A
FORT BRAGG, NC 28310-5000

CCMI-CBR-BR

7 October 2024

MEMORANDUM FOR RECORD

SUBJECT: Reference Letter

The purpose of this Memorandum for Record (MFR) is to provide a reference letter for South Eastern's waste management capabilities.

To Whom It May Concern,

1. I am writing to provide a strong recommendation for South Eastern General Contracting, who has successfully fulfilled the Ft. Liberty post-wide trash refuse contract awarded to them by our organization. As the contracting officer responsible for this project, I have had the pleasure of working closely with their team and can attest to their professionalism, reliability, and exceptional service.

From the outset, South Eastern General Contracting demonstrated a comprehensive understanding of our needs and requirements. Their proposal was thorough and well-articulated, outlining a clear plan for effective waste management that addressed both our operational challenges and environmental responsibilities. Their competitive pricing, combined with a commitment to quality, made them the clear choice for this contract.

Throughout the duration of the contract, South Eastern General Contracting consistently exceeded our expectations. Their team was punctual, efficient, and maintained an impressive level of communication, keeping us informed of any updates or changes. They have implemented best practices in waste management, ensuring that our facilities remain clean and well-maintained while adhering to all relevant regulations.

What truly sets South Eastern General Contracting apart is their proactive approach to problem-solving. On several occasions, they identified potential issues before they arose and provided effective solutions that minimized disruptions to our operations. Their dedication to customer satisfaction is evident in their responsiveness and willingness to go the extra mile to ensure our needs were met.

I highly recommend South Eastern General Contracting for any future projects requiring reliable and efficient waste management services. Their professionalism, commitment to excellence, and proven track record make them a valuable partner for any organization.

If you have any questions, please contact Mr. Quentin Williams, Contracting Officer at quentin.williams.civ@army.mil

WILLIAMS.QUEN
TIN.1058985534

Digitally signed by
WILLIAMS.QUENTIN.105898553
4
Date: 2024.10.07 14:28:24
-04'00'

Quentin Williams
Branch Chief/Supervisory Contracting Officer

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replacement of any and all components pertaining to the personnel doors, post wide as indicated in their identified CLINs in each Contract Line Item Number (CLIN) to ensure that the doors are fully operational and functional as to their designed and intended purpose at Simmons Army Airfield, Pope Army Airfield, Camp Mackall, Munition Storage Area Vass Road, Linden Oaks, Airborne Special Operations Museum and Fort Bragg, North Carolina. This is a full maintenance and repair contract for all personnel doors to exclude card reader/cypher and SCIF locks. The Contractor shall be responsible for all costs incurred during scheduled and unscheduled service calls to maintain the proper operating condition and repair of all the personnel doors on the installation. Work performance under this contract shall include the maintenance, repair, and replacement of any door and all defective or worn parts of all components, devices and equipment required to maintain or repair personnel doors, in accordance with manufacturer instructions and specifications and herein subject to the terms and conditions of this contract. The Contractor's work and responsibility shall include all planning, administration and management necessary to provide all operation, preventive maintenance, service and all repair work, as specified. The work shall be conducted within strict compliance with all applicable Federal, State and local laws, regulations, codes, technical references and manufacturer instructions.

Fort Bragg Contractor Ratings
Exceptional is the Highest Rating

Small Business Subcontracting:

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

Evaluation Areas	Past Rating	Rating
Quality:	Exceptional	Exceptional
Schedule:	Exceptional	Very Good
Cost Control:	N/A	N/A
Management:	Exceptional	Very Good
Small Business Subcontracting:	Exceptional	Exceptional
Regulatory Compliance:	Exceptional	Exceptional

Other Areas:

(1):	N/A
(2):	N/A
(3):	N/A

Variance (Contract to Date):

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

Assessing Official Comments:

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required maintenance and repair and or replacement of personnel doors, post wide as indicated in each Contract Line

Item Number (CLIN) for labor and parts/material in their identified CLINs to ensure the doors are fully operational and functional as to their designed and intended purpose at Simmons Army Airfield, Pope Army Airfield, Camp Mackall, Munition Storage Area Vass Road, Linden Oaks, Airborne Special Operations Museum and Fort Bragg, North Carolina.

