

**Fairmont Board of Commissioners
Regular Meeting Agenda**

Date: November 19, 2024

Time: 6:00 p.m.

Place: Fairmont-South Robeson Heritage Center

- I. CALL TO ORDER**
 - II. Invocation – Rev. Charles Cumming, Fairpoint Freewill Baptist Church**
 - III. Pledge of Allegiance**
 - IV. Mayor's Presentations**
 - a. Introduction of 2024-2025 Farmers Festival Queens
 - b. Halona Hunt, FHS Veteran's Day essay winner
 - c. Recognition of Public Works employee Ricky Lewis
 - V. Approval of Agenda**
 - VI. Public Comment Period/Citizens Appearance** - Anyone wishing to come before the board must place their name and topic of discussion on the list before the meeting begins. The Public Comment period is thirty minutes, and each speaker will be given five minutes to speak. There will be no discussion with the board.
- VII. Consent Agenda** – These items will be adopted with one vote.

 - a. Approval of Minutes – Regular Meeting, October 15, 2024
 - b. Resolution 24-08 – Stormwater Planning Grant
 - c. Resolution 24-09 – CDBG-I compliance plans
- VIII. Old Business**
 - a. None
 - IX. New Business**
 - a. Interlocal Agreement – Robeson County Sheriff's Office for the Provision of Animal Shelter and Animal Control Services
 - b. Subdivision Approval – Chicken Road
 - c. Proposal – Downtown Signage
 - d. Surplus Property – Former Library, 106 South Main Street
 - e. Economic Development Support for Housing
 - X. Executive/Closed Session – Attorney-Client Privilege** GS 143-318.11(a)(3)

XI. Comments

- a. Board of Commissioners and Mayor
- b. Town Manager

XII. Adjournment

XIII. Community Announcements

- a. Wednesday, November 20 – Town Employee Luncheon, 12:30 p.m., Heritage Center.
- b. Tuesday, November 26 – Fairmont Rotary Club auction, 5:30 p.m., Heritage Center.
- c. November 27-29 – Town offices closed in observance of Thanksgiving.
- d. Thursday, December 5 – Fairmont Planning Board meeting, 6:00 p.m.
- e. Friday, December 6 – Holiday on Main Twilight Christmas Parade. Tree Lighting Ceremony 6:00 p.m., Twilight Parade, 6:30 p.m. and Entertainment in the Heritage center, 7:30 p.m.
- f. Friday, December 13 – Motown Christmas Dinner & Concert, 6:00 p.m. to 9:00 p.m., Heritage Center.
- g. Saturday, December 14 – Fabyuleus Christmas Craft Fair, 8:30 a.m. to 3:30 p.m., Heritage Center.
- h. Sunday, December 15 – Senior Citizens trip to Carolina Civic Center Christmas Show, 1:00 p.m.
- i. Tuesday, December 17 – Regular Town Board Meeting, 6:00 p.m., Heritage Center.
- j. December 23-27 – Town offices closed for Christmas.

Respectfully submitted,



Jerome Chestnut, Town Manager



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Charles Kemp, Mayor, Town of Fairmont
Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Introduction of 2024-2025 Farmers Festival Queens (*Tab – IVa*)

Background

The Mayor and/or Mrs. Angie Lovin will be in attendance to recognize the 2024-25 Farmers Festival Queens.

Recommendation:

The Town Manager recommends that the Board of Commissioners recognize these honorees at the November 19, 2024, meeting.



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Charles Kemp, Mayor, Town of Fairmont
Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Veterans Day Essay Winner (*Tab – IVb*)

Background

Mayor Kemp will be in attendance to recognize the winner of the 2024 Veterans Day Essay Contest Winner, Ms. Halona Hunt.

Recommendation:

The Town Manager recommends that the Board of Commissioners recognize this honoree at the November 19, 2024, meeting.



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager
Ronnie Seals, Public Works Director

DATE: November 19, 2024

REF: Public Works Employee, Ricky Lewis Recognition (*Tab – IVc*)

Background

The Town Manager will be in attendance to recognize Ricky Lewis, Public Works Employee, for actions taken to assist one of our citizens during a medical emergency.

Recommendation:

The Town Manager recommends that the Board of Commissioners recognize this honoree at the November 19, 2024, meeting.

Regular Meeting – October 15, 2024

The Fairmont Board of Commissioners held their regular meeting on Tuesday, October 15, 2024, at 6:00 p.m. in the Fairmont-South Robeson Heritage Center with Mayor Charles Kemp presiding. Commissioners present were Terry Evans, Melvin Ellison, and Clarence McNeill, Jr. Commissioners Heather Seibles, J.J. McCree and Jan Tedder-Rogers were absent. Staff present included Town Manager Jerome Chestnut, Town Attorney Jessica Scott, Town Clerk Jenny Larson, Deputy Town Clerk Rodney Cain, Police Chief Jon Edwards, Detective Cody McKinnon, Officer Mason Locklear, Officer Jarrett Locklear, Public Works Director Ronnie Seals, and Lead for NC Fellow Madison Johns. Others in attendance included Rev. Larry Grissett, Joshua Outlaw, Tia Moore, Allison Stenger, Kathleen Markey, Fairmont Golden Ambassadors, and several citizens.

Call to Order and Invocation

Mayor Charles Kemp called the meeting to order at 6:09 p.m. Reverend Larry Grissett gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Presentation

Recognition of Golden Ambassadors

Mayor Kemp introduced the Golden Ambassadors, six seniors from Fairmont High School. They will serve as guest guides, assistants for special events and community activities, and work with younger students as mentors. Their distinct dress of white shirts, black slacks, and gold nametags will distinguish them at special events. They are Kensley Newberry, Roderick Deese, Serenity Jones, Parker Wollenweber, Bradley Little, and Ramiyah Deal.

Hurricane Helene Recognition

Town Manager Jerome Chestnut recognized Detective Cody McKinnon and Officer Mason Locklear for assisting the Asheville Police Department following the events of Hurricane Helene and introduced the town's newest officer Jarrett Locklear.

Approval of Agenda

Town Manager Jerome Chestnut asked the board to add closed session to the agenda. Commissioner Evans made a motion to approve the amended agenda. Commissioner Ellison seconded the motion, and it passed unanimously.

Public Comment Period/Citizens Appearance

There was no public comment this month.

Consent Agenda

Upon motion by Commissioner McNeill and seconded by Commissioner Evans, it was unanimously voted to adopt the following consent agenda items:

- a. Approval of Minutes – Regular Meeting, September 17, 2024
- b. Ordinance 24-265 – Close Main Street for Christmas Parade

A signed copy of the ordinance is hereby incorporated by reference and made a part of these minutes.

Public Hearing #2– CDBG-NR application

Commissioner Evans made a motion to go into public hearing at 6:30 p.m. Commissioner McNeill seconded the motion, and it passed unanimously.

The purpose of the Public Hearing is to discuss a second CDBG-NR application.

The Town of Fairmont is working on an application to the Community Development Block Grant – Neighborhood Revitalization Program for the 2024 cycle. The Town of Fairmont applied for the grant in 2022 and was awarded \$950,000 to be used to reconstruct 5-7 homes. The Town of Fairmont is applying to the program again to assist those who qualify to reconstruct or rehabilitate their homes.

Mr. Joshua Outlaw with the Adams Company stated the following:

- Second of 2 public hearings to notify of intent to apply
- Community Development Block Grant-Neighborhood Revitalization
- Applications due in Raleigh on October 31 (extended due to Helene)
- Applying for the maximum amount \$950,000
- Will be all housing
 - Started with town list of homes from town staff then did income surveys
- Activities to include
 - Reconstruction of 4 homes (demolish and rebuild new) and alternates of 1 reconstruction and rehabilitation of 2 homes
 - 503 Benjamin Street
 - 601 W. Benjamin Street
 - 908 Martin Luther King Drive
 - 305 S. Powell Street
 - Alternate #1— 401 Cottage Street – Reconstruction
 - Alternate #2— 602 Madison Street – Rehabilitation
 - Alternate #3— 924 East White Pond Road – Rehab
- Following this public hearing, Board will vote on a resolution to apply

Commissioner Evans made a motion to come out of the public hearing at 6:32 p.m. Commissioner Ellison seconded the motion, and it passed unanimously.

Old Business

CDBG-NR – Resolution 24-07 application for 2024 CDBG-NR Grant funding, Citizen Participation Plan and Housing Selection Committee Bylaws

The Town of Fairmont is compiling an application to the Community Development Block Grant – Neighborhood Revitalization Program for the 2024 cycle. The Board of Commissioners conducted the first of two Public Hearings on September 17, 2024, and the second one on October 15, 2024. Upon approval of the resolution and application documents the application will be ready for submittal. Commissioner Evans made a motion to adopt Resolution 24-07 Application for 2024 CDBG-NR Grant Funding, Citizen Participation Plan and Housing Selection Committee Bylaws. Commissioner Ellison seconded the motion, and it passed unanimously. A signed copy of the resolution is hereby incorporated by reference and made a part of these minutes.

New Business

Approval of Paving Project – Mulberry Street

Mulberry Street is in disrepair and causing maintenance issues for first responders located on the street. The Fairmont Rural Fire Department has requested the street be resurfaced and paved to minimize equipment expenses caused by the road on the Fire Engines. The estimate to resurface Mulberry Street is \$35,432.15. Commissioner Evans made a motion to approve paving Mulberry Street in front of the Fairmont Rural Fire Department for \$35,432.15. Commissioner Ellison seconded the motion, and it passed unanimously.

Approval of Paving Project – Linden Street

Linden Street is in disrepair and causing maintenance issues for school transportation that enters on this street. The Public Schools of Robeson County has requested the street be resurfaced and paved to minimize maintenance expenses caused by the road on the school buses. The estimate to resurface Linden Street is \$24,616.80. Commissioner Evans made a motion to approve paving Linden Street next to Rosenwald Elementary School for \$24,616.80. Commissioner McNeill seconded the motion, and it passed unanimously.

Brownfields Project Update – Terracon Consultants, Inc.

Ms. Kathleen Markey, with Terracon Consultants, Inc., presented an overview of the current EPA Brownfields Assessment Grant. She explained a brownfield property is an abandoned, idled, or underused property where redevelopment is hindered by real or perceived environmental contamination. Some examples include former gas stations, former dry cleaners, industrial properties, and former auto repair shops. The assessment grant provides funding to inventory and assess sites, conduct redevelopment and cleanup planning and provide community outreach. Phase I includes inspection of property, interview of site owners/neighbors, review of environmental and historical records and determine areas of concern. Phase II involves collection of samples from site to determine if there is contamination and whether it above regulated levels. Fifteen commercial sites have been identified so far with priority sites on Byrd and Center Streets.

Project Forward Update

Tia Moore gave an update on Project Forward including Workforce Development initiatives and a plan to build 50 residences.

NCLWF Grant Award Announcement

The Town of Fairmont has been awarded \$57,000 from the North Carolina Land and Water Fund for drainage and flooding issues caused in the Holly Street/Pine Street Intersection area in North Fairmont by tree roots growing into the drainage lines. This grant was submitted on March 1, 2024, for \$817,000 under the Innovative Stormwater Program. Ms. Jill Fusco, from the NCLWF Division conducted a site visit on April 22, 2024, with the Town Manager, Public Works Director, and Mark Lacy from LKC Engineering. The NCLWF Board of Trustees met on October 1-2, 2004, to review the applications, and notification of the award was made on October 3, 2024. Since the full amount was not awarded, the funds given will be used to redesign this area for better drainage and then reapply for construction funds to conduct the work.

BJA Grant Award Announcement

The Federal Office of Justice Programs (OJP) has awarded the Town of Fairmont \$290,913 under the Bureau of Justice Assistance (BJA) FY24 Rural and Small Department Violent Crime Reduction Grant. The grant was posted on March 19, 2024, and closed on May 22, 2024. Initial notification of the award was made on September 27, 2024. The Town of Fairmont was 1 of 12 communities across the country that was selected for this award. This grant is to support youth violence prevention initiatives, Police Office Salaries, and the purchase of additional community cameras.

Commissioner Comments

The commissioners thanked the citizens for coming to the meeting and encouraged the citizens to continue to come.

Mayor Comments

Mayor Kemp encouraged citizens to take advantage of upcoming events in town including the Farmers Festival, Trunk or Treat, and Veteran's Day. He reminded the board that Fairmont is hosting the Robeson County Municipal Association meeting on October 22 at 7:00 p.m. in the Heritage Center.

Executive / Closed Session

Commissioner Ellison made a motion to go into closed session at 7:29 p.m. to discuss personnel per N.C.G.S. 143-318-11 (a)(6) and consult with an attorney retained by the board to preserve the attorney - client privilege between the attorney and Board of Commissioners for the Town of Fairmont per N.C.G.S. 143-318-11 (a)(3). Commissioner Evans seconded the motion, and it passed unanimously.

Commissioner Evans made a motion to come out of closed session at 7:46 p.m. Commissioner Ellison seconded the motion, and it passed unanimously. Mayor Kemp stated that personnel was discussed and no action was taken.

Announcements

Wednesday, October 16 – Job Fair/Blood Drive, 10:00 a.m. to 3:00 p.m., Heritage Center.

Friday, October 18 – Farmers Festival Kickoff, 7:00 to 10:00 p.m., Fairmont Golf Course.

Saturday, October 19 – Fairmont Farmers Festival, downtown all day, parade at 10:00 a.m.

Tuesday, October 22 – RCMA meeting hosted by Fairmont, 7:00 p.m., Heritage Center.

Thursday, October 31 – Drive thru Trunk or Treat, Railroad Street (location moved due to early voting at the Fire Hall).

Early Voting Dates at the Fire Hall: October 17-18 – 8:00 a.m. to 7:30 p.m., October 20 – 1:00 p.m. to 5:00 p.m., October 21-25 – 8:00 a.m. to 7:30 p.m., October 28-November 1 – 8:00 a.m. to 7:30 p.m., and November 2 – 8:00 a.m. to 3:00 p.m. Election Day – November 5 – 6:30 a.m. to 7:30 p.m.

Monday, November 11 – Veteran's Day Ceremony with guest speaker Kelly Barr, 11:00 a.m., Heritage Center.

Tuesday, November 19 – Regular Town Board Meeting, 6:00 p.m., Heritage Center.

November 27-29 – Town offices closed in observance of Thanksgiving.

Friday, December 6 – Holiday on Main Twilight Christmas Parade. Tree Lighting Ceremony 6:00 p.m., Twilight Parade, 6:30 p.m. and Entertainment in the Heritage center, 7:30 p.m.

Adjournment

There being no further business, Commissioner Evans made a motion to adjourn the meeting at 7:47 p.m. Commissioner McNeill seconded the motion, and it passed unanimously.

Jennifer H. Larson
Town Clerk

RESOLUTION 24-08 BY GOVERNING BODY OF RECIPIENT

- WHEREAS,** the American Rescue Plan Act (ARPA), funded from the State Fiscal Recovery Fund, was established in Session Law (S.L.) 2021-180 to assist eligible units of local government with meeting their drinking water and/or wastewater and/or stormwater infrastructure needs, and
- WHEREAS,** the North Carolina Department of Environmental Quality has offered LASII ARPA funding in the amount of **\$350,000** to perform the work detailed in the submitted application, and
- WHEREAS,** the **Town of Fairmont** intends to perform said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF FAIRMONT:

That the **Town of Fairmont** does hereby accept the ARPA grant offer of **\$350,000**; and

That the **Town of Fairmont** does hereby give assurance to the North Carolina Department of Environmental Quality that any *Conditions* or *Assurances* contained in the *Funding Offer and Acceptance* (award offer) will be adhered to; has substantially complied, or will substantially comply, with all federal, State of North Carolina (State), and local laws, rules, regulations, and ordinances applicable to the project; and to federal and State grants and loans pertaining thereto; and

That **Jerome Chestnut, Town Manager**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above; and to execute such other documents as may be required by the North Carolina Department of Environmental Quality, Division of Water Infrastructure.

Adopted this the 19th of November, 2024 at Fairmont, North Carolina.

Charles Kemp, Mayor

ATTEST:

Jennifer H. Larson, Town Clerk

Resolution 24-09
TOWN OF FAIRMONT

RESOLUTION UPDATING AND EXTENDING COMPLIANCE
PLANS AND POLICIES FOR THE
COMMUNITY DEVELOPMENT BLOCK GRANT PROJECTS
(Project No. 15-I-3158, 17-I-3608, and 20-I-3608)

WHEREAS, the Town of Fairmont Board of Commissioners have previously adopted several required Compliance Plans as required for their FY15, FY17, and FY20 Community Development Block Grants; and

WHEREAS, the Town of Fairmont Board of Commissioners have previously adopted and updated their Procurement Policy on February 20, 2024, and request that updated policy be approved through the extended life of the grant; and

WHEREAS, the Town of Fairmont Board of Commissioners are hereby adopting this resolution to extend and update several required Compliance Plans as required for their FY15, FY17, and FY20 Community Development Block Grants to extend through the new Grant Closeout Date.

- Section 3 Action Plan
- Section 504 Compliance Officer/Grievance Procedure Resolution
- Equal Employment Opportunity Policy and Plan
- Equal Housing Opportunity Policy
- Language Access Policy and Plan
- Fair Housing Complaint Procedure
- Fair Housing Plan with additional Quarterly Activities to extend to new closeout date of August 29, 2025

Approved, this the _____ day of November 2024.