Small Business Subcontracting:

Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Exceptional
Schedule:	N/A	Exceptional
Cost Control:	N/A	N/A
Management:	N/A	Exceptional
Small Business Subcontracting:	N/A	Exceptional
Regulatory Compliance:	N/A	Exceptional

Other Areas:

(1) :	N/A
(2) :	N/A
(3) :	N/A

Variance (Contract to Date):

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

Assessing Official Comments:

QUALITY: Contractor is responsible for door and frame replacement of all component parts deemed necessary during periodic contractor operation, inspections, checks, adjustments and maintenance of personnel doors, as necessary to ensure compliance with applicable ASME, OSHA, ANSI, local and manufacturers' standards of safety, reliability and satisfactory operating condition.

SCHEDULE: The Contractor performs maintenance, repair, and replacement of personnel doors in accordance with contract specifications as identified in the PWS. Hardware includes, but is not limited to such items as nuts, bolts, screws, washers, hinges, or any other items required to make the doors operational during maintenance, repairs, and replacement.

MANAGEMENT: The Contractors work and responsibility includes all planning, administration and management necessary to provide all operation, preventive maintenance, service and all repair work, as specified in the PWS. The work is conducted within strict compliance with all applicable Federal, State and local laws, regulations, codes,

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Does this contract include a subcontracting plan? No

Date of last Individual Subcontracting Report (ISR) / Summary Subcontracting Report (SSR): N/A

Evaluation Areas	Past Rating	Rating
Quality:	N/A	Exceptional
Schedule:	N/A	Exceptional
Cost Control:	N/A	Exceptional
Management:	N/A	Exceptional
Small Business Subcontracting:	N/A	N/A
Regulatory Compliance:	N/A	Exceptional

Other Areas:

(1) :	N/A
(2) :	N/A
(3) :	N/A

Variance (Contract to Date):

Current Cost Variance (%): Variance at Completion (%):

Current Schedule Variance (%):

Assessing Official Comments:

QUALITY: Contractor executed contractual obligations with very few, extremely minor defects/deviations from requirements. All minor defects/deviations were addressed in a timely and satisfactory manner.

SCHEDULE: When contractor first took over refuse services, the post had overflowing trash at a large number of collection sites. It was so bad that Ft. Bragg (Ft. Liberty at the time) was receiving a great deal of negative press and negative attention through social media sites. It was the Army's estimation that it would take up to 2 weeks for this contractor to get the excess waste under control and back to normal/regular services. Contractor was able to accomplish this task in just 3 business days. Contractor also on many occasions (throughout the contract) surpassed the CORs expectations on time to deliver containers to short-notice Special Collection sites enabling events and unit requirements to proceed without delay.

COST CONTROL: In August of 2024 contractor was instrumental in negotiating a deal with the GFL transfer station (a waste disposal site). The transfer center had sent out a notification that the waste disposal fees for trash, going there from Ft. Bragg was to increase by 21%. Negotiations brought that down to a locked 5% increase for the rest of 2025 with no more than a 5% annual increase thereafter. This negotiation saved the federal government an estimated \$77.5K for the remainder of this contract.

MANAGEMENT: Contractor did a good job of contract compliance, staying in contact with the COR and being responsive to government/COR requests/direction as allowed/outlined in contract.

REGULATORY COMPLIANCE: Contractor supplied all necessary reports, complied with all aspects and clauses

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Memorandum for Record

TO: Mayor and Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager, Town of Fairmont

DATE: July 15, 2025

REF: Approval of moving forward with 2025 CDBG-NR application

Background

The Town of Fairmont has been notified that we're eligible to submit for the 2025 CDBG-NR application round. The Town of Fairmont applied in 2022 and 2024 and both times, the applications were successful. This is the grant that has led to the rebuilding and rehabilitation of homes over the past two years.