Mayor
Town of Fairmont

Town Clerk
Town of Fairmont

(Seal)

SECTION 3 ACTION PLAN RESOLUTION

Town of Fairmont, North Carolina

WHEREAS, the Town of Fairmont was awarded a CDBG-Infrastructure (CDBG-I) grant from the North Carolina Department of Environment Quality (NCDEQ), Division of Water Infrastructure, by virtue of this awarded, the Town of Fairmont is required by the North Carolina Department of Environmental Quality and Section 3 of the Housing and Urban Development Act of 1968 to adopt a Section 3 Action Plan; and

WHEREAS, the Section 3 Action Plan is intended to ensure, to the greatest extent feasible, will provide job training, employment and contracting opportunities generated by the U.S. Department of Housing and Urban Development projects be given to low-income workers of the Section 3 project area, and that contracts for work in connection with this project be awarded to qualified Section 3 Business Concerns;

WHEREAS, if awarded, it is the intention of the Town of Fairmont to implement its Community Development Block Grant-Infrastructure projects in accordance with all program regulations including the said Section 3 requirements.

NOW, THEREFORE, BE IT RESOLVED that the Town of Fairmont adopts the name grant program Section 3 Action Plan, which is attached hereto as "Attachment A" and made a part hereof.

ADOPTED this the ____ day of November 2024.

Town of Fairmont, North Carolina

ATTEST:

CLERK

BY: _____
MAYOR OR CHAIRMAN

“ATTACHMENT A” GRANTEE SECTION 3 ACTION PLAN

In accordance with 12 U.S.C. 1701u the Town of Fairmont agrees to implement the following steps, which, to the greatest extent feasible, will provide job training, employment and contracting opportunities for Section 3 workers and Section 3 businesses of the area in which the project is being carried out.

- A. Pass a resolution adopting this plan as a policy to strive to attain goals for compliance to Section 3 regulations by increasing opportunities for employment and contracting for Section 3 workers and businesses.
- B. Assign duties related to implementation of this plan to a designated Section 3 Coordinator. This Coordinator is: Town Manager, (910) 628-9766, jchestnut@fairmontnc.gov
- C. Identify projected employment, training, and contracting opportunities as the recipient of federal funds and to facilitate the training and employment of Targeted Section 3 workers, Section 3 workers and contracting with Section 3 businesses.
- D. Notify and recruit Section 3 workers and business concerns of potential new employment and contracting opportunities as they are triggered by CDBG grant awards through the use of: public hearings and related advertisements; public notices; bidding advertisements and bid documents; notification to local business organizations such as the Chamber(s) of Commerce, NCWorks; local advertising media including public signage; project area committees and citizen advisory boards and meetings; local HUD offices; regional planning agencies; public and private institutions operating within or serving the project area; and all other appropriate referral sources.
- E. Include Section 3 information in procurement solicitations, incorporate Section 3 clauses in contractual documents, and review Section 3 information at the pre-bid meeting and preconstruction conference and then monitor contractor compliance.
- F. Maintain a list of those eligible Section 3 business concerns for utilization in CDBG funded procurements, notify those businesses of pending contractual opportunities, and make this list available for general grant recipient procurement needs.
- G. Maintain a list of those persons who have identified themselves as Section 3 workers and contact those persons when hiring/training opportunities are available through either the grant recipient or contractors.
- H. Require all bidders, and their subcontractors, to submit a written Section 3 Affirmative Action Plan with their bids. In addition, require submission of and monitor all prime contractors and subcontractors' forms and reports to document actual accomplishments and compliance.

- I. Submit reports as required by HUD or NCDEQ regarding compliance with Section 3.
- J. Maintain records, including copies of correspondence, memoranda, reports, contracts, etc., which document that the above action steps have been taken and any barriers encountered. And submit reports and qualitative information on accomplishments as required.
- K. To the extent feasible, additional affirmative steps and qualitative efforts will be taken to encourage and utilize Section 3 workers and businesses and to reach employment, training, and contracting numerical benchmarks.

As the chief local official, I have read and fully agree to this Section 3 Action Plan and agree to actively pursue full implementation of this program.

Chief Elected Official

Date

**SECTION 504 COMPLIANCE OFFICER/GRIEVANCE PROCEDURE
COMMUNITY DEVELOPMENT BLOCK GRANT**

TOWN OF FAIRMONT
421 South Main Street, Fairmont, NC 28340

The Town of Fairmont has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Americans with Disabilities Act (ADA) and by United States Department of Housing and Urban Development regulations implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794).

Section 504 states, in part, that "no otherwise qualified individual with a disability ... shall, solely by reason of her or his disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance."

Complaints should be addressed to: Fairmont Town Manager, 421 South Main Street, Fairmont, NC 28340 (910) 628-9766, jchestnut@fairmontnc.gov who has been designated to coordinate Section 504/ADA compliance efforts.

1. A complaint should be filed in writing or verbally (alternate methods of communication such as personal interview, tape recording, Braille, etc. are acceptable), contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed within ten (10) days after the complaint becomes aware of the alleged violation. (Processing allegations of discrimination that occurred before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as may be appropriate, will follow a filing of a complaint. The investigation will be conducted by the Town Manager, who shall be appointed by the chief elected official. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.
4. A written determination as to the validity of the complaint and a description of the resolution, if any, will be issued by the Town Manager, and a copy forwarded to the complainant no later than ten (10) days of its filing.
5. The Section 504/ADA coordinator will maintain the files and records of the Town of Fairmont relating to the complaints filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within ten (10) days to the Town Manager. The request for reconsideration may be mailed to or hand delivered at Fairmont Town Hall, 421 South Main Street, Fairmont, NC 28340. The request will be promptly reviewed, and a final determination issued.
7. If the citizen is dissatisfied with the local response, they may write to the North Carolina Department of Environmental Quality (DEQ), Division of Water Infrastructure (DWI), 1633 Mail Service Center, Raleigh, North Carolina, 27699-1633, Phone: (919) 707-9057, TDD: (800) 735-

2962. DEQ will respond only to written comments within ten (10) calendar days of the receipt of the comments.

8. The right of a person to a prompt and equitable resolution of the filed complaint shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 or ADA complaint with the U.S. Department of Housing and Urban Development (HUD). Using this grievance procedure is not a prerequisite to the pursuit of other remedies.
9. These rules will be construed to protect the substantive rights of interested persons, meet appropriate due process standards, and assure that The Town of Fairmont complies with the ADA, Section 504 and their implementing regulations.

This information is available in Spanish or any other language upon request. Please contact Jennifer Larson, Town Clerk at (910) 628-9766 or at 421 South Main Street, Fairmont, NC 28340 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Jenny Larson, Town Clerk al (910) 628-9766 or at 421 South Main Street, Fairmont, NC 28340 de alojamiento para esta solicitud.



Adopted this _____ day of November 2024.

_____ (*Chief Elected Official*)

ATTEST: _____ (*Clerk*)

EQUAL EMPLOYMENT OPPORTUNITY POLICY AND PLAN

WHEREAS, the **Town of Fairmont**, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, Section 109 of Title 1 of the Housing and Community Development Act of 1974; Title VII of Civil Rights Act of 1964, as amended; Section 504 of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990; the Age Discrimination Act of 1975; the Equal Employment Opportunity Act; the Immigration Reform and Control Act of 1986; the Vietnam Era Veterans' Readjustment Act of 1974, amended to Jobs for Veterans Act in 2002; Federal Executive Orders 11246, 11625, 12432, and 12138; Section 3 of the Housing and Urban Development Act of 1968; N.C.G.S. 126-16 (Equal Employment Opportunity); N.C.G.S. 143-422.2 (Equal Employment Practice Act); N.C.G.S. 168A-5-11 (Handicapped Persons Protection Act); N.C.G.S. 75B 1-7 (Discrimination in Business); N.C.G.S. 95-151(OSHA); N.C.G.S. 95-28.1; N.C.G.S. 127B-10-15 (Discrimination Against Military Personnel); N.C.G.S. 130A-148(i); N.C.G.S. 126-16; N.C.G.S. 143-48 and 143-128; and all applicable federal and other state regulations.

WHEREAS, the **Town of Fairmont** maintains the policy of providing equal employment opportunities for all persons regardless of race, color, creed, religion, sex, national origin, physical or mental disability, age, genetic information, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupational qualifications for employment.

NOW THEREFORE, BE IT RESOLVED:

SECTION 1: In furtherance of this policy, the **Town** prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.

SECTION 2: The **Town** shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development and upward mobility and any other term, condition, or privilege of employment.

SECTION 3: Responsibility for implementing equal opportunities and affirmative action measures is hereby assigned to the **Mayor/Chairman and/or other persons designated by the Chief Elected Official** to assist in the implementation of this policy statement.

SECTION 4: The **Town** shall develop a self-evaluation mechanism to provide periodic examination and evaluation. Every two years the results of the self-evaluation reporting on the progress of Equal Employment Opportunity and Affirmative Action will be presented to the **Chief Elected Official**. Records presented to the **Chief Elected Official** shall be maintained in the files and will be provided to NCDEQ/Division of Water Infrastructure as needed.

SECTION 5: The **Town** is committed to this policy and is aware that with its implementation, the community will receive positive benefits through the greater utilization and development of all its human resources.

SECTION 6: The **Town** shall include the Equal Employment Opportunity logo and/or the phrase affirming Equal Employment Opportunity on all the CDBG documents intended to be shared with the staff and the public.

SECTION 7: The **Town** shall obtain commitment from contractors that they will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment. Contractors will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

SECTION 8: The **Town** shall obtain commitment from Contractors that will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive considerations for employment without regard to race, color, religion, sex, national origin, physical or mental disability, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

PASSED BY THE BOARD OF COMMISSIONERS, TOWN OF FAIRMONT, NORTH CAROLINA.

Adopted this _____ day of November 2024.

ATTEST:

(Chief Elected Official)

(Clerk)

EQUAL HOUSING OPPORTUNITY RESOLUTION

WHEREAS, the Town of Fairmont, as the recipient of federal funding through the Community Development Block Grant (CDBG) Grant program;

WHEREAS, the Civil Rights Act of 1964 prohibits all racial discrimination in the sale or rental of property;

WHEREAS, The Fair Housing Act (Act) declares a national policy of fair housing throughout the United States, making illegal any discrimination in the sale, rental and financing of housing, or making dwellings, and in other housing-related transactions, because of race, color, religion, sex, familial status, national origin or disability;

WHEREAS, Executive Order 12892, Equal Opportunity in Housing, as amended (*Leadership and Coordination of Fair Housing in Federal Programs: Affirmatively Furthering Fair Housing*), provides that programs and activities relating to housing and urban development (including any Federal agency having regulatory or supervisory authority over financial institutions) shall be administered in a manner affirmatively to further the purposes of the Act and shall cooperate with the Secretary of Housing and Urban Development, who shall be responsible for exercising leadership in furthering the design and delivery of Federal programs and activities; and

WHEREAS, North Carolina State Fair Housing Act, prohibits unlawful discriminatory housing practices for any person in real estate transactions, because of race, color, religion, sex, national origin, handicapping condition, or familial status; unlawful discriminatory housing practice to discriminate in land-use decisions or in the permitting of development based on race, color, religion, sex, national origin, handicapping condition, familial status, or, except as otherwise provided by law, the fact that a development or proposed development contains affordable housing units for families or individuals with incomes below eighty percent (80%) of area median income.

NOW THEREFORE, BE IT RESOLVED:

The Town of Fairmont hereby endorses an Affirmatively Furthering Fair Housing Plan that ensures equal opportunity and fair housing for all persons to rent, purchase, obtain financing and enjoy all other housing attributes, that is affordable, safe, decent, free of unlawful discrimination and accessible as required on a non-discriminatory basis as provided by state and federal statutes and regulations.

In addition, the Town of Fairmont will take meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially or ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with the civil rights and fair housing laws.

PASSED BY THE BOARD OF COMMISSIONERS, TOWN OF FAIRMONT, NORTH CAROLINA.

Adopted this _____ day of November 2024.



ATTEST:

(Chief Elected Official)

(Clerk)

FAIR HOUSING COMPLAINT PROCEDURE

Housing discrimination is prohibited by Title VIII of the Civil Rights Act of 1968 (Fair Housing Act) and the North Carolina Fair Housing Act. In an effort to promote fair housing and that the rights of housing discrimination victims are protected, The Town of Fairmont has adopted the following procedures for receiving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in the Town may do so by informing the Town Manager of the facts and circumstance of the alleged discriminatory acts or practice.
2. Upon receiving a housing discrimination complaint, the Town Manager shall acknowledge the complaint within fifteen (15) working days in writing and inform the Division of Water Infrastructure and the North Carolina Human Relations Commission about the complaint.
3. The Town Manager shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in the town.
4. The Town Manager shall publicize in the local newspaper, with the TDD#, who is the local agency to contact with housing discrimination complaints.

It is the policy of the Town of Fairmont to implement the CDBG program to ensure equal opportunity in housing for all persons regardless of religion, race, color, national origin, sex, familial status, or disability.

If you have any questions about the complaint procedure or would like to register a complaint of fair housing discrimination, please contact the Town of Fairmont, (910) 628-9766, jchestnut@fairmontnc.gov, or for the hearing impaired, TDD assistance is available at (TDD #800-735-2962 and providing the facts and circumstances of alleged discriminatory act or practice.

This information is available in Spanish or any other language upon request. Please contact Jennifer Larson, Town Clerk at (910) 628-9766 or at 421 South Main Street, Fairmont, NC 28340 for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Jennifer Larson, Town Clerk al (910) 628-9766 o en 421 South Main Street, Fairmont, NC 28340 de alojamiento para esta solicitud.



Adopted this _____ day of November 2024.

(Chief Elected Official)

ATTEST: _____ (Clerk)

LANGUAGE ACCESS POLICY AND PLAN FOR THE TOWN OF FAIRMONT

PURPOSE

The purpose of this Policy and Plan is to ensure compliance with Title VI of the Civil Rights Act of 1964, Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency," and other applicable federal and state laws and their implementing regulations with respect to persons with limited English proficiency (LEP). Title VI of the Civil Rights Act of 1964, and clarified in Executive Order 13166, requires units of general local government (UGLG) to ensure individuals with limited English proficiency (LEP) have meaningful access to federally-funded programs and services. These individuals are protected from the national origin discrimination under Title VI. All recipients of federally-funded assistance are expected to make reasonable efforts to provide this language assistance.

MEANINGFUL OPPORTUNITIES

All CDBG recipients are required to take reasonable steps to ensure meaningful access to their programs and activities. The methodology recommended by HUD is properly prepare a Limited English Proficiency Plan is as follows:

1. Conduct a four factor analysis;
2. Develop a Language Access Plan (LAP); and
3. Provide appropriate language assistance.

DEFINITIONS

Limited English Proficient (LEP) Individual.

Any prospective, potential, or actual beneficiary of services from the local unit of government whose primary language is not English and who has a limited ability to speak, read, write, or understand English are entitled to language assistance with respect to a particular service, benefit, or encounter. May be citizens or non-citizens.

Meaningful Access.

The ability to access programs and participate in services or activities.

Title VI Compliance Officer.

The person or persons responsible for administering compliance with the Title VI LEP policies.

ADDITIONAL INFORMATION AND RESOURCES

Additional LEP resources can be found at these websites:

- <https://www.lep.gov/>
- http://portal.hud.gov/hudportal/HUD?src=/program_offices/fair_housing_equal_opp/promotingfh/lep-faq

POLICY AND PLAN FOR PROVIDING MEANINGFUL COMMUNICATION WITH PERSONS WITH LIMITED ENGLISH PROFICIENCY (LEP)

In order to comply with Title VI of the Civil Rights Act of 1964 and Executive Order 13166, the **Town of Fairmont** will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in benefits and services for which such persons qualify. This Policy defines the responsibilities the unit of general local government (UGLG) has to ensure LEP individuals can communicate effectively.

1. IDENTIFYING LEP PERSONS AND THEIR LANGUAGE(S)

FOUR FACTOR ANALYSIS

CDBG recipients must first assess and evaluate four factors when determining how to best serve eligible LEP persons. These factors include:

1. The number or proportion of LEP persons eligible to be served/encountered in an eligible service population (**Town of Fairmont**);
2. The frequency with which LEP individuals come in contact with the CDBG program;
3. The nature and importance of the program, activity, or service provided by the CDBG program to people's lives; and
4. The (financial and human) resources available to the grantee/recipient and costs of language service options.

Factor 1. The number or proportion of LEP persons eligible to be served/encountered in an eligible service population.

To determine the number or proportion of LEP persons served in **the Town of Fairmont**, use the most recent American Community Survey data and complete the below table. *Attach maps and/or relevant data to this LAP. All data or maps provided must be accurately sourced.*

Grantee Population (<i>5 years and older</i>)	2191
LEP Population (<i>speaking English "not well" or "not well at all"</i>):	50 persons (5% of the population is 109.55)
Languages Spoken:	Spanish, Other Indo-European, Asian and Pacific Island languages, other
1. More than 5% of the eligible population or beneficiaries and has more than 50 in number; or	N/a
2. More than 5% of the eligible population or beneficiaries but has less than 50 or less in number; or	n/a
3. More than 1,000 individuals in the eligible population in the market area or among current beneficiaries.	n/a

https://data.census.gov/profile/Fairmont_town,_North_Carolina?g=160XX00US3722360

<https://data.census.gov/table/ACSST5Y2022.S1601?q=Fairmont%20town,%20North%20Carolina>

Factor 2. The frequency with which LEP persons come into contact with the CDBG program.

This frequency with which a program engages with the public can vary depending upon the type of assistance. For CDBG grants, grantees must engage with the public at these critical steps:

- When notifying the public about a grant award application and its proposed activities
- When notifying the public about the grant award and its funded activities
- When seeking applicants to participate in the program (i.e., seeking new connections/ hookups for water/sewer services)
- When seeking qualified contractors to bid on projects
- When working with homeowners selected for assistance
- When notifying the public on their civil rights and complaint procedures
- When notifying the public about the grant closeout and its accommodations

Provide below a description of how your community engages with the public and how frequently does this occur.

The Town of Fairmont has a monthly Board of Commissioners meeting which are always open to the public. As the Town implements their CDBG Infrastructure project, the Town will engage the public during public hearings at various stages of the project. The public is notified about potential CDBG grant funding, amendments and changes to the project, when projects are scheduled for bid as the Town is seeking contractors to bid their projects. The Town also regularly engages the public as different notices are published in the local newspaper and aired on the local radio station concerning the project.

Factor 3. The nature and importance of the programs, activities, or services to people's lives

The more important the activity, information, service, or program, or the greater the possible consequences of the contact to the LEP persons, the more likely the need for language services. The obligations to communicate rights to a person who is being evicted differ, for example, from those to provide recreational programming. A CDBG recipient needs to determine whether denial or delay of access to services or information could have serious or even life-threatening implications for the LEP individual.

Provide below answers to the following questions: 1) What is the nature of the program? e.g. Providing improved water and sewer services, 2) What is the importance of the program? 3) Would denial or delay of access to services or information could serious or even life-threatening implications for the LEP individual?

The proposed project features the rehabilitation and replacement efforts to the Town of Fairmont's wastewater collection system. This need was identified as a high capital improvements project in the Town's recently completed and adopted Asset Management Plan and Capital Improvements Plan. The CDBG-I Program Language Access Policy & Plan (LAP) (Updated 5/2020)

Note: In the case where the overall jurisdiction numbers fall below the threshold to provide translated written documents but existing or planned target areas exist, the recipient must evaluate whether there are LEP households within the target areas that may need notification or other LAP services. The recipient's evaluation should use local knowledge or data or other relevant data in conducting its evaluation and should indicate its conclusions regarding the steps necessary to reach out to these households in the language they speak to ensure that adequate notification is achieved. This evaluation will be particularly important for grants with limited rehabilitation activities (new connections/hookups) where eligible applicants for assistance may need application or other documents translated to take advantage of available services.

improvements will address infrastructure which has surpassed its expected useful life, identified as poor condition with isolated failures and is identified as a major contributor to the Town's ongoing struggle with inflow and infiltration. Denial or delay of the proposed project would not cause serious or life-threatening implications for the LEP individual.

Factor 4. Resources available to grantee/recipient and costs.

The Town of Fairmont takes all reasonable steps to ensure meaningful access for LEP persons to CDBG programs and activities. The availability of resources, however, may limit the provision of language assistance services in some instances. "Reasonable steps" may cease to be reasonable when the costs imposed substantially exceed the benefits. **The Town of Fairmont's** LAP balances the needs of the LEP community with the funding resources available. If resources limit the provision of services already laid out in this document, **the Town of Fairmont** will keep record of both the service requested and financial reasoning for the limitation.

Language assistance measures that **the Town of Fairmont** might provide to LEP persons are outlined in Section 2 below.

2. LANGUAGE ASSISTANCE MEASURES

The type of language assistance necessary to provide meaningful access will vary depending on the type of communication **Town** staff is having with the LEP person (i.e., phone, in-person, or written communication) and in some circumstances more than one method will work. Regardless of how the language assistance is provided, **the Town of Fairmont** recognizes the importance of providing such services in a timely manner and in an appropriate place. Failure to do so may effectively delay or deny LEP residents access to CDBG programs and services. **The Town** staff understands that the extent of the **Town** obligation is to provide both oral and written translations is dependent on the four-factor analysis conducted by the community.

"I SPEAK" CARDS

Language-specific cards should inform the reader on the use of the card on one side, while instructing staff (on the other side and in their vernacular language) which procedures to follow to assist the card holder. The "I Speak" card in Spanish, for example, would read in Spanish as follows: "The language I speak is Spanish. Please find someone who is fluent so that I may communicate effectively. Thank you."

The **Town** will promptly identify the language and communication needs of the LEP person. Staff will use a language identification card (or "I speak cards," <http://www.lep.gov/resources>) and LEP posters to determine the language. In addition, when records are kept of past interactions with individuals or family members, the language used to communicate with the LEP person will be included as part of the record.

OBTAINING A QUALIFIED INTERPRETER

List the current name, office telephone number, office address and email address of the local Title VI compliance officer(s):

Jerome Chestnut, Town Manager
Fairmont Town Hall
421 South Main Street
Fairmont, NC 28340
PH: 910-628-9766

Note: The Unit of General Local Government (UGLG) must notify the Division of Water Infrastructure (DWI) CDBG-I Compliance Specialist immediately of changes in name or contact information for the local Title VI compliance officer.

Email: jchestnut@fairmontnc.gov

Check all methods that will be used.

- ☒ Maintaining an accurate and current list showing the language, phone number and hours of availability of bilingual staff: **There are currently no bilingual employees with the Town of Fairmont, but this will be reevaluated on a regular basis. Should the Town hire a bilingual staff person, the Town will update their LAP files.**
- ☒ Contacting the appropriate bilingual staff member to interpret, in the event that an interpreter is needed, if an employee who speaks the needed language is available and is qualified to interpret;
- ☐ Obtaining an outside interpreter if a bilingual staff or staff interpreter is not available or does not speak the needed language. Identify the organization (s) name(s) with whom you have contracted or made arrangements. insert information here
- ☒ Have/has agreed to provide qualified interpreter services. The organization's (WorldWide Language Resources, LLC – Fayetteville, NC) telephone number(s) is 910-483-2881 and the hours of availability are 9:00 am to 5:00 pm, Monday through Friday.
- ☐ Other (*describe*):Describe here

UGLG Staff.

All staff will be provided notice of this policy and procedure, and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Family Member or Friend as an Interpreter.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and **after** the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the facility. Such an offer and the response will be documented in the person's file.

If the LEP person chooses to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy, and conflict of interest should be considered. If the family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person.

Children and other residents will **not** be used to interpret, in order to ensure confidentiality of information and accurate communication.

WRITTEN TRANSLATIONS

The **Town of Fairmont** has chosen to follow the Safe Harbor rule, contained in HUD's final guidance, to assist in determining when to provide translations of vital documents. The Safe Harbor rule for written translation of vital documents is based on the number and percentages of the market area-eligible population or current beneficiaries and applicants that are LEP. According to the Safe Harbor Rule:

HUD would expect translation of vital documents to be provided when the eligible LEP population in the market area or current beneficiaries exceeds 1,000 persons or if it exceeds 5% of the eligible population or beneficiaries along with more than 50 people. In cases where more than 5% of the eligible population speaks a specific language, but fewer than 50 persons are affected, there should be a translated written notice of the person's right to an oral interpretation.

As such, the **Town of Fairmont's** eligible LEP population or current beneficiaries is:

- ☐ Exceeds 1,000 persons. Therefore, vital documents will be translated.
- ☐ More than 5% of the eligible LEP population or current beneficiaries and more than 50 in number. Therefore, vital documents will be translated.
- ☐ More than 5% of the eligible population or current beneficiaries and 50 or less in number. Therefore, there will be a translated written notice of the person's right to an oral interpretation of vital documents.
- ☒ 5% or less of the eligible population or current beneficiaries and less than 1,000 in number. Therefore, vital documents will not be translated at this time but, rather, a translated written notice of the person's right to an oral interpretation will be provided.

When translation of vital documents is needed, the **Town** will submit documents for translation into frequently-encountered languages. Ensure records are kept of those documents that apply to your local unit of government.

Facilities will provide translation of other written materials, if needed, as well as written notice of the availability of translation, free of charge, for LEP individuals.

Note: In the case where the overall jurisdiction numbers fall below the threshold to provide translated written documents but existing or planned target areas exist, the recipient must evaluate whether there are LEP households within the target areas that may need notification or other LAP services. The recipient's evaluation should use local knowledge or data or other relevant data in conducting its evaluation and should indicate its conclusions regarding the steps necessary to reach out to these households in the language they speak to ensure that adequate notification is achieved. This evaluation will be particularly important for grants with limited rehabilitation activities (new connections/hookups) where eligible applicants for assistance may need application or other documents translated to take advantage of available services.

VITAL DOCUMENTS

The **Town of Fairmont** has chosen to follow the Safe Harbor rule, contained in HUD's final guidance, in determining vital documents. The **Town of Fairmont** has identified those vital documents for each federally funded program that directly faces LEP individuals and for which a delay in service provision might significantly, negatively impact the wellness of any individual that program serves.

The **Town of Fairmont** has prioritized those documents for which either the following statements are true, according to direct program contacts:

- 1) Without this document, an individual could not access the program;
- 2) This document allows access to a major activity within the program.

These vital documents include:

- Public Notices — public meetings and public hearings;
- Notices of Intent to Request the Release of Funds;
- Findings of No Significant Impact;
- Bid Documents and Notices;
- Fair Housing Information;
- Civil Rights Notices;
- Applications for Assistance;
- Income Surveys; and
- Complaint Procedures.

NOTICE TO LEP PERSONS

The **Town** will inform LEP persons of the availability of language assistance, free of charge, by providing written notice in languages LEP persons will understand. For example, the notification will include, in the primary language of the applicant/recipient, the following language:

*“Important: If you need help reading this, ask the **Town** for an interpreter for assistance. An interpreter is available free of charge.”*

Minimum Required Phases.

The **Town** shall include at minimum the following phrases in English, Spanish and French in any document requesting public comments, or notifying the community of any modifications/amendments to the CDBG program during the life of the grant, including but not limited to, public hearing notifications, citizen participation documents, fair housing notices and documentation, Environmental Review notifications, among other documents:

“This information is available in Spanish or any other language upon request. Please contact Jennifer Larson, Town Clerk at (910-628-9766) or at (421 South Main Street, Fairmont, NC 28340 for accommodations for this request.”

*“Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Jennifer Larson, Town Clerk al 910-628-9766 o en 421 South Main Street, Fairmont, NC 28340 de alojamiento para esta solicitud.” **

All interpreters, translators and other aids needed to comply with this policy shall be provided without cost to the person being served, and individuals and their families will be informed of the availability of such assistance free of charge.

*Note: The address and name itself in the Spanish sentence above should not be translated (e.g. “Charlie” should not be translated to “Carlos”; “Main Street” should not be translated to “Calle Principal”)

MINIMUM REQUIRED NOTICES AND SIGNS

At a minimum, notices and signs will be posted and provided in intake areas and other points of entry, including but not limited, to the main lobbies, waiting rooms, etc.

Main Lobby of Fairmont Town Hall – 421 South Main Street, Fairmont, NC 28340

Notification will also be provided through one or more of the following: outreach documents, telephone voice mail menus, local newspapers, radio and television stations, and/or community-based organizations

Notices in the Local Newspaper

3. MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, the **Town of Fairmont** will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, the **Town** will regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, complaints filed by LEP persons, feedback from residents and community organizations, etc.

COMPLIANCE PROCEDURES, REPORTING AND MONITORING

1. Reporting:

The **Town** will complete an annual compliance report and send this report to DWI. The form can be found at on the Division of Water Infrastructure website under CDBG-I Reports.

2. Monitoring:

The **Town** complete a self-monitoring report on a semi-annual basis, using a standardized reporting system proposed by the local government. These reports will be maintained and stored by the Title VI Compliance Officer and will be provided to the Division of Water Infrastructure upon request. The **Town** will cooperate, when requested, with special reviews by the Division of Water Infrastructure.

APPLICANT/RECIPIENT COMPLAINTS OF DISCRIMINATORY TREATMENT

1. Complaints:

The **Town** will provide assistance to LEP individuals who do not speak or write in English if they indicate that they would like to file a complaint.

- a. A complaint will be filed in writing, contain the name and address of the person filing it or his/her designee and briefly describe the alleged violation of this policy.
- b. The form can be found on the Division of Water Infrastructure website under CDBG-I Compliance and Reporting Information.
- c. The **Town** will maintain records of any complaints filed, the date of filing, actions taken and resolution.
- d. The **Town** will notify the appropriate section within Division of Water Infrastructure of complaints filed, the date of filing, actions taken and resolution. This information will be provided within 30 days of resolution.

2. Resolution of Matter:

If the matter cannot be resolved by informal means, then the individual will be informed of his or her right to appeal further to the Department of Justice (DOJ). This notice will be provided in the primary language of the individual with Limited English Proficiency. If not resolved by Division of Water Infrastructure, then complaint will be forwarded to U.S. Department of Justice (DOJ) and U.S. Department of Housing and Urban Development (HUD) Field Office.

SUBMITTED AND ADOPTED BY:

Mayor – Print Name

Signature of Mayor

Date

AFFIRMATIVELY FURTHERING FAIR HOUSING (AFFH) PLAN

Grantee Name:	Town of Fairmont
Time Period for this Plan:	September 2021-September 2025
Grantee's Mailing Address:	PO Box 248, Fairmont, NC 28340
Grantee Physical Address (if different than mailing):	421 South Main St, Fairmont, NC 28340
Contact Person and Title (Fair Housing Officer):	Jerome Chestnut, Town Manager
Contact Email:	jchestnut@fairmontnc.gov
Contact Phone Number:	(910) 628-9766
TDD and/or TYY Number:	800-735-2962

This information is available in Spanish or any other language upon request. Please contact **Jennifer Larson, Town Clerk** at **910-628-9766** or at **421 South Main Street, NC 28340** for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con **Jennifer Larson, Town Clerk** al **910-628-9766** o en **421 South Main Street, Fairmont, NC 28340** de alojamiento para esta solicitud.

I. Indicate if the Recipient will be affirmatively furthering fair housing for the first time or has implemented specific activities in the past.

First Time ☒

Past Activities ☒

II. Identify and analyze obstacles to affirmatively furthering fair housing in Recipient's community. (Use additional pages as necessary)

The basic obstacle is a lack of knowledge among housing agencies in the community concerning Title VIII requirements.

III. Will the above obstacles apply to the total municipality or county?

Yes ☒ No ☐

If no, provide an explanation: *(Use additional pages as necessary)*

IV. Quarterly Activities.

Briefly describe the quarterly activities that the Recipient will undertake over the active period (to grant expiration date on front of grant contact/agreement) of the grant to affirmatively further fair housing in their community. A time schedule and estimated cost for implementation of these activities must be included. Activities must be scheduled for implementation at least on a quarterly basis.

Town of Fairmont: Quarterly Fair Housing Actions Steps / Activities				
Quarterly Fair Housing Action Step / Activity	Months	Year	Estimated Cost	Actual Cost
Fair Housing complaint procedure to be advertised in the local newspaper	3 rd Q: July-Sept	2021	\$150	
Fair Housing poster posted at Town Hall	4 th Q: Oct-Dec	2021	\$0	
Fair Housing brochures mailed out to local banks/lenders and realtors to be on display	1 st Q: Jan-Mar	2022	\$0	
Poster for National Fair Housing Month to be displayed at Town Hall	2 nd Q: Apr-June	2022	\$150	
Prepare Fair Housing notice to be advertised in the local newspaper	3 rd Q: July-Sept	2022	\$0	
Complaint Procedure poster to be posted at Town Hall	4 th Q: Oct-Dec	2022	\$0	
Fair Housing poster sent to local Post Offices to be displayed for the public	1 st Q: Jan-Mar	2023	\$0	
Poster for National Fair Housing Month to be displayed at Town Hall	2 nd Q: Apr-June	2023	\$0	

Fair Housing complaint procedure to be advertised in the local newspaper	3 rd Q: July-Sept	2023	\$150	
Fair Housing brochures to be on display at Town Hall	4 th Q: Oct-Dec	2023	\$0	
Prepare Fair Housing notice to be advertised in the local newspaper	1 st Q: Jan-Mar	2024	\$150	
Poster for National Fair Housing Month to be displayed at Town Hall	2 nd Q: Apr-June	2024	\$0	
Fair Housing poster mailed out to local banks/lenders and realtors to be on display at their offices	3 rd Q: July-Sept	2024	\$0	
Prepare Fair Housing brochures to be on display at Town Hall	4 th Q: Oct-Dec	2024	\$0	
Fair Housing poster sent to local Post Offices to be displayed for the public	1 st Q: Jan-Mar	2025		
Poster for National Fair Housing Month to be displayed at Town Hall	2 nd Q: Apr-June	2025		
Prepare Fair Housing brochures to be on display at Town Hall	3 rd Q: July-Sept	2025		

Additional Required Action Steps / Activities

1. The Town of Fairmont shall adopt and publicize in the local newspaper, with the TDD# and/or TYY#, the local jurisdiction's fair housing complaint procedures and Fair Housing Officer contact information for housing discrimination complaints.
2. The Town of Fairmont shall include the Equal Housing Opportunity logo and/or the phrase affirming Equal Opportunity in Housing on all the CDBG documents intended to be shared with the public.
3. The Town of Fairmont shall post/display Fair Housing and Equal Housing Opportunity posters, with local Fair Housing Officer name, title, and contact information, and other additional information in prominent locations.

V. Fair Housing Complaints

Describe Recipient's method of receiving and resolving housing discrimination complaints. This may be either a procedure currently being implemented or one to be implemented under this CDBG grant. Include a description of how the recipient informs the public about the complaint procedures. *(Use additional space/pages as necessary)*

Fair Housing Officer

In accordance with Title VIII, Civil Rights Act of 1968, as amended, the Fair Housing Officer identified on the front page has been designated to handle fair housing complaints and activities. The Fair Housing Officer (FHO) is responsible for the intake and processing of all housing complaints (if UGLG has its own enforcement agency) as well as implementation of the AFFH Plan activities and actions. If the Town does not have their own enforcement body, there should be a clear procedure for referring fair housing complaints to enforcement agencies that serve that municipality.

While not expected to be an "expert" in Fair Housing Laws, at a minimum, the FHO will be familiar with the complaint process and federal and state laws, which address Fair Housing. Records which show the date, time, nature of complaint and decisions made in the complaint process will be fully documented. A separate file will maintain a record of all housing discrimination complaints and follow-up actions. Referrals should be noted in the fair housing file.