Recommendation

The staff recommends that the Boards of Commissioners approve the staff moving forward with the 2025 CDBG-NR application.

TOWN OF FAIRMONT

MONTHLY REPORTS



JULY 2025



Fairmont Police Department

Monthly Police Department Report

Date:	July 08, 2025	To:	Jerome Chestnut, Jenny Larson
Ref:	Monthly Report for June	From:	Captain Jonathan Evans

Breakdown of Month Statistics-Police

Type of Service/ Activity	Jan. 2025	Feb. 2025	Mar. 2025	Apr 2025	May 2025	June 2025	July 2025	Aug. 2025	Sept 2025	Oct 2025	Nov 2025	Dec 2025	Yr to Date
Missing/Runaway	1	0	0	0	0	2							
Arrests	4	8	5	3	3	7							
Accidents	12	6	6	6	8	3							
Citations	5	9	22	43	24	18							
Thefts	7	9	8	10	6	9							
Homicides/Suicide	0	0	0	0	0	0							
Robberies	0	0	1	0	0	0							
B & E	3	2	0	8	1	3							
Assaults	2	2	1	4	1	0							
Narcotics	1	1	0	0	0	0							
Subpoenas Served	0	0	0	0	0	0							
Vandalism	2	2	1	4	7	2							
Cash Value of Recovered Property	5000	25,000	30,000	5000	10000	0							
All Other	5	4	10	19	9	5							

****Note**:** (S) stands for Suicide



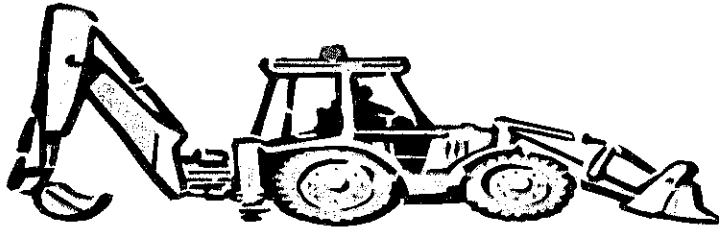
FAIRMONT FIRE DEPARTMENT

MONTHLY REPORT: JUNE 2025

PREPARED BY: VERONICA HUNT, ADMINISTRATIVE FIRE CHIEF

<i>EVENT</i>	<i>STATISTIC</i>
<i>STRUCTURE FIRES</i>	<i>0</i>
<i>FIRE ALARMS</i>	<i>0</i>
<i>VEHICLE/AUTO FIRES</i>	<i>0</i>
<i>MOTOR VEHICLE ACCIDENT</i>	<i>1</i>
<i>TREE. GRASS, BRUSH, ETC. OUTSIDE FIRES</i>	<i>0</i>
<i>UTILITY LINE DOWN</i>	<i>0</i>
<i>TREE DOWN</i>	
<i>ASSISTANCE TO OTHER AGENCIES</i>	<i>0 (EMS) 1 (FIRE)</i>
<i>ELECTRICAL/LINE FIRES</i>	<i>0</i>
<i>TRAFFIC CONTROL</i>	<i>0</i>
<i>DUMPSTER FIRES</i>	<i>0</i>
<i>GAS LEAKS</i>	<i>0</i>
<i>SERVICE CALL</i>	<i>0</i>
<i>ELECTRICAL HAZARD</i>	<i>1</i>
<i>TOTAL FIRE CALLS</i>	<i>3</i>