The FHO is in charge of receiving fair housing complaints and tracking them in a fair housing log. They are also responsible for providing referral information in a timely manner. Thus, a specific procedure for receiving fair housing complaints must be developed. The FHO will keep a record of the progress on the number of complaints filed, actions taken, and the status of each complaint.

Housing Complaint Process

1. Any person or persons wishing to file a complaint of housing discrimination in the town may do so by informing the town administrator of the facts and circumstance of the alleged discriminatory acts or practice.
2. Upon receiving a housing discrimination complaint, the town administrator shall acknowledge the complaint within fifteen (15) working days in writing and inform the Division of Water Infrastructure and the North Carolina Human Relations Commission about the complaint.
3. The town administrator shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in the town.
4. The town administrator shall publicize in the local newspaper, with the TDD#, who is the local agency to contact with housing discrimination complaints.

A summary of actions which may constitute housing discrimination, and instructions for completing and filing housing discrimination complaints will be made available to citizens at Town Hall, at 421 South Main Street, Fairmont, NC 28340.

In addition, individuals can file a housing discrimination using the HUD 903 Form and HUD 903-A Form (Spanish version) at the following locations:

1. HUD at https://www.hud.gov/program_offices/fair_housing_equal_opp/online-complaint#_Information_About_Filing
2. NC Office of Administrative Hearings, Civil Rights Division at <https://www.oah.nc.gov/civil-rights-division/housing-discrimination>
3. US Department of Justice Civil Rights Division at <https://www.justice.gov/crt>

VI. AMENDMENTS

The Town of Fairmont shall amend and revise this Plan as required to keep current with state and federal fair housing and equal fairing opportunity statutes and regulations, and local actions and activities to further the purposes of this Plan.

PASSED BY THE BOARD OF COMMISSIONERS, FAIRMONT, NORTH CAROLINA.



Adopted this _____ day of _____, 2024.

(Chief Elected Official)

ATTEST:

(Clerk)



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager
Jon Edwards, Police Chief
Ronnie Seals, Public Works Director

DATE: November 19, 2024

REF: Interlocal Agreement with the Robeson County Sheriff's Office (*Tab – IXa*)

Background

Attached is the proposed interlocal agreement between the Robeson County Sheriff's Office and the Town of Fairmont. The agreement is proposing an interlocal agreement with the Robeson County Sheriff's Office to provide Animal Control Services.

Recommendation:

The Town Manager recommends that the Board of Commissioners approve this interlocal agreement with the Robeson County Sheriff's Office.

**NORTH CAROLINA
ROBESON COUNTY**

**INTERLOCAL AGREEMENT
BETWEEN THE TOWN OF FAIRMONT AND THE ROBESON COUNTY SHERIFF'S OFFICE
FOR THE PROVISION OF ANIMAL SHELTER AND ANIMAL CONTROL SERVICES**

This is an interlocal cooperation agreement made this ____ day of _____, 2025, between the Town of Fairmont, a municipal corporation in the State of North Carolina (hereinafter called the "Town"), and the Robeson County Sheriff's Office, (herein called the "Sheriff").

WITNESSETH

WHEREAS, the North Carolina General Statutes in Chapter 160A, Article 20, provide that units of local government may enter into agreements in order to execute an undertaking providing for the continual exercise by one unit of any power, function or right, including the provision of animal control and shelter services.

WHEREAS, the TOWN and SHERIFF agree that it is in the best interest of both parties that the SHERIFF assume full responsibility for animal control services of the TOWN.

WHEREAS, the TOWN and SHERIFF believe that cooperation will result in the more efficient administration and delivery of animal control services, and that as a result the public interest will be better served by this agreement.

WHEREAS, it is now desirable and in the mutual best interest of the TOWN and the SHERIFF that both parties enter into an agreement for the provision of animal control services on behalf of the TOWN in accordance with the terms and conditions hereinafter set out.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants, terms and conditions contained herein accruing to the benefit of each of the respective parties hereto, the receipt and sufficiency of which is hereby acknowledged, it is hereby agreed as follows:

1. Term of Agreement. This Interlocal Agreement shall continue in effect until dissolved by either party upon proper notice.
2. Annual Payment to COUNTY. For each month that this agreement is in effect, the TOWN will fund the provision of animal control services in the amount of \$600.00

per month. The SHERIFF acknowledges that the TOWN may decide in the future to handle its own animal control functions. Payments will be made monthly beginning February 1, 2025. The SHERIFF agrees to invoice the TOWN for payment on a monthly basis.

3. Animal Control.

- a. The SHERIFF agrees to enforce its animal control laws within the corporate limits of the TOWN.
- b. The SHERIFF agrees to humanely secure and protect animals found in violation of current animal control laws and to make every effort to safely return those animals to their owners.
- c. The SHERIFF agrees to promote responsible pet ownership through education, assistance and effective enforcement, thereby decreasing the number of euthanized animals and violations committed as much as possible.
- d. The SHERIFF agrees to provide quality animal control service to the citizens of the TOWN and meet their needs in a courteous, professional, efficient, productive and cost-effective manner.
- e. The SHERIFF agrees to endeavor to provide adequate animal control positions for service delivery within the TOWN limits.
- f. The SHERIFF agrees to operate animal control services within the corporate limits of the TOWN from 8:00 A.M. to 5:00 P.M., Monday through Friday. The SHERIFF agrees to maintain adequate twenty-four (24) hour emergency services after 5:00 P.M. and on weekends. The SHERIFF agrees to establish protocol with law enforcement agencies for after-hours use of animal control services.

4. Reporting. The SHERIFF agrees to make available to the TOWN the following data when requested.

- a. A report on the number of calls requesting animal control services within the TOWN limits. Further information regarding specific instances can be provided upon request.

5. Employees and Equipment. The TOWN and COUNTY agree that any employees or equipment transferred to the SHERIFF under this agreement for animal control services is under the exclusive authority and ownership of the SHERIFF. The

SHERIFF has the exclusive authority to appoint, remove and otherwise deal with any employees performing work under this agreement. The SHERIFF'S employees acting pursuant to this agreement and within the scope of their authority or the course of their employment shall enjoy the jurisdiction, authority, rights privileges and immunities including coverage under the workers' compensation laws which the officers, agents and employees of the SHERIFF enjoy.

6. Liability. The SHERIFF shall provide legal support and representation to its employees performing work under this agreement. The SHERIFF shall handle all claims arising out of its animal control services and its operations of the animal shelter. The SHERIFF agrees that the TOWN shall have no responsibility or liability regarding any such claims.
7. Termination. This Interlocal Agreement may be terminated by either party, in whole or in part, at any time and for any reason by providing written notice to the other party. Such written notice shall specify the effective date of the termination, but the effective date of the notice shall be at least 120 days from the date of notice.
8. Amendments. This agreement may be amended from time to time upon mutual consent of the governing bodies of the TOWN and SHERIFF as expressed in writing.
9. Prior Agreements. This agreement cancels, revokes and supersedes all prior agreements written or oral between the parties concerning the animal shelter and/or animal control services.

IN WITNESS WHEREOF, the parties have executed this Interlocal Agreement in their respective names and titles, by their proper officials, all by the authority of appropriate resolutions of the governing bodies of each of the taxing units, duly adopted, as of the day and year first written above.

ATTEST:

ROBESON COUNTY SHERIFF'S OFFICE

Charles Kemp, Mayor of Fairmont

Burnis Wilkins, Sheriff of Robeson County

Jenny Larson, Town Clerk



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Approval of Planned Subdivision – Chicken Road (*Tab – IXb1*)

Background

Linkhaw Development Group, LLC has submitted Plans for a subdivision to be located on Chicken Road. Current plans call for only the subdivision of one large tract (43.26 acres) into 19 individual lots to be sold for residential construction of single-family homes. The area is currently zoned Rural Agriculture (RA). No roads or infrastructure are required for this subdivision. All parcels have road frontage. A representative from Linkhaw Development Group will be present to answer questions. There will also be full maps on hand for citizens and the Board members to review.

Additional Notes:

- First Review conducted by the Planning Board on October 3, 2024
- Second Review conducted by the Planning Board on November 7, 2024.
- Attached is Major Subdivision Application
- Attached is Site Plan/Survey Map
- Attached is the Zoning Map

Recommendation:

The Town Manager recommends that the Board of Commissioners approve the proposed Planned Subdivision.



TOWN OF FAIRMONT
421 South Main Street
PO Box 248
Fairmont, NC 28340
Office: 910-628-9766

MAJOR SUBDIVISION PRELIMINARY PLAT APPLICATION

1. Property Owner Information

Property Owner or Business Name: Linkhaw Development Group, LLC
Mailing Address: 600-E Farringdon St., Lumberton NC 28358
Telephone: 910 733 6006 email: bradmart.d@remax.net

2. Developer Information

Developer Name: (Same as Owner)
Mailing Address: _____
Telephone-Office: _____ Cell: _____ email: _____

3. Surveyor Information

Surveyor Name: Powers Surveying - John Powers Registration #: F-1359 PLS L-3719
Surveyor Mailing Address: 750 South Roberts Avenue, Lumberton NC 28358
Telephone: ~~910 733 6006~~ 910 738 6980 email: Powerssurveying@gmail.com

4. Property Information

Location of Property (physical address): Western Margins of Chicken Road
Property Identification Number (PIN): D220-02-004
Zoning Classification: R/A Subject to Flood Hazard Standards: _____ Yes ☒ No
Total Acres Involved: 43.26
Water Supply: ☐ Well ☒ Public ☐ Community
Wastewater Disposal: ☒ Septic ☐ Public ☐ Community
Existing Structures on the parcels listed above: (Number and Type) N/A

5. Preliminary Plat Information

Information	Preliminary Plat for Major Subdivisions
Title block containing:	
Subdivision Name	X
Name of owner	X
Location (including township, county and state)	X
Date or dates survey was conducted and plat prepared	X
A scale of drawing in feet per inch listed in words or figures	X
A bar graph	X
Name, address, registration number and seal of the professional land surveyor	X
The name of the subdivider	X
A sketch vicinity map showing the relationship between the proposed subdivider and surrounding area	X
Corporate limits, township boundaries, county lines if on the subdivision tract	X
The names, address and telephone numbers of all owners, mortgages, professional land surveyor, land planner architects, landscape architects, and professional engineers responsible for the subdivision	X
The registration numbers and seals of the professional engineers	X
Date of plat preparation	X
North arrow and orientation	X
The boundaries of the tract or portion thereof to be subdivided, distinctly and accurately represented with all bearings and distances shown	X
The exact boundary lines of the tract to be subdivided, fully dimensioned by lengths and bearings, and the location of existing boundary lines of adjoining lands	X
The names of owners of adjoining properties	X
The names of any adjoining subdivisions of record or proposed and under review	X
Minimum building setback lines	X
The zoning classifications of the tract to be subdivided and adjoining properties (if applicable)	X
Existing property lines on the tract to be subdivided and on adjoining properties	X

Information	Preliminary Plat for Major Subdivisions
Existing buildings or other structures, water courses, railroads, bridges, culverts, storm drains, both on the land to be subdivided and land immediately adjoining	X
Proposed lot lines, lot and block numbers, and approximate dimensions	X
The lots numbered consecutively throughout the subdivision	
Wooded areas, marshes, swamps, rock outcrops, ponds or lakes, streams or streambeds and any other natural features affecting the site	X
The exact location of the flood hazard, floodway and floodway fringe areas from the county's FHBM or other FEMA maps	X
The following data concerning streets::	
Proposed streets	X
Existing and platted streets on adjoining properties and in the proposed subdivision	X
Rights-of-way, location and dimensions	X
Pavement widths	X
Approximate grades	X
Design engineering data for all corners and curves	X
Typical street cross sections	X
Street names	X
Street maintenance agreement	X
Type of street dedication; all streets must be designated either public or private. Where all public streets are involved which will not be dedicated to a municipality, the subdivider must submit the following documents to the state department of transportation district highway office for review: a complete site layout, including any future expansion anticipated; horizontal alignment indicating general curve data on site layout plan; vertical alignment indicated by percent grade, PI station and vertical curve length on site plan layout; the district engineer may require the plotting of the ground profile and grade line for roads where special conditions or problems exist; typical section indicating the pavement design and width and the slopes, widths and details for either the curb and gutter or the shoulder and ditch proposed drainage facilities and drainage areas.	X
Where streets are dedicated to public, but not accepted into a municipal or the state system before lots are sold, a statement explaining the status of the street.	X

Information	Preliminary Plat for Major Subdivisions
If any street is proposed to intersect with a state maintained road, the subdivider shall apply for driveway approval as required by the state department of transportation, division of highways' manual on driveway regulations	X
Evidence that the subdivider has obtained approval.	X
The location and dimensions of all:	
Utility and other easements	X
Areas to be dedicated to or reserved for public use	X
Areas to be used for purposes other than residential with the purpose of each stated	X
The future ownership (dedication or reservation for public use to governmental body, for owners to duly constituted homeowners' association, or for tenants remaining in subdivider's ownership) of recreation and open space lands	X
The plans for utility layouts including:	
Sanitary sewers	X
Storm sewers	X
Other drainage facilities, if any	X
Water distribution lines	X
Natural gas lines	X
Telephone lines	X
Electric lines	X
Illustrating connections to existing systems, showing line sizes, the location of fire hydrants, blow offs, manholes, force mains and gate valves	X
Plans for individual water supply and sewage disposal systems, if any	X
Site calculations including:	
Acreage in total tract to be subdivided	X
Acreage in other nonresidential uses	X
Total number of parcels created	X
Acreage of smallest lot in subdivision	X

Information	Preliminary Plat for Major Subdivisions
Linear feet in streets:	X
The name and location of any property or buildings within the proposed subdivision or within any contiguous property that is located on the U.S. Department of Interior's National Register of Historic Places	X
Sufficient engineering data to determine readily and reproduce on the ground every straight or curved line, street line, lot line, right-of-way line, easement line, and setback line, including dimensions, bearings, or deflection angles, radii, central angles, and tangent distance for the center line of curved property lines that are not the boundary line of curved streets. All dimensions shall be measured to the nearest one-tenth of a foot and all angles to the nearest minute	
-The accurate locations and descriptions of all monuments, markers and control points	
A copy of any proposed deed restrictions or similar covenants. Such restrictions are mandatory when private recreation areas are established.	X
A copy of the erosion control plan submitted to the appropriate authority, if such a plan is required.	X
Topographic map if required.	X
All certifications required for major subdivisions	
Any other information considered by the subdivider, Planning Board, or county commissioners to be pertinent to the review of the plat.	X

6. Owner's Certification

ROBESON COUNTY, NORTH CAROLINA

I certify that I am (we are) the owner(s) or the property shown and described hereon, which is in the subdivision jurisdiction of the County of Robeson and that I (we) hereby adopt this plat with my (our) free consent.

Owner: Linkhaw Development Group, LLC

Date: 9/12/2024

By: Basil Martin
(manager/member)

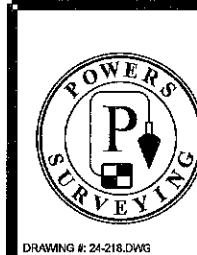
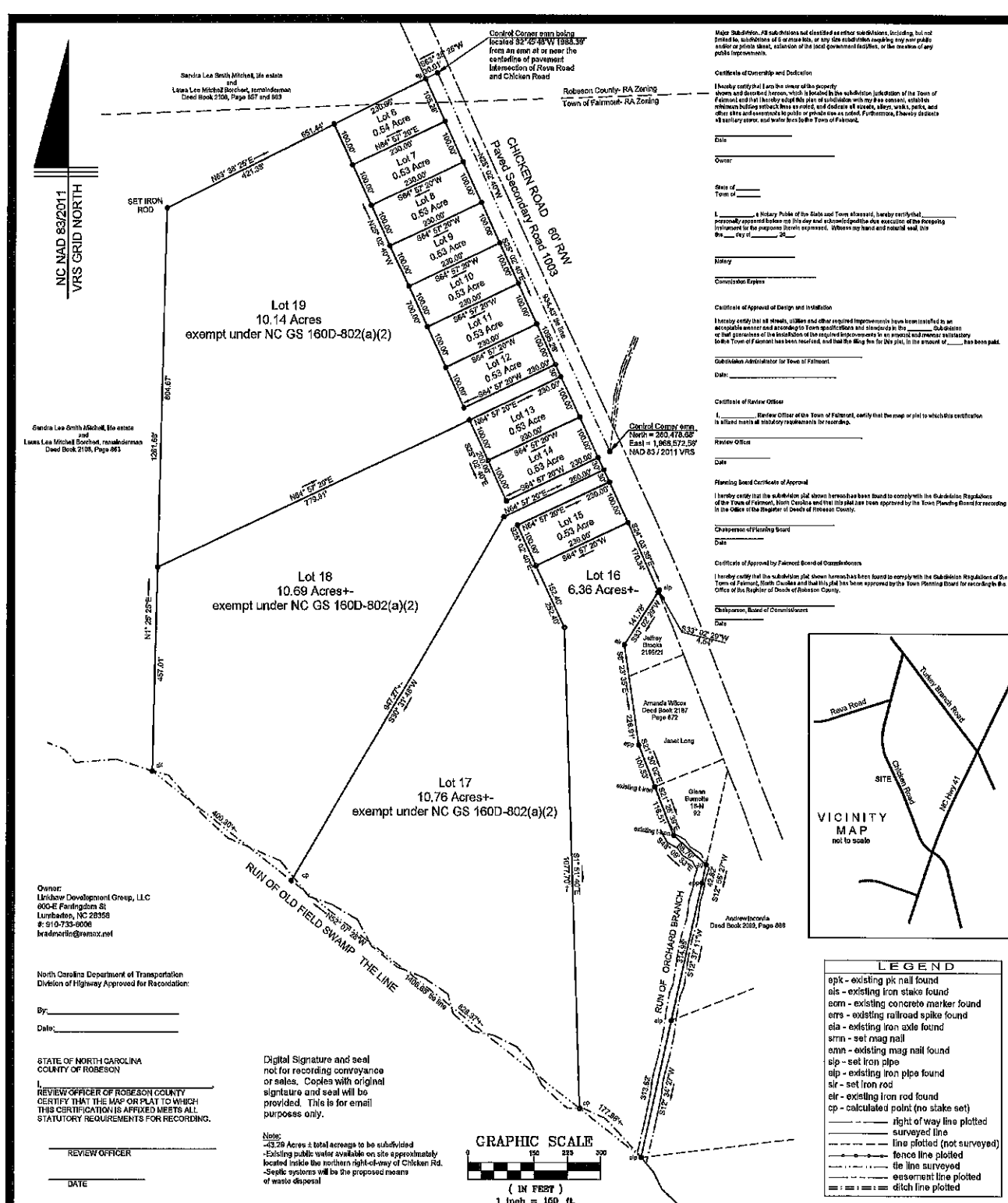
Office Use Only

Major Subdivision Preliminary Plat (circle one): APPROVED / DENIED

{Decision for denial to be detailed on reverse or attached.}

Date: _____

Fee Collected: \$ _____ Receipt #: _____ Issued Permit Number: _____



Powers Surveying
Firm License: F-1359
John D. Powers, Jr., PLS L-3719
750 South Roberts Avenue
Lumberton, North Carolina 28358
(910) 738-6980

NORTH CAROLINA
ROBESON COUNTY
I, JOHN D. POWERS, JR., PLS L-3719, CERTIFY THAT
THIS MAP WAS DRAWN UNDER MY SUPERVISION
FROM AN ACTUAL SURVEY MADE UNDER MY
SUPERVISION, DEED AND DESCRIPTION RECORDED
IN DEED BOOK 2472, PAGE 638, THAT THE RATIO OF
PRECISION AS CALCULATED BY LATITUDE AND
DEPARTURES IS 1/100,000; THAT THE BOUNDARIES
NOT SURVEYED ARE SHOWN AS BROKEN LINES
PLOTTED FROM INFORMATION FOUND IN BOOKS
REFERENCED, THAT THIS MAP WAS PREPARED IN
ACCORDANCE WITH G.S. 41-36 AS AMENDED
WITH MY HAND AND SEAL THIS 26TH DAY OF
SEPTEMBER, A.D., 2024

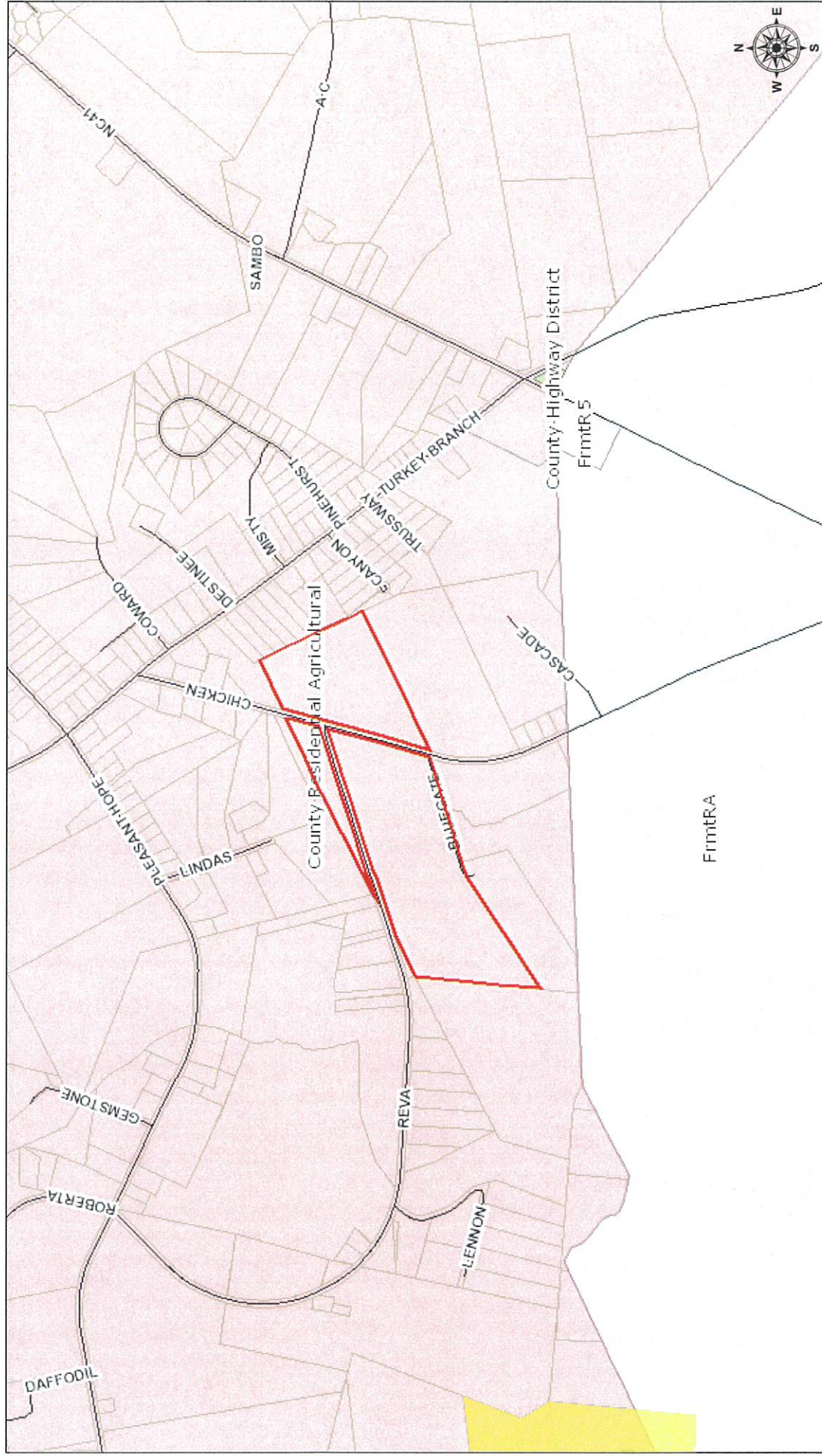
THIS PLAT IS OF A SURVEY THAT IS A SUBDIVISION
OF LAND WITHIN THE AREA OF A COUNTY OR
MUNICIPALITY THAT HAS AN ORDINANCE THAT
REGULATES PARCELS OF LAND.



SURVEY OF
Fairbrook Farm
Subdivision
(sketch plan)
For
Linkhaw Development Group, LLC

Back Swamp Township
Robeson County - North Carolina
September 26, 2024 Scale 1" = 150'
Title Reference: Deed Book 2472, Page 638
Tax Parcel Number 0220-02-004

Chicken Road Subdivision



Esri, HERE, Garmin, (c) OpenStreetMap contributors, and the GIS user community



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Rotary Club, Town of Fairmont
Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Approval of signage installation on Town-Owned property (*Tab – IXc1*)

Background

The Fairmont Branch of the Rotary Club would like to partner with the town on a marketing campaign to highlight the partnership with the town. The Rotary Club has partnered with the Town of Fairmont on a Street Sign Project, Heritage Center Internet Access, and now would like to join the Town of Fairmont with signage for marketing our town.

The Rotary Club is requesting permission to install a 10' x 20' banner on the side of the former library at 106 S. Main Street. This is a town-owned property and requires board approval.

Recommendation:

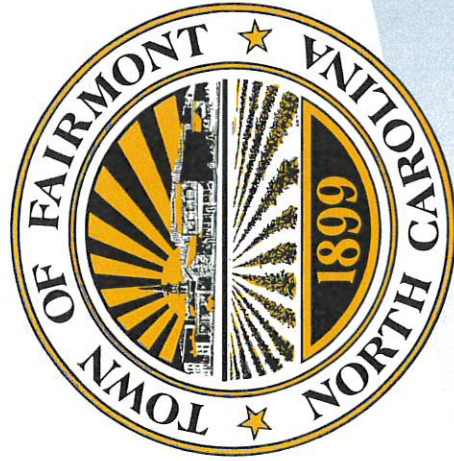
The Town Manager recommends that the Board of Commissioners approve the proposed signage for the former library location.



Historic
Downtown

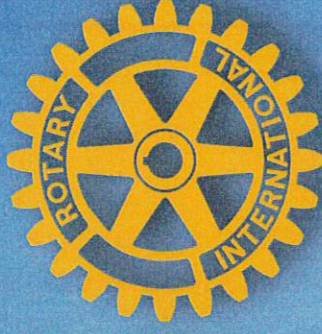
106 South Main St.

Welcome To OUR Town...



Rotary

Club of Fairmont, NC



**STOP, LIVE HERE,
AND ENJOY THE RIDE WITH US.**



Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Surplus Property Disposition Instruction (*Tab – IXd1*)

Background

The Town of Fairmont owns a building located at 106 S. Main Street, Fairmont, NC. This is the location of the former Fairmont Branch of the Robeson County Library System. There has been interest from for-profit and nonprofit organizations in the use of the building. The staff is seeking guidance on how to move forward with the disposition of this property. Options include offering the building for sale, or rent/lease.

Recommendation:

The Town Manager recommends that the Board of Commissioners provide guidance to the staff on the future of this location.





Memorandum for Record

TO: Board of Commissioners, Town of Fairmont

FROM: Jerome Chestnut, Town Manager

DATE: November 19, 2024

REF: Economic Development Support for Housing (*Tab – IXe1*)

Background

The Town of Fairmont is dealing with a shortage of housing options for residents. Over the last few months, the staff has studied various methods of increasing the housing stock in town. There are ongoing projects with North Carolina Rebuild (NC Rebuild), Community Development Block Grant – Neighborhood Revitalization (CDBG-NR), and a pending application for another CDBG-NR Application.

The NC Rebuild and CDBG-NR programs are home replacements programs based on disaster recovery and currently occupied homes that requires reconstruction or rehabilitation. These programs do not provide housing for incoming residents, nor does it cover homes going into foreclosures or homes requiring minor repairs.

The staff recommends establishing funding for assistance in the construction of smaller footprint homes, purchase and rehabilitation of foreclosed properties, and small budget repairs for those citizens of low to medium income. The staff is requesting economic development support in the amount of \$100,000. These projects will be overseen by the Town Manager and staff and the status of projects and funding will be reported to the board of commissioners monthly.

Recommendation:

The Town Manager recommends that the Board of Commissioners approve this economic development support for housing.

TOWN OF FAIRMONT

MONTHLY REPORTS



NOVEMBER 2024



FAIRMONT FIRE DEPARTMENT

MONTHLY REPORT: OCTOBER 2024

PREPARED BY: VERONICA HUNT, ADMINISTRATIVE FIRE CHIEF

<i>EVENT</i>	<i>STATISTIC</i>
<i>STRUCTURE FIRES</i>	<i>1</i>
<i>FIRE ALARMS</i>	<i>1</i>
<i>VEHICLE/AUTO FIRES</i>	<i>0</i>
<i>MOTOR VEHICLE ACCIDENT</i>	<i>4</i>
<i>TREE, GRASS, BRUSH, ETC. OUTSIDE FIRES</i>	<i>3</i>
<i>UTILITY LINE DOWN</i>	<i>0</i>
<i>TREE DOWN</i>	<i>1</i>
<i>ASSISTANCE TO OTHER AGENCIES</i>	<i>1 (EMS) 0 (FIRE)</i>
<i>ELECTRICAL/LINE FIRES</i>	<i>0</i>
<i>TRAFFIC CONTROL</i>	<i>0</i>
<i>DUMPSTER FIRES</i>	<i>0</i>
<i>GAS LEAKS</i>	<i>0</i>
<i>SERVICE CALL</i>	<i>0</i>
<i>ELECTRICAL HAZARD</i>	<i>0</i>
<i>TOTAL FIRE CALLS</i>	<i>11</i>

FIRE DEPARTMENT DID A FIRE PREVENTION EVENT AT ROSENWALD ON OCTOBER 10TH. PARTICIPATED WITH THE TOWN OF FAIRMONT WITH TRUNK AND TREAT FOR HALLOWEEN.



Fairmont Police Department

Monthly Police Department Report

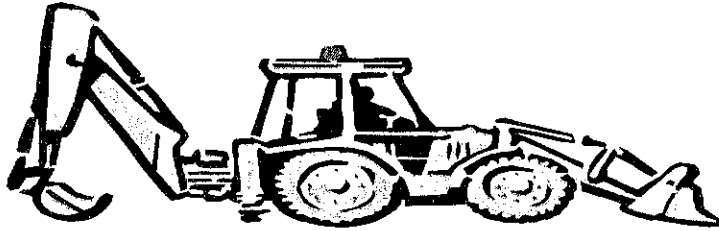
Date:	November 05, 2024	To:	Jerome Chestnut, Jenny Larson
Ref:	Monthly Report for October	From:	Jonathan Evans, Captain

Breakdown of Month Statistics-Police

Type of Service/ Activity	Jan. 2024	Feb. 2024	Mar. 2024	Apr 2024	May 2024	June 2024	July 2024	Aug. 2024	Sept 2024	Oct 2024	Nov 2024	Dec 2024	Yr to Date
Missing/Runaway	1	1	0	2	0	3	0	1	2	1			
Arrests	10	3	7	11	7	7	4	7	3	3			
Accidents	7	11	4	5	4	5	6	6	9	6			
Citations	24	28	49	32	13	5	23	5	15	7			
Thefts	10	9	7	4	16	4	7	5	11	7			
Homicides/Suicide	0	0	1	0	0	0	0	0	0	0			
Robberies	1	0	0	0	0	0	0	0	0	0			
B & E	1	5	3	2	2	1	2	2	2	4			
Assaults	3	1	0	2	4	2	2	5	3	3			
Narcotics	0	0	0	0	1	0	0	0	1	0			
Subpoenas Served	-	-	-	-	-	-	-	-	-	-			
Vandalism	2	4	7	4	2	4	4	2	4	1			
Cash Value of Recovered Property	5,000	30,000	150	0	42,000	0	10000	0	18000	3000			
All Other	10	5	4	5	8	4	3	6	5	6			

Note: (S) stands for Suicide

TOWN OF FAIRMONT



Monthly Report

Gasoline On Hand
Gals 5963

Month of October
2024

Counter		Pres. Reading	Past Reading	
A-1	Reggie	28619.3	28544.8	74.5 Sewer
A-2	Ronnie	50918.8	50760.6	158.2 PWA
A-3	Danny	21437.7	21295.2	142.5 Water
A-4	Howard	29048.4	28996.9	51.5 Sewer
A-5	Spare	17814.9	17814.9	0.0 Water
A-6	Spare	8941.7	8941.7	0.0 Water
A-7	Spare	14619.4	14619.4	0.0 St
A-8	Spare	35630.5	35630.5	0.0 Police
A-9	Johnny	27847.3	27847.3	0.0 Sewer
A-10	James	27878.7	27864.7	14.0 Sewer
B-1	Fire	21320.2	21312.2	8.0 Fire
B-2	Spare	19018.6	19018.6	0.0 Police
B-3	K. Bullard	38793.3	38635.5	157.8 Police
B-4	Spare	28695.0	28695.0	0.0 St
B-5	Police	37387.3	37215.5	171.8 Police
B-6	Inmate Van	30690.9	30523.5	167.4 PWA
B-7	R. Gibson	26880.3	26814.6	65.7 Police
B-8	Tommy	34971.8	34847.7	124.1 Water
B-9	J. Edwards	29748.7	29605.1	143.6 Police
B-10	Spare	23256.5	23256.5	0.0 Police
C-1	24	31461.9	31444.6	17.3 Water
C-2	Chad	37960.6	37960.6	0.0 Water
C-3	Spare	13485.8	13485.8	0.0 St
C-4	Graham	29888.1	29793.3	94.8 Sewer

Counter		Pres. Reading	Past Reading	
C-5	Spare	15207.8	15207.8	0.0 Police
C-6	#14	53095.0	53071.9	23.1 Sewer
C-7	Spare	20835.1	20835.1	0.0 Water
C-8	Spare	21413.1	21413.1	0.0 ADM
C-9	Spare	18444.0	18274.2	169.8 Police
C-10	E. Freeman	7991.1	7966.9	24.2 Fire
D-1	J. Chestnut	11581.7	11581.7	0.0 PWA
D-2	Thompson	20316.2	20219.9	96.3 Police
D-3	D. Davis	18386.7	18386.7	0.0 Police
D-4	B. Jacobs	8943.1	8856.2	86.9 Police
D-5	Earl	17553.2	17443.2	110.0 Police
D-6	Spare	10391.8	10391.8	0.0 Police
D-7	Ricky	6015.4	5913.4	102.0 Sewer
D-8	Jeffery	10273.4	10183.2	90.2 Water
D-9	Spare	8945.8	8945.8	0.0 Police
D-10	S.R. Rescue	4034.3	3963.6	70.7 S. Rob Rescue
Diesel On Hand				
On Road				

Gals 688

Counter		Pres. Reading	Past Reading	
A-1		9792.8	9758.8	34.0 Fire
A-2		250.5	213.5	37.0 Fire
A-3				0.0 Fire
A-10		47109.8	47109.8	0.0
C-1	49	5763.8	5683.9	79.9 Sant
C-2	spare	17637.4	17637.4	0.0 Sewer
C-3	S.R. Rescue	5350.3	5296.9	53.4 S Rob Rescue
C-4	82	10193.2	10176.9	16.3 Water
C-5	S.R. Rescue	20.0	20.0	0.0 S. Rob Rescue
C-6	58	3705.3	3705.3	0.0 Sant
C-7	Sweeper	8793.7	8766.1	27.6 St
C-8	40	2477.3	2408.3	69.0 Sant
C-9	82	9519.2	9419.9	99.3 St
C-10	Bus	399.4	399.4	0.0 Bus