TOWN OF FAIRMONT



Monthly Report

Gasoline On Hand
Gals 6271

Month of June
2025

Counter		Pres. Reading	Past Reading	
A-1	Reggie	29166.2	29166.2	0.0 Sewer
A-2	Ronnie	52427.9	52211.7	216.2 PWA
A-3	Cody	21929.3	21829.7	99.6 Water
A-4	Howard	29366.3	29309.3	57.0 Sewer
A-5	Spare	17816.9	17816.9	0.0 Water
A-6	Spare	8941.7	8941.7	0.0 Water
A-7	Spare	14678.0	14663.0	15.0 St
A-8	Spare	35630.5	35630.5	0.0 Police
A-9	Johnny	27847.3	27847.3	0.0 Sewer
A-10	Austin	29122.9	28928.0	194.9 Sewer
B-1	Fire	21382.2	21382.2	0.0 Fire
B-2	Spare	19018.6	19018.6	0.0 Police
B-3	K. Bullard	39579.4	39444.0	135.4 Police
B-4	Spare	28695.0	28695.0	0.0 St
B-5	Police	38596.5	38438.3	158.2 Police
B-6	Inmate Van	31735.9	31589.1	146.8 PWA
B-7	R. Gibson	26880.3	26880.3	0.0 Police
B-8	Tommy	36140.4	35909.7	230.7 Water
B-9	J. Edwards	30922.1	30771.9	150.2 Police
B-10	Spare	23256.5	23256.5	0.0 Police
C-1	24	31748.0	31683.5	64.5 Water
C-2	Chad	37960.6	37960.6	0.0 Water
C-3	Spare	13485.8	13485.8	0.0 St
C-4	Graham	30634.7	30536.3	98.4 Sewer

Counter		Pres. Reading	Past Reading	
C-5	Spare	15207.8	15207.8	0.0 Police
C-6	#14	53200.9	53200.9	0.0 Sewer
C-7	Spare	22177.5	22147.3	30.2 Water
C-8	Spare	21413.1	21413.1	0.0 ADM
C-9	Spare	20036.3	19839.2	197.1 Police
C-10	E. Freeman	8086.0	8078.2	7.8 Fire
D-1	J. Chestnut	11581.7	11581.7	0.0 PWA
D-2	Thompson	20815.6	20713.7	101.9 Police
D-3	D. Davis	18568.2	18466.9	101.3 Police
D-4	B. Jacobs	9572.3	9461.5	110.8 Police
D-5	Earl	17883.2	17861.2	22.0 water
D-6	Spare	10391.8	10391.8	0.0 Police
D-7	Ricky	7089.6	6973.5	116.1 Sewer
D-8	Jeffery	10678.2	10632.3	45.9 Water
D-9	Spare	8994.3	8994.3	0.0 Police
D-10	S.R. Rescue	4464.8	4446.8	18.0 S. Rob Rescue
Diesel On Hand				
On Road				

Gals 637

Counter		Pres. Reading	Past Reading	
A-1		9883.1	9863.1	20.0 Fire
A-2		398	378	20.0 Fire
A-3		141	109.5	31.5 Fire
A-10		47109.8	47109.8	0.0 rescue
C-1	49	5873.4	5835.3	38.1 Sant
C-2	spare	17892.2	17851.1	41.1 Sewer
C-3	S.R. Rescue	5464.6	5440.5	24.1 S Rob Rescue
C-4	82	10373.8	10346.2	27.6 Water
C-5	S.R. Rescue	38.1	38.1	0.0 S. Rob Rescue
C-6	58	3705.3	3705.3	0.0 Sant
C-7	Sweeper	8985.6	8977.1	8.5 St
C-8	40	2699.8	2674.8	25.0 Sant
C-9	82	9685.6	9599.1	86.5 St
C-10	Bus	426.2	426.2	0.0 Bus

Diesel On Hand
Off Road

Gals 637

A-1	10551.3	10551.3	0 St
A-2	31445.2	31445.2	0.0 Water
A-3	3083.2	3056.3	26.9 Water
A-10	35672.3	35565.0	107.3 Sewer

Public Works Department

Sanitation Division

1. Made Routine Pick up of Domestic Garbage
2. Remarks: Garbage pick up on regular basis by Waste Management

Water Division

1. Read water meter.
2. Worked reread list of 28
3. Cut off unpaid accounts of. 66
4. Turned water off. 35
5. Turn water on. 29
6. Repaired water leaks. 11
7. Made water connection. 0
8. Raised water meters. 0
9. Replaced water meters. 1
10. Reread water meters. 22
11. Pulled or locked unpaid accounts. 6
12. Performed Routine Maint. At the Well site.
13. Remarks: Repair water leaks at these Location.