Diesel On Hand
Off Road

Gals 584

A-1	10551.3	10551.3	0 St
A-2	31445.2	31445.2	0.0 Water
A-3	2973.4	2923.7	49.7 Water
A-10	35299.3	35201.3	98.0 Sewer

Public Works Department

Sanitation Division

1. Made Routine Pick up of Domestic Garbage
2. Remarks: Garbage pick up on regular basis by Waste Management

Water Division

1. Read water meter.
2. Worked reread list of 35
3. Cut off unpaid accounts of. 68
4. Turned water off. 19
5. Turn water on. 9
6. Repaired water leaks. 3
7. Made water connection. 0
8. Raised water meters. 0
9. Replaced water meters. 1
10. Reread water meters. 8
11. Pulled or locked unpaid accounts. 19
12. Performed Routine Maint. At the Well site.
13. Remarks: Repair water leaks at these Location. replaced hydrant tobacco st. ,Bryant st, Mitchel

Powell Bill Division

1. Made routine pick up of leaves & limbs.
2. Replaced missing or damaged street signs. 0
3. Mowed lots. 12
4. Pick up Stray animals. 0
5. Pick up Dead animals. 2
6. Made routine repairs of streets.
7. Remarks: Filled Pot Holes With Cold Patch

Sewer Division

1. Flush sewer lines out. 6
2. Made sewer connection. 0
3. Performed routine maintenance & service at the sewer plant.
4. Remarks: Flush lines at these locations. Mckenzie st apt. Phillips st. Market st, N Walnut st

Total Gallons Consumed	
Month of October 2024	
Section	
PWA	325.6
Street	126.9
Water	356.8
Police	1001.9
Sanitation	0.0
Fire	32.2
Sewer	359.9
S.Rob Rescue	70.7
Total	2274.0

Diesel Consumed	On Road	Off Road
Sanitation	148.9	0.0
Street	126.9	0.0
Water	16.3	49.7
Fire	71.0	0.0
Sewer	0.0	98.7
Bus	0.0	0.0
S.R.Rescue	53.4	0.0

Water Accountability	
Gallons Pumped	9.101
Gallons Billed	4.10
Percent	54%
Sewer Plant	
Total Gallons	26.874
Average For The Month	0.87
Total Rainfall	0%

Public Works Department

Month Oct. 24

Garage Division

1. Made Repairs To The Following Vehicles:

A. F. K.
B. G.
C. H.
D. I.
E. J.

2. Performed Scheduled Maintenance Service To:

A. F.
B. G.
C. H.
D. I.
E. J.

3. Major Repairs to Following Vehicles:

Parts

Tax

Frt

Outside Work

Total \$0.00

Shop Total All Vehicles

Estimate Labor

Parts

Outside Work

Tax

Frt

Grand Total \$0.00

Cash Balance Report

Period Ending 10/31/2024

TOWN OF FAIRMONT

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Bank 1	TRUIST Acct#- 1	
	Account	Balance
	10-102-0000 CASH IN BANK	\$1,179,188.24
	20-102-0000 CASH IN BANK	\$120,552.80
	30-102-0000 CASH IN BANK	\$296,153.38
	40-102-0000 CASH IN BANK	\$6,947.19
	41-102-0000 CASH IN BANK	\$7,063.26
	51-102-0000 CASH IN BANK	\$0.00
	55-102-0000 CASH IN BANK	\$25,149.19
	56-102-0000 CASH IN BANK	\$0.00
	57-102-0000 CASH IN BANK	\$0.00
	58-102-0000 CASH IN BANK	-\$5,240.00
	59-102-0000 CASH IN BANK	\$23,543.20
	63-102-0000 CASH IN BANK	\$0.00
	64-102-0000 CASH IN BANK	\$0.00
	65-102-0000 CASH IN BANK	-\$1,750.00
	67-102-0000 CASH IN BANK	-\$6,775.00
	68-102-0000 CASH IN BANK	\$1,513.04
	69-102-0000 CASH IN BANK	\$0.00
	72-102-0000 CASH IN BANK	\$0.00
	74-102-0000 CASH IN BANK	-\$44,464.30
	77-102-0000 CASH IN BANK	\$0.00
	78-102-0000 CASH IN BANK	\$1,500.00
	81-102-0000 CASH IN BANK	\$3,250,000.00
	86-102-0000 CASH IN BANK	\$28,250.00
	87-102-0000 CASH IN BANK	\$42,750.00
Bank 1	Total:	\$4,924,381.00

Total Cash Balance:	\$4,924,381.00
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Budget vs Actual

TOWN OF FAIRMONT
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Period Ending 10/31/2024

10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
10-289-0000 FUND BALANCE	120,848	0.00	0.00	(120,848.00)	
10-289-0150 FLORENCE-FEMA	0	0.00	0.00	0.00	
10-289-0250 FLORENCE-NCM	0	0.00	0.00	0.00	
10-301-0100 MOTOR VEHICLE REV	125,000	12,463.42	54,379.12	(70,620.88)	44%
10-302-0000 CURRENT TAX REVENUE	941,800	522,486.85	558,774.92	(383,025.08)	59%
10-302-0100 PRIOR YR TAX REVENUE	70,000	7,688.57	64,224.78	(5,775.22)	92%
10-317-0000 TAX INTEREST/PENALTY	24,000	3,068.28	14,526.09	(9,473.91)	61%
10-325-0000 PRIVILEGE LICENSE	240	0.00	240.00	0.00	100%
10-329-0000 INTEREST	10,000	476.25	1,981.34	(8,018.66)	20%
10-331-0100 CABLE/VIDEO TAX REV.	9,461	0.00	2,019.79	(7,441.21)	21%
10-331-0300 RENT - BLDGS	25,000	3,370.00	9,970.00	(15,030.00)	40%
10-334-5000 FIRE INSPECTIONS	2,700	120.00	645.00	(2,055.00)	24%
10-335-0000 MISCELLANEOUS	17,500	558.46	923.46	(16,576.54)	5%
10-335-0100 CODE ENFORCEMENT FEES	5,000	0.00	0.00	(5,000.00)	
10-335-0300 MAY DAY REVENUE	2,000	0.00	0.00	(2,000.00)	
10-335-0400 SENIOR GRANT	500	0.00	0.00	(500.00)	
10-335-0600 SPECIAL PROJECTS	7,000	25.00	1,014.00	(5,986.00)	14%
10-337-0000 FRANCHISE TAX	110,850	0.00	32,940.16	(77,909.84)	30%
10-341-0000 BEER & WINE	11,012	0.00	0.00	(11,012.00)	
10-344-0000 GOVERNOR'S CRIME COMMISSION GRANT	0	0.00	0.00	0.00	
10-344-0100 NC DEPARTMENT OF INSURANCE FIRE GRANT	0	0.00	0.00	0.00	
10-345-0000 SALES TAX	894,250	76,757.91	303,816.92	(590,433.08)	34%
10-347-0000 ABC REVENUE	10,000	205.05	231.02	(9,768.98)	2%
10-351-0000 COURT FEE	0	101.70	424.80	424.80	
10-354-0000 ZONING FEE	2,500	300.00	2,200.00	(300.00)	88%
10-359-0000 SANITATION REVENUE	325,938	27,032.58	108,170.34	(217,767.66)	33%
10-359-0100 SANITATION OTHER	300	0.00	0.00	(300.00)	
10-359-0200 SOLID WASTE DISP TAX	1,766	0.00	409.99	(1,356.01)	23%
10-381-0000 SALE OF EQUIPMENT	0	0.00	0.00	0.00	
10-383-0000 SALE OF FIXED ASSETS	23,000	0.00	21,485.33	(1,514.67)	93%
Revenues Totals:	2,740,665	654,654.07	1,178,377.06	(1,562,287.94)	43%

Budget vs Actual

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Period Ending 10/31/2024

10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
Expenses					
10-410-0200 SALARIES	15,300	1,275.00	5,100.00	10,200.00	33%
10-410-0500 FICA 7.65%	1,170	97.55	390.20	779.80	33%
10-410-0900 WORKERS COMP	93	0.00	92.54	0.46	100%
10-410-1000 TRAINING	0	0.00	0.00	0.00	
10-410-1100 POSTAGE/TELEPHONE	146	19.70	19.70	126.30	13%
10-410-3300 DEPT SUPPLIES	500	5.00	52.49	447.51	10%
10-410-5300 DUES/SUBSCRIPTIONS	350	0.00	0.00	350.00	
COUNCIL Totals:	17,559	1,397.25	5,654.93	11,904.07	32%
10-412-0200 SALARIES	57,684	7,884.62	12,678.11	45,005.89	22%
10-412-0400 LEAD FOR NC	20,000	0.00	10,000.00	10,000.00	50%
10-412-0500 FICA 7.65%	4,413	602.42	968.74	3,444.26	22%
10-412-0600 GROUP INSURANCE	0	0.00	0.00	0.00	
10-412-0700 RETIREMENT	7,366	1,082.56	1,623.84	5,742.16	22%
10-412-0800 401(K)	2,683	394.24	591.36	2,091.64	22%
10-412-0900 WORKERS COMP	1,217	0.00	1,217.14	(0.14)	100%
10-412-1000 TRAINING	2,000	0.00	0.00	2,000.00	
10-412-1100 POSTAGE/TELEPHONE	300	0.00	150.85	149.15	50%
10-412-1600 M/R EQUIPMENT	100	0.00	0.00	100.00	
10-412-1700 M/R VEHICLES	150	0.00	0.00	150.00	
10-412-3100 AUTO SUPPLIES	100	0.00	0.00	100.00	
10-412-3300 DEPT SUPPLIES	1,000	0.00	243.22	756.78	24%
10-412-5300 DUES/SUBSCRIPTIONS	1,200	0.00	545.48	654.52	45%
10-412-7400 CAPITAL OUTLAY	0	0.00	0.00	0.00	
ADMINISTRATION Totals:	98,213	9,963.84	28,018.74	70,194.26	29%
10-420-0200 SALARIES	42,746	3,748.21	15,616.49	27,129.51	37%
10-420-0400 PROF SERVICES	0	0.00	0.00	0.00	
10-420-0500 FICA 7.65%	3,270	285.81	1,190.98	2,079.02	36%
10-420-0600 GROUP INSURANCE	13,080	1,089.80	5,449.00	7,631.00	42%
10-420-0700 RETIREMENT	5,869	514.63	2,144.15	3,724.85	37%
10-420-0800 401(K)	2,137	187.41	780.83	1,356.17	37%
10-420-0900 WORKERS COMP	144	0.00	144.14	(0.14)	100%
10-420-1000 TRAINING	3,000	0.00	874.58	2,125.42	29%
10-420-1100 POSTAGE/TELEPHONE	500	0.00	150.85	349.15	30%
10-420-1600 M/R EQUIPMENT	250	0.00	0.00	250.00	
10-420-3300 DEPT SUPPLIES	1,250	0.00	239.08	1,010.92	19%
10-420-5300 DUES/SUBSCRIPTIONS	600	0.00	180.00	420.00	30%
CLERK Totals:	72,846	5,825.86	26,770.10	46,075.90	37%
10-430-3300 DEPT SUPPLIES	0	0.00	0.00	0.00	
ELECTIONS Totals:	0	0.00	0.00	0.00	
10-440-0200 SALARIES	72,834	5,336.00	25,746.20	47,087.80	35%
10-440-0400 PROF. SERVICES	22,000	344.20	4,638.40	17,361.60	21%

Budget vs Actual

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10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
10-440-0500 FICA 7.65%	5,572	400.86	1,940.21	3,631.79	35%
10-440-0600 GROUP INSURANCE	13,080	1,089.80	5,449.00	7,631.00	42%
10-440-0700 RETIREMENT	10,000	732.64	3,534.99	6,465.01	35%
10-440-0800 401(K)	3,642	266.80	1,287.32	2,354.68	35%
10-440-0900 WORKERS COMP	144	0.00	144.14	(0.14)	100%
10-440-1000 TRAINING	750	0.00	0.00	750.00	
10-440-1100 POSTAGE/TELEPHONE	750	0.00	150.85	599.15	20%
10-440-1600 M/R EQUIPMENT	1,500	4,695.49	4,695.49	(3,195.49)	313%
10-440-2100 RENTAL EQUIPMENT	3,650	378.64	1,580.89	2,069.11	43%
10-440-2600 ADVERTISING	3,000	242.16	481.46	2,518.54	16%
10-440-3300 DEPT SUPPLIES	2,500	46.99	549.66	1,950.34	22%
10-440-5300 DUES/SUBSCRIPTIONS	100	0.00	0.00	100.00	
FINANCE Totals:	139,522	13,533.58	50,198.61	89,323.39	36%
10-450-0400 COUNTY COLLECTIONS	26,000	15,676.36	18,802.11	7,197.89	72%
10-450-0401 TAX DISCOUNT	10,000	10,698.36	10,788.91	(788.91)	108%
10-450-1100 POSTAGE/TELEPHONE	0	0.00	0.00	0.00	
10-450-3300 DEPT SUPPLIES	0	0.00	0.00	0.00	
TAX LISTING Totals:	36,000	26,374.72	29,591.02	6,408.98	82%
10-470-0400 LEGAL FEES	15,000	1,707.25	2,533.25	12,466.75	17%
LEGAL Totals:	15,000	1,707.25	2,533.25	12,466.75	17%
10-490-0400 PROF. SERVICES	25,000	0.00	550.00	24,450.00	2%
10-490-1100 POSTAGE/TELEPHONE	600	0.00	150.85	449.15	25%
10-490-1500 NUISANCE ABATEMENT	23,000	6,600.00	19,017.50	3,982.50	83%
10-490-3300 DEPT SUPPLIES	500	5.77	42.93	457.07	9%
10-490-4500 CONTRACT SERVICES	15,552	0.00	6,956.25	8,595.75	45%
PLANNING, CODES & ZONING Totals:	64,652	6,605.77	26,717.53	37,934.47	41%
10-500-0200 SALARIES	41,460	3,799.77	14,849.05	26,610.95	36%
10-500-0500 FICA 7.65%	3,172	289.02	1,129.27	2,042.73	36%
10-500-0600 GROUP INSURANCE	13,080	1,086.60	5,433.00	7,647.00	42%
10-500-0700 RETIREMENT	4,879	463.99	1,779.02	3,099.98	36%
10-500-0800 401(K)	1,777	168.97	647.86	1,129.14	36%
10-500-0900 WORKERS COMP	2,782	0.00	2,782.41	(0.41)	100%
10-500-1100 TELEPHONE/FAX	11,412	857.98	3,691.18	7,720.82	32%
10-500-1300 UTILITIES	35,000	4,136.91	15,464.89	19,535.11	44%
10-500-1500 M/R BLDG. & GROUNDS	30,000	2,267.26	(10,099.65)	40,099.65	-34%
10-500-3300 DEPT SUPPLIES	22,000	874.36	6,005.01	15,994.99	27%
10-500-3600 UNIFORMS	1,030	51.09	240.46	789.54	23%
BUILDINGS Totals:	166,592	13,995.95	41,922.50	124,669.50	25%
10-510-0200 SALARIES	549,448	40,566.98	189,231.01	360,216.99	34%
10-510-0500 FICA 7.65%	42,033	3,068.62	14,338.04	27,694.96	34%
10-510-0600 GROUP INSURANCE	130,800	10,898.00	52,310.40	78,489.60	40%

Budget vs Actual

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10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
10-510-0700 RETIREMENT	82,637	5,675.11	26,606.52	56,030.48	32%
10-510-0800 401(K) 5%	27,472	1,886.68	8,845.25	18,626.75	32%
10-510-0900 WORKERS COMP	25,779	0.00	25,778.79	0.21	100%
10-510-1000 TRAINING	4,000	1,312.54	1,762.54	2,237.46	44%
10-510-1100 POSTAGE/TELEPHONE	32,000	2,555.21	10,457.54	21,542.46	33%
10-510-1600 M/R EQUIPMENT	5,000	1,398.89	1,495.71	3,504.29	30%
10-510-1601 MAINT AGREEMENTS	6,500	6,269.00	6,419.00	81.00	99%
10-510-1700 M/R VEHICLES	6,000	0.00	1,415.50	4,584.50	24%
10-510-2100 RENTAL EQUIPMENT	3,650	378.64	1,580.90	2,069.10	43%
10-510-3100 AUTO SUPPLIES	61,700	7,003.56	23,754.69	37,945.31	39%
10-510-3300 DEPT SUPPLIES	8,500	1,335.87	1,720.83	6,779.17	20%
10-510-3301 GCC GRANT SUPPLIES	0	0.00	0.00	0.00	
10-510-3600 UNIFORMS	4,000	812.82	2,152.45	1,847.55	54%
10-510-4000 MEDICAL EXAMS	400	0.00	134.00	266.00	34%
10-510-5300 DUES/SUBSCRIPTIONS	5,000	439.88	5,241.16	(241.16)	105%
10-510-5700 MISC. DRUG BUY	0	0.00	0.00	0.00	
10-510-7400 CAPITAL OUTLAY	97,844	0.00	0.00	97,844.00	
POLICE Totals:	1,092,763	83,601.80	373,244.33	719,518.67	34%
10-512-0200 SALARIES	0	0.00	0.00	0.00	
10-512-0400 ROBESON COMMUNIC	45,000	0.00	0.00	45,000.00	
10-512-0500 FICA 7.65%	0	0.00	0.00	0.00	
10-512-0900 WORKERS COMP	0	0.00	0.00	0.00	
PUB SAFETY Totals:	45,000	0.00	0.00	45,000.00	
COMMUNICATION & ADM					
10-530-0200 SALARIES	21,182	1,001.88	2,567.52	18,614.48	12%
10-530-0400 FIRE INSPECTIONS	1,500	1,522.25	1,522.25	(22.25)	101%
10-530-0500 FICA 7.65%	1,620	76.65	196.48	1,423.52	12%
10-530-0800 FIREMEN PENSION	100	10.00	30.00	70.00	30%
10-530-0900 WORKERS COMP	4,108	0.00	4,108.06	(0.06)	100%
10-530-1000 TRAINING	4,500	644.27	939.76	3,560.24	21%
10-530-1100 POSTAGE/TELEPHONE	250	38.01	181.47	68.53	73%
10-530-1600 M/R EQUIPMENT	10,000	0.00	5,522.43	4,477.57	55%
10-530-1700 M/R VEHICLES	50,000	20,976.96	58,515.17	(8,515.17)	117%
10-530-3100 AUTO SUPPLIES	3,700	1,097.74	1,566.80	2,133.20	42%
10-530-3300 DEPT SUPPLIES	20,000	340.94	17,176.30	2,823.70	86%
10-530-3600 UNIFORMS	20,000	4,206.30	4,364.25	15,635.75	22%
10-530-5300 DUES/SUBSCRIPTIONS	6,300	0.00	6,299.50	0.50	100%
10-530-7400 CAPITAL OUTLAY	0	0.00	0.00	0.00	
FIRE Totals:	143,260	29,915.00	102,989.99	40,270.01	72%
10-560-0200 SALARIES	91,517	6,200.90	22,659.56	68,857.44	25%
10-560-0500 FICA 7.65%	7,001	474.34	1,733.39	5,267.61	25%
10-560-0600 GROUP INSURANCE	6,540	0.00	0.00	6,540.00	
10-560-0700 RETIREMENT	10,107	851.38	3,111.15	6,995.85	31%

Budget vs Actual

TOWN OF FAIRMONT
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Period Ending 10/31/2024

10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
10-560-0800 401(K)	896	0.00	0.00	896.00	
10-560-0900 WORKERS COMP	5,982	0.00	5,981.70	0.30	100%
10-560-1000 TRAINING	250	0.00	0.00	250.00	
10-560-1300 UTILITIES	75,000	7,369.17	25,006.20	49,993.80	33%
10-560-1600 M/R EQUIPMENT	20,000	664.84	9,251.86	10,748.14	46%
10-560-1700 M/R VEHICLES	15,000	215.46	1,620.32	13,379.68	11%
10-560-3100 AUTO SUPPLIES	7,850	773.44	4,920.04	2,929.96	63%
10-560-3300 DEPT SUPPLIES	13,500	1,785.95	13,115.19	384.81	97%
10-560-3301 MOSQUITO SPRAYING	1,000	0.00	0.00	1,000.00	
10-560-3600 UNIFORMS	1,453	376.08	608.32	844.68	42%
10-560-7400 CAPITAL OUTLAY	0	0.00	0.00	0.00	
10-560-7401 FIRST BANK LOAN PMT	0	0.00	0.00	0.00	
10-560-7402 FIRST BANK LOAN INTEREST	0	0.00	0.00	0.00	
STREET Totals:	256,096	18,711.56	88,007.73	168,088.27	34%
10-580-1600 M/R EQUIPMENT	8,000	1,394.20	1,735.96	6,264.04	22%
10-580-1700 M/R VEHICLES	10,000	71.34	1,811.91	8,188.09	18%
10-580-3100 AUTO SUPPLIES	12,000	907.53	2,842.34	9,157.66	24%
10-580-3300 DEPT SUPPLIES	250	0.00	0.00	250.00	
10-580-4500 CONTRACT SERVICE	243,782	24,133.03	79,957.56	163,824.44	33%
10-580-4502 LANDFILL	40,000	0.00	0.00	40,000.00	
10-580-7400 CAPITAL OUTLAY	0	0.00	0.00	0.00	
SANITATION Totals:	314,032	26,506.10	86,347.77	227,684.23	27%
10-620-0200 SALARIES	22,876	1,698.80	7,644.60	15,231.40	33%
10-620-0500 FICA 7.65%	1,750	129.96	584.82	1,165.18	33%
10-620-0900 WORKERS COMP	1,065	0.00	1,064.79	0.21	100%
10-620-1500 M/R BLDG & GROUNDS	1,000	0.00	0.00	1,000.00	
10-620-1600 M/R - PARK EQUIPMENT	2,500	0.00	130.00	2,370.00	5%
10-620-1700 M/R VEHICLES	1,000	0.00	0.00	1,000.00	
10-620-3100 AUTO SUPPLIES	100	0.00	0.00	100.00	
10-620-3300 DEPT SUPPLIES	350	0.00	0.00	350.00	
10-620-5700 ACTIVITIES	5,000	(1,000.00)	(1,000.00)	6,000.00	-20%
10-620-5800 SENIOR PROGRAMS	7,000	82.50	2,982.44	4,017.56	43%
RECREATION & PARKS Totals:	42,641	911.26	11,406.65	31,234.35	27%
10-630-0100 LIBRARY	17,680	0.00	2,334.00	15,346.00	13%
LIBRARY Totals:	17,680	0.00	2,334.00	15,346.00	13%
10-640-0100 BORDER BELT MUSEUM	1,000	0.00	0.00	1,000.00	
BORDER BELT MUSEUM Totals:	1,000	0.00	0.00	1,000.00	
10-650-0100 FARMERS' FESTIVAL	3,500	(183.25)	2,749.63	750.37	79%
10-650-0101 MAY DAY FESTIVAL	5,500	0.00	0.00	5,500.00	
10-650-0102 FIREWORKS	7,500	0.00	0.00	7,500.00	
10-650-0103 CHRISTMAS PARADE	1,500	0.00	0.00	1,500.00	

Budget vs Actual

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Period Ending 10/31/2024

10 GENERAL FUND

Description	Budget	MTD	YTD	Variance	Percent
10-650-0104 JUNETEENTH	2,500	0.00	0.00	2,500.00	
SPECIAL EVENTS Totals:	20,500	(183.25)	2,749.63	17,750.37	13%
10-655-0100 UNITED WAY	1,000	0.00	0.00	1,000.00	
Totals:	1,000	0.00	0.00	1,000.00	
10-660-0400 PROF. SERVICE & CODES	36,570	17.99	5,681.60	30,888.40	16%
10-660-5300 DUES/SUBSCRIPTIONS	4,637	0.00	4,637.00	0.00	100%
10-660-5400 INSURANCE/BONDS	72,631	0.00	44,738.12	27,892.88	62%
10-660-5401 RETIREE INSURANCE	62,471	5,041.30	25,769.30	36,701.70	41%
10-660-5700 MISCELLANEOUS	7,000	1,185.39	2,938.36	4,061.64	42%
10-660-5701 SPECIAL PROJECTS	7,000	44.36	5,974.36	1,025.64	85%
10-660-5800 CONTINGENCY	0	0.00	0.00	0.00	
NON-DEPT. Totals:	190,309	6,289.04	89,738.74	100,570.26	47%
10-690-0100 RESCUE	6,000	325.47	2,386.39	3,613.61	40%
SOUTH ROBESON RESCUE Totals:	6,000	325.47	2,386.39	3,613.61	40%
Expenses Totals:	2,740,665	245,481.20	970,611.91	1,770,053.09	35%

10 GENERAL FUND Totals:

409,172.87 207,765.15

Budget vs Actual

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20 POWELL BILL

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
20-289-0000 FUND BALANCE	6,841	0.00	0.00	(6,841.00)	
20-343-0000 POWELL BILL ALLOC.	92,254	0.00	50,319.87	(41,934.13)	55%
20-383-0000 SALE OF EQUIPMENT	0	0.00	0.00	0.00	
Revenues Totals:	99,095	0.00	50,319.87	(48,775.13)	51%

Budget vs Actual

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Period Ending 10/31/2024

20 POWELL BILL

Description	Budget	MTD	YTD	Variance	Percent
Expenses					
20-570-0200 SALARIES	23,926	2,017.92	8,854.68	15,071.32	37%
20-570-0500 FICA 7.65%	1,830	142.97	631.80	1,198.20	35%
20-570-0600 GROUP INSURANCE	0	0.00	0.00	0.00	
20-570-0700 RETIREMENT	3,285	277.06	1,215.75	2,069.25	37%
20-570-0800 401(K)	0	0.00	0.00	0.00	
20-570-0900 WORKERS' COMP	5,078	0.00	5,078.12	(0.12)	100%
20-570-3300 MAINTENANCE	30,000	0.00	7,219.34	22,780.66	24%
20-570-3301 DRAINAGE	7,000	0.00	0.00	7,000.00	
20-570-7401 STREET SWEEPER LEASE	27,976	0.00	0.00	27,976.00	
20-570-7403 STREET SWEEPER LEASE	0	0.00	0.00	0.00	
INTEREST					
POWELL BILL Totals:	99,095	2,437.95	22,999.69	76,095.31	23%
Expenses Totals:	99,095	2,437.95	22,999.69	76,095.31	23%

20 POWELL BILL Totals: (2,437.95) 27,320.18

Budget vs Actual

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Period Ending 10/31/2024

30 WATER & SEWER

Description	Budget	MTD	YTD	Variance	Percent
Revenues					
30-289-0000 FUND BALANCE	0	0.00	0.00	0.00	
30-289-0250 FLORENCE-NCM	0	0.00	17,394.40	17,394.40	
30-329-0000 INTEREST	10,000	476.24	1,980.08	(8,019.92)	20%
30-335-0000 MISCELLANEOUS	0	0.00	0.00	0.00	
30-360-0100 TRUIST GOVERNMENTAL FINANCE LOAN	0	0.00	0.00	0.00	
30-371-0000 WATER REVENUE	529,000	43,476.25	180,235.65	(348,764.35)	34%
30-372-0000 SEWER REVENUE	687,324	57,726.04	236,672.02	(450,651.98)	34%
30-372-0100 WA/SW REVENUE MISC.	500	15.00	135.00	(365.00)	27%
30-372-0200 SEWER CONTRACT REV.	340,695	29,611.09	98,109.23	(242,585.77)	29%
30-372-0300 SEWER CONTRACT O/M	60,994	4,669.06	16,569.09	(44,424.91)	27%
30-373-0000 TAPS/CONNECTIONS	4,000	0.00	3,000.00	(1,000.00)	75%
30-374-0000 LATE FEE REVENUE	24,100	3,903.15	12,703.78	(11,396.22)	53%
30-375-0000 NONPAYMENT REVENUE	25,000	54.68	3,760.23	(21,239.77)	15%
30-383-0000 SALE OF FIXED ASSETS	0	0.00	0.00	0.00	
Revenues Totals:	1,681,613	139,931.51	570,559.48	(1,111,053.52)	34%

Budget vs Actual

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Period Ending 10/31/2024

30 WATER & SEWER

Description	Budget	MTD	YTD	Variance	Percent
Expenses					
30-660-0400 PROF. SERVICES	36,570	0.00	5,663.55	30,906.45	15%
30-660-0900 PENSION EXPENSE	0	0.00	0.00	0.00	
30-660-1500 M/R BLDG. & GROUNDS	2,500	48.00	192.00	2,308.00	8%
30-660-5100 BAD DEBT EXPENSE	0	0.00	0.00	0.00	
30-660-5400 INSURANCE/BONDS	41,820	0.00	36,807.01	5,012.99	88%
30-660-5706 BOND 2014 INTEREST	6,998	0.00	0.00	6,998.00	
30-660-5707 BOND 2014 PRINCIPAL	8,000	0.00	0.00	8,000.00	
30-660-5712 TRUIST SEWER INTEREST	54,217	0.00	13,791.93	40,425.07	25%
30-660-5715 TRUIST SEWER PRINCIPAL	87,923	0.00	21,743.16	66,179.84	25%
30-660-5716 USDA SEWER BOND PAYOUT	0	0.00	0.00	0.00	
30-660-5800 CONTINGENCY	0	0.00	0.00	0.00	
30-660-5801 DEPRECIATION W/S FUND	0	0.00	0.00	0.00	
30-660-9998 OPEB EXPENSE	0	0.00	0.00	0.00	
NON-DEPT. Totals:	238,028	48.00	78,197.65	159,830.35	33%
30-720-0200 SALARIES	277,652	15,691.96	95,706.97	181,945.03	34%
30-720-0500 FICA 7.65%	21,240	1,189.25	7,269.34	13,970.66	34%
30-720-0600 GROUP INSURANCE	65,400	4,357.60	26,147.20	39,252.80	40%
30-720-0700 RETIREMENT	38,122	2,154.53	13,140.64	24,981.36	34%
30-720-0800 401(K)	13,883	751.67	4,752.45	9,130.55	34%
30-720-0900 WORKERS COMP	5,587	0.00	5,586.74	0.26	100%
30-720-1000 TRAINING	500	0.00	30.43	469.57	6%
30-720-1100 POSTAGE/TELEPHONE	9,687	735.90	2,975.41	6,711.59	31%
30-720-1300 UTILITIES	16,000	1,842.84	6,591.42	9,408.58	41%
30-720-1600 M/R EQUIPMENT	4,000	1,394.20	1,394.20	2,605.80	35%
30-720-1700 M/R VEHICLES	6,500	7,699.84	8,413.78	(1,913.78)	129%
30-720-2100 EQPT RENTAL	7,000	902.11	2,643.27	4,356.73	38%
30-720-2600 ADVERTISING	2,500	0.00	0.00	2,500.00	
30-720-3100 AUTO SUPPLIES	19,300	0.00	4,951.01	14,348.99	26%
30-720-3300 DEPT SUPPLIES	22,250	46.99	4,005.29	18,244.71	18%
30-720-3600 UNIFORMS	3,916	601.11	1,328.94	2,587.06	34%
30-720-4000 MEDICAL EXAMS	200	0.00	0.00	200.00	
W/S ADM. Totals:	513,737	37,368.00	184,937.09	328,799.91	36%
30-812-0200 SALARIES	45,719	2,397.50	16,918.10	28,800.90	37%
30-812-0400 PROF. SERVICES	5,000	0.00	200.00	4,800.00	4%
30-812-0500 FICA 7.65%	3,498	182.49	1,293.33	2,204.67	37%
30-812-0600 GROUP INSURANCE	13,080	(2,179.60)	2,179.60	10,900.40	17%
30-812-0700 RETIREMENT	6,277	329.18	2,322.86	3,954.14	37%
30-812-0800 401(K)	2,286	119.88	845.91	1,440.09	37%
30-812-0900 WORKERS COMP	696	0.00	695.94	0.06	100%
30-812-1000 TRAINING	5,000	0.00	0.00	5,000.00	

Budget vs Actual

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30 WATER & SEWER

Description	Budget	MTD	YTD	Variance	Percent
30-812-1100 POSTAGE/TELEPHONE	8,000	505.68	2,526.35	5,473.65	32%
30-812-1300 UTILITIES	36,000	6,222.69	12,731.26	23,268.74	35%
30-812-1600 M/R EQUIPMENT	40,000	38,516.65	41,452.80	(1,452.80)	104%
30-812-3300 DEPT SUPPLIES	8,000	0.00	4,164.54	3,835.46	52%
30-812-3600 UNIFORMS	987	21.02	191.70	795.30	19%
30-812-5300 DUES/SUBSCRIPTIONS	1,000	100.00	605.00	395.00	61%
WA. TX. Totals:	175,543	46,215.49	86,127.39	89,415.61	49%
30-818-0200 SALARIES	34,298	3,885.57	13,574.13	20,723.87	40%
30-818-0500 FICA 7.65%	2,624	295.58	1,031.74	1,592.26	39%
30-818-0600 GROUP INSURANCE	13,080	1,089.80	5,449.00	7,631.00	42%
30-818-0700 RETIREMENT	4,709	533.49	1,863.74	2,845.26	40%
30-818-0800 401(K)	1,715	194.27	678.70	1,036.30	40%
30-818-0900 WORKERS COMP	696	0.00	695.94	0.06	100%
30-818-1600 M/R EQUIPMENT	8,000	1,221.91	1,933.26	6,066.74	24%
30-818-1700 M/R VEHICLES	12,000	0.00	1,524.70	10,475.30	13%
30-818-3100 AUTO SUPPLIES	37,000	721.66	8,053.81	28,946.19	22%
30-818-3300 DEPT SUPPLIES	40,000	9,013.14	13,407.62	26,592.38	34%
30-818-3600 UNIFORMS	987	57.70	234.38	752.62	24%
30-818-7400 CAPITAL OUTLAY	0	0.00	0.00	0.00	
WA. MNT. Totals:	155,109	17,013.12	48,447.02	106,661.98	31%
30-822-0200 SALARIES	83,101	7,963.64	31,510.70	51,590.30	38%
30-822-0400 PROF. SERVICES	45,000	3,569.00	12,559.00	32,441.00	28%
30-822-0500 FICA 7.65%	6,357	608.31	2,406.92	3,950.08	38%
30-822-0600 GROUP INSURANCE	13,080	1,089.80	5,449.00	7,631.00	42%
30-822-0700 RETIREMENT	8,419	879.94	3,411.97	5,007.03	41%
30-822-0800 401(K)	3,066	320.45	1,242.53	1,823.47	41%
30-822-0900 WORKERS COMP	4,518	0.00	4,517.94	0.06	100%
30-822-1000 TRAINING	1,500	0.00	0.00	1,500.00	
30-822-1100 POSTAGE/TELEPHONE	18,000	2,288.83	11,748.82	6,251.18	65%
30-822-1300 UTILITIES	130,903	19,258.91	51,479.01	79,423.99	39%
30-822-1600 M/R EQUIPMENT	50,000	1,781.70	21,532.21	28,467.79	43%
30-822-3300 DEPT SUPPLIES	35,000	0.00	5,023.67	29,976.33	14%
30-822-3600 UNIFORMS	959	34.56	181.89	777.11	19%
30-822-5700 WETLAND MITIGATION	1,000	0.00	0.00	1,000.00	
SW. TX. Totals:	400,903	37,795.14	151,063.66	249,839.34	38%
30-828-0200 SALARIES	28,313	0.00	0.00	28,313.00	
30-828-0400 PROF. SERVICES	40,000	0.00	0.00	40,000.00	
30-828-0500 FICA 7.65%	2,740	0.00	0.00	2,740.00	
30-828-0600 GROUP INSURANCE	13,080	0.00	0.00	13,080.00	
30-828-0700 RETIREMENT	4,917	0.00	0.00	4,917.00	
30-828-0900 WORKERS COMP	1,791	0.00	1,495.43	295.57	83%
30-828-1600 M/R EQUIPMENT	8,995	0.00	7,607.83	1,387.17	85%
30-828-1700 M/R VEHICLES	7,500	1,637.56	2,747.98	4,752.02	37%