Murphy, 2 on Stafford, 2 on Dogwood, Park, Church st, Market st, Lakeview Rd, Jackson St, and N Wal

Powell Bill Division

1. Made routine pick up of leaves & limbs.
2. Replaced missing or damaged street signs. 0
3. Mowed lots. 12
4. Pick up Stray animals. 0
5. Pick up Dead animals. 0
6. Made routine repairs of streets.
7. Remarks: Filled Pot Holes With Cold Patch

Sewer Division

1. Flush sewer lines out. 2
2. Made sewer connection. 1
3. Performed routine maintenance & service at the sewer plant.
4. Remarks: Flush lines at these locations. N walnut and S Walnut

Total Gallons Consumed	
Month of June 2025	
Section	
PWA	363.0
Street	15.0
Water	492.9
Police	976.9
Sanitation	0.0
Fire	7.8
Sewer	466.4
S.Rob Rescue	18
Total	2340.0

Diesel Consumed	On Road	Off Road
Sanitation	63.1	0.0
Street	95.0	0.0
Water	27.6	26.9
Fire	71.5	0.0
Sewer	41.1	107.3
Bus	0.0	0.0
S.R.Rescue	0.0	0.0

Water Accountability	
Gallons Pumped	8.111
Gallons Billed	4.30
Percent	47%
Sewer Plant	
Total Gallons	23.515
Average For The Month	0.78
Total Rainfall	6%

Cash Balance Report

Period Ending 6/30/2025

TOWN OF FAIRMONT

7/8/2025 11:17 AM

Page 1/1

Bank 1	TRUIST Acct#- 1	
	Account	Balance
	10-102-0000 CASH IN BANK	\$835,801.78
	20-102-0000 CASH IN BANK	\$95,248.49
	30-102-0000 CASH IN BANK	\$303,825.07
	40-102-0000 CASH IN BANK	\$6,947.19
	41-102-0000 CASH IN BANK	\$7,256.12
	51-102-0000 CASH IN BANK	\$0.00
	55-102-0000 CASH IN BANK	\$25,149.19
	56-102-0000 CASH IN BANK	\$0.00
	57-102-0000 CASH IN BANK	\$0.00
	58-102-0000 CASH IN BANK	\$0.00
	59-102-0000 CASH IN BANK	\$0.00
	60-102-0000 CASH IN BANK	\$0.00
	63-102-0000 CASH IN BANK	\$0.00
	64-102-0000 CASH IN BANK	\$0.00
	65-102-0000 CASH IN BANK	-\$1,400.00
	67-102-0000 CASH IN BANK	\$0.00
	68-102-0000 CASH IN BANK	\$0.00
	69-102-0000 CASH IN BANK	\$0.00
	72-102-0000 CASH IN BANK	\$0.00
	73-102-0000 CASH IN BANK	\$0.00
	74-102-0000 CASH IN BANK	-\$70,098.02
	77-102-0000 CASH IN BANK	\$0.00
	78-102-0000 CASH IN BANK	\$0.00
	81-102-0000 CASH IN BANK	\$3,250,000.00
	82-102-0000 CASH IN BANK	\$0.00
	83-102-0000 CASH IN BANK	\$0.00
	86-102-0000 CASH IN BANK	\$0.00
	87-102-0000 CASH IN BANK	\$42,750.00
	Bank 1	Total: \$4,495,479.82

Total Cash Balance:	\$4,495,479.82
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