Budget vs Actual

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30 WATER & SEWER

Description	Budget	MTD	YTD	Variance	Percent
30-828-3100 AUTO SUPPLIES	15,000	594.84	6,054.31	8,945.69	40%
30-828-3300 DEPT SUPPLIES	20,000	0.00	4,720.10	15,279.90	24%
30-828-3600 UNIFORMS	15,000	0.00	0.00	15,000.00	
30-828-7400 CAPITAL OUTLAY	757	0.00	0.00	757.00	
SW. MNT. Totals:	158,093	2,232.40	22,625.65	135,467.35	14%
30-829-1100 POSTAGE/TELEPHONE	5,500	567.95	3,022.29	2,477.71	55%
30-829-1300 UTILITIES	13,700	0.00	6,664.16	7,035.84	49%
30-829-1600 M/R EQUIPMENT	2,000	0.00	0.00	2,000.00	
30-829-3100 AUTO SUPPLIES	17,500	594.84	5,398.23	12,101.77	31%
30-829-3300 DEPT SUPPLIES	1,500	0.00	0.00	1,500.00	
SEWER CONTRACT O & M Totals:	40,200	1,162.79	15,084.68	25,115.32	38%
Expenses Totals:	1,681,613	141,834.94	586,483.14	1,095,129.86	35%

30 WATER & SEWER Totals:

(1,903.43)

(15,923.66)

Budget vs. Actual

Fund 40	FEDERAL DRUG FUNDS	Period Ending					10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT		
40-289-0000	FUND BALANCE	\$ -	\$ -	\$ -	\$ -			
40-331-2000	FEDERAL SHARING	\$ 50.00	\$ -	\$ 5,689.12	\$ 5,639.12	11378%		
40-331-3000	RENT OF FIRING RANGE	\$ 50.00	\$ -	\$ -	\$ (50.00)			
	Revenue Totals:	\$ 100.00	\$ -	\$ 5,689.12	\$ 5,589.12	5689%		
Expenses								
40-510-5701	NARCOTIC/FEDERAL	\$ 100.00	\$ -	\$ -	\$ 100.00			
	Expenses Totals:	\$ 100.00	\$ -	\$ -	\$ 100.00			
	Difference			\$ 5,689.12				
Fund 41	STATE DRUG FUNDS	Period Ending					10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT		
41-289-0000	FUND BALANCE	\$ -	\$ -	\$ -	\$ -			
41-331-7000	STATE DRUG FUNDS	\$ 50.00	\$ -	\$ -	\$ (50.00)			
	Revenue Totals:	\$ 50.00	\$ -	\$ -	\$ (50.00)			
Expenses								
41-510-5700	STATE DRUG FUNDS	\$ 50.00	\$ -	\$ -	\$ 50.00			
	Expenses Totals:	\$ 50.00	\$ -	\$ -	\$ 50.00			
	Difference			\$ -				
Fund 51	ARP AMERICAN RESCUE PLAN	Period Ending					10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT		
51-289-0100	AMERICAN RESCUE PLAN	\$ 827,657.00	\$ -	\$ 827,657.26	\$ -	100%		
	Revenue Totals:	\$ 827,657.00	\$ -	\$ 827,657.26	\$ -	100%		
Expenses								
51-660-5700	ARP EXPENSES	\$ 827,657.00	\$ -	\$ 827,657.26	\$ -	100%		
	Expenses Totals:	\$ 827,657.00	\$ -	\$ 827,657.26	\$ -	100%		
	Difference			\$ -				
Fund 55	ECONOMIC DEVELOPMENT	Period Ending					10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT		
55-289-0000	FUND BALANCE	\$ -	\$ -	\$ -	\$ -			
55-332-0000	DAYSTAR LOAN PMTS	\$ 4,000.00	\$ -	\$ -	\$ (4,000.00)			
	Revenue Totals:	\$ 4,000.00	\$ -	\$ -	\$ (4,000.00)	\$ -		
Expenses								
55-660-5702	ECONOMIC DEVELOPMENT	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00			
55-660-5710	GRANTS/IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -			
	Expenses Totals:	\$ 4,000.00	\$ -	\$ -	\$ 4,000.00	\$ -		
	Difference			\$ -				

Budget vs. Actual

Fund 56	FEMA 2020 AFG FIRE GRANT	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
56-289-0100	AFG FIRE GRANT FUND	\$ 206,667.00	\$ -	\$ 203,638.57	\$ (3,028.10)	99%
56-289-0200	LOCAL FUNDS	\$ 10,333.00	\$ -	\$ 6,851.43	\$ (3,481.90)	66%
	Revenue Totals:	\$ 217,000.00	\$ -	\$ 210,490.00	\$ (6,510.00)	97%
Expenses						
56-660-5701	EQUIPMENT	\$ 215,500.00	\$ -	\$ 210,490.00	\$ 5,010.00	98%
56-660-5702	GRANT WRITER FEE	\$ 1,500.00	\$ -	\$ -	\$ 1,500.00	
	Expenses Totals:	\$ 217,000.00	\$ -	\$ 210,490.00	\$ 6,510.00	97%
	Difference			\$ -		
Fund 57	SCIF 2021 LIBRARY PROJECT GRANT	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
57-289-0100	SCIF LIBRARY PROJECT	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	100%
	Revenue Totals:	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	100%
Expenses						
57-660-5700	SCIF LIBRARY EXPENSES	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	100%
	Expenses Totals:	\$ 50,000.00	\$ -	\$ 50,000.00	\$ -	100%
	Difference			\$ -		
Fund 58	NC YOUTH VIOLENCE PREVENTION GRANT	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
58-289-0100	NC YOUTH VIOLENCE PREVENTION GRANT	\$ 24,000.00	\$ -	\$ 20,000.00	\$ (4,000.00)	83%
	Revenue Totals:	\$ 24,000.00	\$ -	\$ 20,000.00	\$ (4,000.00)	83%
Expenses						
58-660-5700	NCYVP POLICE OVERTIME	\$ 19,450.00	\$ 315.00	\$ 20,690.00	\$ (1,240.00)	106%
58-660-5701	NCYVP EXPENSES	\$ 4,550.00	\$ -	\$ 4,550.00	\$ -	100%
	Expenses Totals:	\$ 24,000.00	\$ 315.00	\$ 25,240.00	\$ (1,240.00)	104%
	Difference			\$ (5,240.00)		
Fund 59	SCIF 2022 LIBRARY PROJECT GRANT	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
59-289-0100	SCIF LIBRARY PROJECT	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	100%
	Revenue Totals:	\$ 500,000.00	\$ -	\$ 500,000.00	\$ -	100%
Expenses						
59-660-5700	ENGINEERING & DESIGN	\$ 31,500.00	\$ -	\$ 31,500.00	\$ -	100%
59-660-5701	CONSTRUCTION	\$ 343,500.00	\$ -	\$ 326,972.89	\$ 16,527.11	95%
59-660-5702	GOODS/SITE WORK EXPENSES	\$ 125,000.00	\$ -	\$ 117,983.91	\$ 7,016.09	94%
	Expenses Totals:	\$ 500,000.00	\$ -	\$ 476,456.80	\$ 23,543.20	95%
	Difference			\$ 23,543.20		

Budget vs. Actual

Fund 63	CDBG 15-I-3158	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
63-289-0100	CDBG 15-I-3518	\$ 97,000.00	\$ -	\$ 97,000.00	\$ -	100%
	Revenue Totals:	\$ 97,000.00	\$ -	\$ 97,000.00	\$ -	100%
Expenses						
63-660-5700	PLANNING	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	100%
63-660-5701	ADMINISTRATION	\$ 72,000.00	\$ -	\$ 72,000.00	\$ -	100%
	Expenses Totals:	\$ 97,000.00	\$ -	\$ 97,000.00	\$ -	100%
	Difference			\$ -		
Fund 64	CDBG 20-I-3608	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
64-289-0100	CDBG 20-I-3608	\$ 1,903,000.00	\$ -	\$ 447,605.92	\$ (1,455,394.08)	24%
	Revenue Totals:	\$ 1,903,000.00	\$ -	\$ 447,605.92	\$ (1,455,394.08)	24%
Expenses						
64-660-5700	SEWER BROWN ST PUMP STATION	\$ 1,855,000.00	\$ -	\$ 421,125.92	\$ 1,433,874.08	23%
64-660-5701	ADMINISTRATION	\$ 48,000.00	\$ -	\$ 26,480.00	\$ 21,520.00	55%
	Expenses Totals:	\$ 1,903,000.00	\$ -	\$ 447,605.92	\$ 1,455,394.08	24%
	Difference			\$ -		
Fund 65	CDBG-NR 21-C-4013	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
65-289-0100	CDBG-NR 21-C-4013	\$ 950,000.00	\$ -	\$ -	\$ (950,000.00)	0%
	Revenue Totals:	\$ 950,000.00	\$ -	\$ -	\$ (950,000.00)	0%
Expenses						
65-660-5700	C-1 REHABILITATION	\$ 855,000.00	\$ -	\$ -	\$ 855,000.00	
65-660-5701	C-1 ADMINISTRATION	\$ 95,000.00	\$ -	\$ 1,750.00	\$ 95,000.00	2%
	Expenses Totals:	\$ 950,000.00	\$ -	\$ 1,750.00	\$ 950,000.00	0%
	Difference			\$ (1,750.00)		
Fund 67	STRAP STREAMFLOW REHAB PROJECT	Period Ending		10/31/2024		
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
67-289-0100	STRAP STREAMFLOW REHAB GRANT	\$ 250,000.00	\$ -	\$ 243,225.00	\$ (6,675.00)	97%
	Revenue Totals:	\$ 250,000.00	\$ -	\$ 243,225.00	\$ (6,675.00)	97%
Expenses						
67-660-5700	ENGINEERING & DESIGN	\$ 31,725.00	\$ -	\$ 31,725.00	\$ 5,775.00	100%
67-660-5701	STRAP DEBRIS REMOVAL	\$ 218,275.00	\$ -	\$ 218,275.00	\$ 1,000.00	100%
	Expenses Totals:	\$ 250,000.00	\$ -	\$ 250,000.00	\$ 6,775.00	100%
	Difference			\$ (6,775.00)		

Budget vs. Actual

Fund 68	LISC RVCRI GRANT	Period Ending			10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
68-289-0100	LISC RVCRI GRANT	\$ 150,000.00	\$ 18,687.50	\$ 117,735.82	\$ (32,264.18)	78%
	Revenue Totals:	\$ 150,000.00	\$ 18,687.50	\$ 117,735.82	\$ (32,264.18)	78%
Expenses						
68-660-5700	LISC SALARY COSTS	\$ 69,000.00	\$ 4,700.00	\$ 53,150.00	\$ 15,850.00	77%
68-660-5701	LISC CONSULTANT FEE	\$ 51,000.00	\$ -	\$ 38,630.00	\$ 12,370.00	76%
68-660-5702	LISC CRIM ANALYSIS SUPPLIES	\$ 25,000.00	\$ -	\$ 21,543.18	\$ 3,456.82	86%
68-660-5703	LISC GENERAL EXPENSES	\$ 5,000.00	\$ -	\$ 2,899.60	\$ 2,100.40	58%
	Expenses Totals:	\$ 150,000.00	\$ 4,700.00	\$ 116,222.78	\$ 33,777.22	77%
	Difference			\$ 1,513.04		
Fund 69	CDBG-I 17-I-3608	Period Ending			10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
69-289-0100	CDBG-I 17-I-3608	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	100%
	Revenue Totals:	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	100%
Expenses						
69-660-5700	SEWER BROWN ST PUMP STATION	\$ 483,000.00	\$ 483,000.00	\$ 483,000.00	\$ -	100%
69-660-5701	ADMINISTRATION	\$ 17,000.00	\$ 17,000.00	\$ 17,000.00	\$ -	100%
	Expenses Totals:	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ -	100%
	Difference			\$ -		
Fund 72	VUR COLLECTION SYSTEM REHAB	Period Ending			10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
72-289-0100	VUR ARP COLLECTION SYSTEM	\$ 15,000,000.00	\$ 41,500.00	\$ 691,500.00	\$ (14,308,500.00)	5%
	Revenue Totals:	\$ 15,000,000.00	\$ 41,500.00	\$ 691,500.00	\$ (14,308,500.00)	5%
Expenses						
72-660-5700	CONSTRUCTION	\$ 13,001,000.00	\$ -	\$ -	\$ 13,001,000.00	
72-660-5701	ENGINEERING DESIGN	\$ 1,880,000.00	\$ -	\$ 625,000.00	\$ 1,215,000.00	35%
72-660-5703	ADMINISTRATIVE	\$ 94,000.00	\$ -	\$ 1,500.00	\$ 92,500.00	2%
72-660-5703	ENVIRONMENTAL REPORT	\$ 25,000.00	\$ -	\$ 25,000.00	\$ -	100%
	Expenses Totals:	\$ 15,000,000.00	\$ -	\$ 651,500.00	\$ 14,308,500.00	5%
	Difference			\$ -		
Fund 77	WATER AIA GRANT	Period Ending			10/31/2024	
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT
77-289-0100	WATER AIA GRANT	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	100%
77-289-0200	LOCAL FUNDS	\$ 7,500.00	\$ -	\$ 7,500.00	\$ -	100%
	Revenue Totals:	\$ 157,500.00	\$ -	\$ 157,500.00	\$ -	100%
Expenses						
77-660-5700	NCDEQ GRANT FEE	\$ 2,250.00	\$ -	\$ 2,250.00	\$ -	100%
77-660-5701	GENERAL ENGINEERING SERVICES	\$ 103,250.00	\$ -	\$ 103,250.00	\$ -	100%
77-660-5702	WATER AIA MAPPING & PLAN	\$ 52,000.00	\$ -	\$ 52,000.00	\$ -	100%
	Expenses Totals:	\$ 157,500.00	\$ -	\$ 157,500.00	\$ -	100%
	Difference			\$ -		

Budget vs. Actual

Fund 78	R.O.A.R. COALITION GRANT	Period Ending					10/31/2024
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT	
78-289-0100	R.O.A.R. COALITION GRANT	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ -	100%	
	Revenue Totals:	\$ 12,500.00	\$ 12,500.00	\$ 12,500.00	\$ -	100%	
Expenses							
78-660-5700	R.O.A.R. YOUTH ACTIVITIES	\$ 12,500.00	\$ 3,400.00	\$ 11,000.00	\$ 1,500.00	88%	
	Expenses Totals:	\$ 12,500.00	\$ 3,400.00	\$ 11,000.00	\$ 1,500.00	88%	
	Difference			\$ 1,500.00			
Fund 81	TOWN HALL PROJECT	Period Ending					10/31/2024
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT	
81-289-0100	REDR 2023 TOWN HALL	\$ 3,250,000.00	\$ -	\$ 3,250,000.00	\$ -	100%	
	Revenue Totals:	\$ 3,250,000.00	\$ -	\$ 3,250,000.00	\$ -	100%	
Expenses							
81-660-5700	GRANT MANAGEMENT	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00		
81-660-5701	EQUIPMENT	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00		
81-660-5702	ENGINEERING & CONSTRUCTION	\$ 2,900,000.00	\$ -	\$ -	\$ 2,900,000.00		
	Expenses Totals:	\$ 3,250,000.00	\$ -	\$ -	\$ 3,250,000.00		
	Difference			\$ 3,250,000.00			
Fund 86	GOLDEN LEAF FY 2019-050	Period Ending					10/31/2024
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT	
86-289-0100	GOLDEN LEAF FUNDS	\$ 90,000.00	\$ -	\$ 90,000.00	\$ -	100%	
	Revenue Totals:	\$ 90,000.00	\$ -	\$ 90,000.00	\$ -	100%	
Expenses							
86-660-5700	ENGINEERING & DESIGN	\$ 50,250.00	\$ -	\$ 50,250.00	\$ -	100%	
86-660-5701	CONSTRUCTION MGMT/INSP	\$ 26,706.00	\$ 26,705.90	\$ 26,705.90	\$ 0.10	100%	
86-660-5702	ENVIRONMENTAL/PERMITTING	\$ 13,044.00	\$ -	\$ 13,044.10	\$ (0.10)	100%	
	Expenses Totals:	\$ 90,000.00	\$ 26,705.90	\$ 90,000.00	\$ -	100%	
	Difference			\$ -			
Fund 87	GOLDEN LEAF PUMP STATION REHAB	Period Ending					10/31/2024
Revenues		BUDGET	MTD	YTD	VARIANCE	PERCENT	
87289-0100	GOLDEN LEAF 2019-236	\$ 69,000.00	\$ -	\$ 69,000.00	\$ -	100%	
	Revenue Totals:	\$ 69,000.00	\$ -	\$ 69,000.00	\$ -	100%	
Expenses							
87-660-5700	ENGINEERING & DESIGN	\$ 35,000.00	\$ -	\$ 26,250.00	\$ 8,750.00	75%	
87-660-5701	CONSTRUCTION ADMIN & INSPECTION	\$ 34,000.00	\$ -	\$ -	\$ 34,000.00		
	Expenses Totals:	\$ 69,000.00	\$ -	\$ 26,250.00	\$ 42,750.00	38%	
	Difference			\$ 42,750.00			